

Terms of Reference (ToR)

For: Hiring an External Consultant to conduct a Baseline Survey
Project Name: “Empowering Communities for Children's Rights (ECCR)”

Organizational Background: World Concern Bangladesh is a Christian development and humanitarian response organization dedicated to transforming the lives of the poorest and most vulnerable people across the world for over 35 years. World Concern has been implementing sustainable solutions that promote community-driven development, disaster risk reduction, and poverty alleviation. The organization operates in some of the world’s most challenging environments, bringing hope and lasting change to marginalized and underserved populations.

World Concern’s approach is rooted in holistic, community-based strategies that empower people to become agents of their development. By addressing the root causes of poverty and vulnerability, World Concern seeks to create a sustainable, long-term impact. The organization focuses on building local capacity, fostering resilience, and ensuring communities have the tools and resources needed to thrive even in the face of adversity.

Key Focus

Disaster Response and Risk Reduction: In regions prone to natural disasters and climate-related challenges, World Concern provides life-saving assistance and implements disaster risk reduction initiatives. The organization helps communities prepare for, respond to, and recover from disasters, reducing vulnerability and enhancing resilience.

Livelihoods and Economic Empowerment: World Concern implements programs that promote financial inclusion, economic opportunity, market linkage, entrepreneurship, and skill development. These efforts enable communities to build stronger and more secure livelihoods.

Protection and Advocacy: The organization is committed to protecting vulnerable groups, including women, girl children, and people with disabilities. World Concern advocates for human rights, works to prevent domestic violence with the WC TM flagship program, and promotes social inclusion and gender equality. Additionally, WC operates a project on child rights for children from marginalized families. For instance, child marriage and child labor.

Project Location and Target Unions:

The project will be implemented in the following unions and upazilas:

- Kasipur Union, Barishal Sadar Upazila, Barishal District
- Gaila Union and Bakal Union, Agailjhara Upazila, Barishal District
- Radhagonj Union and Kolabari Union, Kotalipara Upazila, Gopalganj District

1. Background of the project:

World Concern Bangladesh is implementing the project titled “**Empowering Communities for Children’s Rights (ECCR)**” in selected areas of Barishal and Gopalganj districts, including Kasipur Union under Barishal Sadar Upazila; Gaila and Bakal Unions under Agailjhara Upazila of Barishal District; and Radhagonj and Kolabari Unions under Kotalipara Upazila of Gopalganj District.

The project aims to empower communities to uphold children’s rights and ensure their well-being through strengthened community systems, improved access to services, and enhanced protection mechanisms with the local mechanism system. The intervention focuses on addressing multidimensional poverty, child protection risks, gender inequality, and climate-related vulnerabilities affecting children.

To establish a clear benchmark for measuring progress and impact, a baseline survey is required at the inception phase of the project.

2. Purpose of the baseline/Objectives of the Baseline Survey:

The overall objective of the baseline study is to collect information and analyze it to synthesize a baseline report as per indicators set in a logical framework with the target groups in the working locations. The baseline study will gather concrete and specific data by developing the questionnaire following the indicators set in the project documents. However, at the end of the project cycle, an evaluation will be conducted to assess its impacts as part of project cycle management to measure the

changes made through the project. The baseline study will serve as a reference point for the indicators in the project document.

Specifically, the baseline study will serve to:

Establish baseline data for project indicators. The baseline study will collect data that will be the starting point for change measurement, confirming baseline values for all outcome indicators.

Provides an opportunity to refine indicators. The baseline study will help to refine indicators to track progress toward achieving desired outcomes. This may be through determining the extent to which certain indicators can be easily measured.

Inform intervention phasing. The baseline study provides data that guides the phasing and targeting of project interventions.

