

Terms of Reference (ToR)
ADVERTISEMENT
Consultant for Value Chain
(ONLY FOR INDIVIDUAL CONSULTANT)

1. INTRODUCTION

Save the Children has been working in Bangladesh since 1970, partnering with the Government of Bangladesh, local NGOs, and communities to ensure every child survives, learns, and is protected. Our programs address a wide range of issues, including child protection, education, health and nutrition, humanitarian response, and climate change adaptation.

Save the Children seeks a technical expert in the agricultural commodity value chains (spices and animal feed) for a consultancy in Bangladesh. The consultant should bring technical expertise in the selected value chains, particularly in Bangladesh. Consultants should be based in Bangladesh and have both national and English-language skills. In addition to developing and performing a detailed value chain assessment, the consultant will work with the proposal team to support and facilitate design discussions for the anticipated FY26 United States Department of Agriculture (USDA) Food for Progress (FFPr) Activity.

2. SCOPE

The consultant will do:

1. Detailed mapping of the specified agriculture commodity value chain in the country, including value chain actors, their access to inputs, trading volumes, cost of marketing, and marketing margins by using key informant surveys,
2. Assess historical and geographical mapping of supply and demand trends of the selected commodity,