Moreover, the baseline study will also serve to:

- Establish baseline values for key project indicators across all ECCR outcome areas.
- Assess the current status of child rights (provision, protection, participation) in target communities.
- Examine the functionality and effectiveness of Community Protection Committees (CPCs).
- Identify key child protection risks including child marriage, child labor, trafficking, and gender-based violence.
- Analyze socio-economic, gender, governance, and climate-related factors influencing child well-being.
- Provide actionable recommendations to guide implementation, monitoring, and adaptive programming.

The findings will serve as a reference point for the project’s Monitoring (M&E) framework and will support evidence-based-making throughout the project cycle.

3. Scope of work

The focus of this study will be restricted to the project outcome indicators as contained in the project logical framework. It shall be conducted among the targeted communities, that includes:

Types of beneficiaries/stake holders	Beneficiaries/ stakeholders to be covered under this survey	Estimated Sample Size	Data Collection Approach	Remarks
Adolescent’s Group	Adolescent boys and girls	40–60 (balanced by sex)	FGD, Survey	Selected from 3 field areas; life skills, protection, awareness
Community Protection Committee (CPC)	CPC members (male & female members)	10–15 (M:6 / F:6 approx.)	KII/FGD	Assessment of functionality, effectiveness, and role in child protection
Unemployed Youth	Unemployed male and female youth	30–40 (M:15 / F:15 approx.)	FGD, KII	Livelihood challenges and socio-economic vulnerability

Farmers (Lead & Marginalized)	Male and Female farmers	100–120 (M:70 / F:50 approx.)	Household Survey	Livelihood, income, climate resilience
Extreme Poor Households	Ultra-poor households (male & female respondents)	60–80	Household Survey	Poverty status and service access
Women (Vulnerable Groups)	Abandoned, separated, and divorced women	50–60 (female only)	Survey, FGD, or KII	
Duty Bearers & Civil Society	Government officials, service providers, civil society actors	10–15 (M/F mixed)	Assessment of governance, service delivery, and responsiveness	Policy & service delivery analysis
Teachers, religious leaders, NGO workers, elected representatives	Key informants (male & female)	15–20 (M:10 / F:5 approx.)	(KII)	Qualitative insights on community issues
Extreme Poor Households	Ultra-poor households (male & female respondents)	60–80 (M:30 / F:30 approx.)	Household survey respondents	
Community Members	General community members (men and women)	50–70	Community-level FGDs and validation of findings	Community perception and validation of findings

Note: The consultant/consultancy firm will be requested to take appropriate sampling from the above-mentioned beneficiaries. The total project participants are 4500 (Male-2160, Female-2160, boy-90, and Girl-90) for the project lifetime.

The entire study should be delivered within 30 working days, including planning, data collection, analysis, and the submission of the final report and other deliverables related to the task. This study will be conducted in the following geographic locations:

Districts	Upazila/Police Station (Sub-districts)	Union/Ward
Barishal	Barishal Sadar	Kasipur.
Barishal	Agailjhara	Gaila and Bakal Union.
Gopalganj	Kotalipara	Radhagonj and Kolabari Unions.

Besides, the following **Scope and Focus of the consultancy work** will be considered under this assignment:

- **Inception meeting:** Conduct an inception meeting for the assignment and prepare an inception report with detailed methodology (both quantitative and qualitative), timeline, team plan, and draft data collection

tools (including consent and assent form), analysis plan, training plan for enumerators, sampling plan, child-safeguarding plan, budget plan and outline of the final report;

- **Report Review:** Collect and review of existing project documents, such as result framework and other related documents from WC as a part of desk review process;
- Design the survey in consultation with WC and partners in inception meeting;
- Based on the comments received by WC on the inception report, revise the study design, methods or tools accordingly.
- Define a detailed approach and methodology for gathering and analysing data:
 - Develop data collection tools, pre-test, and finalise in consultation with the project personnel;
 - Prepare the survey manual, fieldwork protocols according to agreed methodologies;
 - Conduct training of the data enumerators and supervisors;
 - Collect data including cleaning, validation, and entry;
 - Develop data analysis and management plan;
 - Data analysis.
- Prepare draft report and share with WC for feedback;
- Incorporate the feedback received from the project personnel.
- Give a presentation to WC on the final draft Report.
- Finalize and submit the final evaluation report and the collected raw data to WC.

Note: The following tasks for the consultant will need to focus on the above-mentioned aspects; however, they are not limited to them. Other associated tasks and subtasks may and should be undertaken based on discussion and need.

Methodology

A suitable and detailed methodology aligned with the baseline objectives should be provided by the consultant at the inception. This should include a mixed method approach, integrating quantitative and qualitative methods to achieve the final objectives, and provide details of sampling units (individuals, including children, households, groups, private sector players, government stakeholders, etc.). The consultant/firm will use different methods such as desk review, observation, survey, key informant interviews (KIIs), in-depth interview (IDI), and focus group discussion (FGD) with different stakeholders to collect data from the community and institutional levels. Besides, the consultant/firm will do the case. The consultant/firm is expected to propose an appropriate methodology with the required number of nationally representative samples for the quantitative part, maintaining the standard statistical formula. For the qualitative survey, the consultant/firm must consider the survey prerequisites, individual verbatim for triangulation. However, all data collection methodologies and sample size determination should be aligned with the discussion and agreement among the survey team. It is expected that all methods will be conducted with child safeguarding and ethical standards in mind, including the collection of data from all relevant stakeholders.

The consultant will develop a comprehensive study methodology that will be reviewed by the World Concern MEAL team during an inception phase.

In MEAL processes, WC encourages the participation of local stakeholders, including partners, community members, youth, and, where feasible, children. It is required that the Inception Report and survey design should include adequate details of how local stakeholders' groups, including partners, community members, youth, and/or children, will be incorporated in ways that are responsible and ensure the safety of participants. The project team will organise introductions with stakeholders and assist in mobilising participation and the provision of feedback to participating communities.

4. Project goal, outcomes, and indicators to be assessed

Level	Objectives	Indicators
Impact	Empowering Communities to uphold children's rights and ensure their well-being".	% increased of children have access to the basic needs % reduced of children prevalence of childhood malnutrition % status increased the immunization coverage rates among children in the community. % of status-reduced child marriage % of status reduced dropout rate % reduced unsafe migration % of households reduced GVB
Outcome-01	Households are increasingly able to access civic amenities and provide for their children.	% increased of households with children have access to the amenities by the state and non-state duty bearers % of households have improved their capacity to provide necessities of their children
Output-1.1	Improved ability of targeted households for farm and non-farm income earning opportunities.	# of households increased crop production # of households operated additional income earning activities
Output-1.2	Strengthening responsiveness of duty bearers for entitlements of the poor and marginalized households.	# of households covered with government services
Outcome-02	Enhancing community-based protection mechanisms for children within the project's target areas.	% of children have been protected from multi-dimensional crisis like abuse, exploitation, and child marriage # of community structures are found active in protecting children
Output-2.1	Increased life-skills among targeted teenagers and knowledge on how to stay safe and secure.	# of adolescent club functioning # number of teenagers have increased knowledge on life-skills including reproductive health #action taken by adolescent groups
Output-2.2	Strengthened capacity of communities in protecting children	# of community based structures are active in protecting children

5. Responsibility and accountability

Major Responsibilities of the Consultant/Firm

The selected consulting firm will be responsible for conducting a comprehensive baseline evaluation for the "ECCR" project. The consult/firm will ensure the high-quality technical, ethical, and professional execution of all assignment components. The specific responsibilities are outlined below:

Study Preparation and Protocol Development: The firm will develop and adapt the research protocol to align with the local context, ensuring it is validated by relevant ethics committees. Data collection tools, including household surveys, health facility assessments, and community health worker evaluations, will be developed and pilot-tested to ensure suitability in the local context. A pilot test will be conducted with a sample of interviews to validate the tools and gather feedback for refinement at the beginning with the project team.

Approvals and Compliance: The consulting firm will assist in obtaining any additional necessary administrative approvals and ensure continuous compliance with ethics committee guidelines and protocols throughout the study.

Recruitment and Training: The firm will recruit and train qualified data collectors, supervisors, and enumerators. Comprehensive training sessions will be conducted, including the development of training materials such as questionnaires and interview guides to ensure quality data collection.

Field Data Collection: The firm will manage the survey process across selected unions, organizing and deploying data collection teams. Surveys will be systematically conducted using digital tools (e.g., ONA, Survey CTO, Kobo Collect) for real-time monitoring and data quality assurance. The firm will ensure informed consent is obtained from all participants, complying with ethical standards.

Quality Assurance: Quality control will be implemented throughout the data collection process, including daily monitoring and verification of field data. Data accuracy will be ensured through participatory observation and validation checks.

Data Analysis and Reporting: The firm will conduct quantitative data analysis using statistical software (e.g., STATA or SPSS). A draft report with key findings and recommendations will be developed and presented for validation. The final dataset will be cleaned and shared with the relevant authorities.

Final Reporting and Dissemination: Feedback will be incorporated into the final report. The firm will prepare a presentation of key findings and share the cleaned data set, ensuring the results are disseminated effectively to guide future action plans.

Communication and Coordination: The firm will maintain regular communication with the project team and stakeholders, providing updates on the progress of data collection, analysis, and reporting.

Logistical Support: The firm will arrange logistics, including transportation and accommodation, for field visits, ensuring smooth coordination of all data collection activities.

Deliverables: The firm will deliver the training materials, finalized datasets, draft and final baseline reports, pilot test report and data, a PowerPoint presentation summarizing key findings, and documentation of ethical approvals and informed consent forms.

The firm will ensure that all responsibilities are conducted with high standards of professionalism and in compliance with ethical guidelines, providing the ECCR project with a reliable and valid baseline assessment to support future program planning and evaluation.

**The consulting firm must obtain approval from WCB for all key documents and processes outlined above.

Major Responsibilities of WCB

WCB will provide the consultant/firm with the necessary support to undertake and implement the assignment and execute the objectives of this assignment. Such responsibilities include the following:

- a) Provide project documents and approved work plan
- b) Support to finalize the methodology
- c) Lead the development of research questions, and develop tools and questionnaires.
- d) Supervise data collection, cleaning, and data transcription
- e) Review and approve the data analysis plan
- f) Supervise data collection and arrange a presentation on analysed data
- g) Approve the table of contents and provide feedback on the draft report

- h) Approve the final report
- i) Disbursement of payment as per the agreed schedule in the contract

Qualification requirements (lead consultant)

The consultant (s) engaged to undertake the assignment must fulfil the following requirements: (qualification and skill areas, technical competence, language proficiency, and in-country or regional work experience, process management skills):

- Minimum 10 years’ experience in performing survey/assessment/evaluation and sound understanding of survey concepts, methodologies, and tools;
- The lead consultant the relevant members of the team should have an excellent research background and have proven track record in conducting a similar type of assignment;
- Knowledge and experiences on child protection, child labour, child abuse and exploitation, skill training, child rights, right-based approach and gender,
- Ability to work collaboratively with multiple individuals, groups and team;
- Demonstrable expertise in both quantitative and qualitative data analysis;
- Excellent data interpretation and report writing skills with high quality English;
- High professional level of writing reports and using advanced statistical analysis programs such as SPSS, Stata, Kobo, etc.
- Experience in providing training to data collection teams.
- Evidence of having undertaken similar assignments.

Deliverables and Schedule of Payment

The financial proposal (format attached) should include expert and data enumerator’s fees and expenses (including travel costs, accommodation & food expenses, etc.). **Payment will be made in two instalments.**

The payment schedule is as follows:

Deliverable	Tasks	Timeline for Completion	Instalment Values
1st Deliverable	(a) Inception Report (all things) (b) Progress report	1st week	Approx. 30%
	(a) Recruit enumerators, arrange training (b) Field start & share data (just raw version) (c) Training report (d) Pilot test field report (e) pilot test data	2nd week	
	(a) Share analysis plan, clean data, codebook, syntax/do file (for variable label & value label) (b) field completion report (c) Draft report	3th week	
Final Deliverable	(a) Arrange validation workshop (b) Share the final report with recommendations, and clean final data (if any changes are made)	4th week	Approx. 70%

Note: Government VAT and tax regulation will be applied, and these costs must be included in the financial proposal.

The following terms and conditions will apply:

- The payment will be made through account payee cheque/ wire transfer (account name, number, type, bank, and branch name is required for wire transfer);
- As per the Government of Bangladesh VAT and tax regulation; National consultants are taxed at 15% VAT and 10% tax.
- Government VAT and tax regulation will be applied and WCB Bangladesh will deduct all relevant VAT and Tax at source as per Govt. rule;
- VAT Registration Certificate, TIN and Trade License (if applicable) must be submitted before the agreement is signed;
- In case of failure to deliver the final product in due time, WCB Bangladesh will deduct .05% of the total agreement amount for each day of delay in submitting the report beyond the closing date of the agreement;
- The selected consultant/firm will abide by other terms and conditions of WCB Bangladesh.

6. Timetable/schedule:

Approximate Date Activities planned

Approximate date	Activities	Responsible	Days Required (Consultant)
	Develop an inception report and present with the WCB Advisory team	Consultant	4 Days
	Review of project documents and development of data collection tools (survey, FGD, KII guides)	Consultant	3 Days
	Field Data collection (HHs, FGD, Key Informants Interviews etc.)	Consultant	5 Days
	Data analysis and report writing	Consultant	6 Days
	Finding's validation workshop with project stakeholders (including beneficiaries)	Consultant	1 Day
	Presentation and Discussion of findings with WCB Country Project team	Consultant	2 Days
	Incorporate feedback into the draft report	Consultant	2 Days
	Submission of the final report to WCB and Interact (Narrative and statistical including data set)	Consultant	1 Day
	Estimated Total Consultancy Days		24 Days

7. Deliverables (products)

The consultant/firm shall be responsible for the timely submission of the following deliverables under this assignment:

- Inception Report, including methodology, sampling design, data collection tools, and implementation work plan, duly approved by World Concern Bangladesh (WCB) prior to fieldwork
- Finalized data collection instruments (household survey questionnaires, FGD and KII guides, and other relevant tools)
- Training package and training report, including training materials, attendance, and key outcomes
- Pilot testing report, including pilot findings and finalized data collection tools
- Clean and final dataset with codebook/data dictionary (and syntax/do-file where applicable)
- Draft baseline report for review and feedback

- PowerPoint presentation summarizing key findings for validation workshop
- Final baseline report incorporating feedback from WCB and stakeholders, including findings, conclusions, and recommendations
- Ethical compliance documentation, including informed consent forms and relevant safeguarding records

All deliverables shall be submitted in a professional and structured format, ensuring accuracy, completeness, and compliance with ethical, safeguarding, and quality standards of the ECCR project.

8. Baseline Reporting outline:

The final baseline study report needs to include the following points:

- I. Acknowledgements
- II. Glossary/Acronyms
- III. Introduction
- IV. Executive Summary
- V. Methodology
- VI. Scope and Limitation
- VII. Baseline value as per the agreed indicators
- VIII. Findings
- IX. Recommendations
- X. Appendices

1. How to apply

Application process and timeline

WC Bangladesh Country Office invites interested individuals and agencies to submit the following application documents:

1. Technical proposal outlining their motivation for the application, the methodological approach and the resources required (documents, survey questions, FGD and KII checklists, etc).
2. A proposed activity schedule/work plan with a time frame.
3. CVs of the lead consultant and the team members.
4. Two recent reports that were written by the lead consultant.
5. Financial proposal detailing evaluators' itemised fees, data collection and administrative costs.

Interested individuals/organizations are requested to submit the proposal with the above-mentioned documents to webinfo@worldconcern.org on or before **28 June 2026** during official business hours. “**EoI on Baseline Study of ECCR Project**” as the subject line. Different files, i.e., technical, financial, and a cover letter with two relevant reports, need to be attached to the email in the name of each file. The proposals (both financial and technical), including CVs, are requested to be submitted in PDF format.

Annex 1: The Content of the financial proposal (example)

Financial Proposal						
Name of the Organization					Date:	
Address						
SL	Items	No. of Persons	Unit (Day)	BDT per day or unit	Total Amount (BDT)	Remarks
A Remuneration						
A1	Team Leader					
A2	Study Co-Leader					
A3	Quantitative data analyst					
A4	Supervisor					
A5	Enumerator Quantitative					
Sub Total						
B Travel and Accommodation						
B1	Two-way travel					
B2	Accommodation					
B3	Others					
Sub Total						
C Support Services						
C1	Training venue and food for participants					
C2	Training food					
C3	Print and stationary					
C4	Data entry					
C5	Others					
Sub Total						
	VAT (25%)					
Grand Total						
In Words						

Annex-2

Quality standards

Brief Responses Only:	
1. Behaviors	How are staff made familiar with the organization's values, the types of unacceptable conduct (E.g., exploitation and abuse of children and vulnerable adults, fraud, bribery), and their disciplinary procedures? How will the communities be made aware of what constitutes unacceptable staff behaviour?
2. Impartiality & Targeting	How are beneficiaries selected? How will communities be involved in beneficiary selection? Describe how this is based on need and on the most vulnerable people being reached.
3. Accountability	How are community groups participating in the planning of the project? Are staff openly sharing information about the project's aims and ensuring people can give feedback about its delivery? How will the communities be involved in the design of the feedback mechanisms?
4. Gender	How is the project being designed to take into account different roles and vulnerabilities of men and women and to prevent an increase in the vulnerability of women? How is the project being designed to promote inclusiveness of both men and women, and enhancing the safety of women and girls?
5. Empowerment	How is the project being designed to engage all vulnerable groups, build their capacities and, at the very least, prevent their dependency on the support you are aiming to provide?
6. Resilience	How is the project being designed to build up community capacity and address long-term vulnerability to disasters? How will the project ensure that it is not contributing to environmental degradation?
7. Protection	How is the project being designed to ensure safety, security and dignity of the communities and avoid unintended risks, including heightening tension or making people more vulnerable to physical harm?

Brief Responses Only:	
8. Technical Quality	How is the project design ensuring that the assistance provided is in line with communities' preferences? How is the project design ensuring its outputs will be of a good technical standard and culturally appropriate?

Annex 3: FAQ-Baseline Study

Sl.No	Question	Answer
1	What is the ECCR Project	The ECCR project is a single-partner initiative focused on empowering communities to uphold children's rights and ensure their well-being through improved livelihoods, better access to services, and strengthened community-based child protection mechanisms.
2	What is the purpose of this baseline study?	The purpose of this baseline evaluation is to assess the current status of children's rights, household well-being, and community-based child protection mechanisms in the project target areas. It will establish baseline information against which the progress and impact of the ECCR project can be measured, and will help identify existing gaps in livelihoods, access to services, and child protection systems to inform and guide future interventions.
3	What is the timeline for submitting proposals?	The final proposals (technical and financial, along with the firm's profile) must be submitted to wcbinfo@worldconcern.org by 28 June 2026 . Proposals should be submitted in PDF format.
4	What are the main objectives of the baseline evaluation?	The primary objectives of the baseline evaluation are to assess the current situation of children's rights, household well-being, and community-based protection systems in the project areas. It will identify existing gaps in livelihoods, access to basic services, and child protection mechanisms, generate baseline data on key indicators, and provide evidence to guide project implementation. The study will also establish benchmarks to measure progress and evaluate the overall impact of the ECCR project over time.
5	What geographic areas will the baseline evaluation cover?	The baseline evaluation will cover the ECCR project implementation areas, including Kasipur Union (Barishal Sadar Upazila), Gaila and Bakal Unions (Agailjhara Upazila), and Radhagonj and Kolabari Unions (Kotalipara Upazila).
6	What methodologies will be used for the baseline study?	The study will use a quantitative cross-sectional approach with multistage stratified cluster sampling. Data collection will involve household surveys, health facility assessments, and community-level consultations. Digital tools, such as Open Data Kit (ODK), will be used to collect data, ensuring efficiency and real-time monitoring.
7	Who can apply for this assignment?	Eligible applicants are consulting firms with at least 3 years of experience conducting large-scale impact evaluations. Applicants must demonstrate expertise in research design and data analysis. Firms must also have experience in Bangladesh or similar contexts.
8	What are the key	Consultants will be evaluated based on their prior experience, the

	evaluation criteria for selecting a consultant?	methodological and technical aspects of conducting the study, and financial considerations, including consultant fees and activity costs. The proposal should be 8-12 pages , excluding cover pages, abbreviations, and annexes.
9	How should queries be addressed during the proposal development phase?	Queries can be sent via email to razinaj@worldconcern.org It is recommended to send queries as early as possible, ideally before the proposal submission deadline, to ensure timely responses.
10	What are the major responsibilities of the selected consultant/firm?	The firm will be responsible for evaluation preparation and protocol development, field data collection, quality assurance, data analysis, and report writing. They will also facilitate dissemination workshops and maintain regular communication with stakeholders throughout the evaluation.
11	What are the deliverables expected from the consultant/firm?	<ol style="list-style-type: none"> 1. The deliverables include: <ul style="list-style-type: none"> • An inception report • Clean dataset • Draft and final baseline reports • A PowerPoint presentation summarizing key findings • Training materials
12	What quality control measures will be in place during data collection?	Quality control will involve training of field staff, supervision during data collection, and electronic data quality checks. Data collectors will undergo rigorous training, and supervisors will monitor data collection teams to ensure data accuracy.
13	How will the payment be structured for this assignment?	Payment will be made in two installments based on the completion of key deliverables. Payments will be made through account payee cheque or wire transfer, and VAT and tax regulations of the Government of Bangladesh will be applied.
14	What ethical considerations are involved in this evaluation?	The evaluation will adhere to ethical guidelines, ensuring respondents' dignity and rights are respected. This includes obtaining informed consent, safeguarding privacy, and ensuring no harm is done to participants. The consulting firm must also comply with local and national data protection regulations. The consultant team needs to complete the Human Subjects Research Training from WC,B.
15	Is there flexibility in the timeline for completing the assignment?	The timeline may change due to unavoidable circumstances; however, the selected firm will be required to accommodate such changes without any additional cost.
16	How many upazilas will the study evaluate?	The baseline evaluation will cover three upazilas, namely Barishal Sadar Upazila, Agailjhara Upazila, and Kotalipara Upazila.
17	Who are the	The key stakeholders involved in the ECCR project include children,

	stakeholders involved in the ECCR project?	parents, and community members, along with local and religious leaders, teachers, and civil society. The project also engages legal duty bearers such as local government representatives, marriage registrars, and law enforcement actors to ensure protection of children’s rights and effective service delivery. In addition, implementing partners and community-based groups such as Community Protection Committees (CPC) and adolescent forums play an important role in project implementation and community engagement.
18	Should qualitative data be collected from all upazilas?	Only from the selected Upaziala and Unions.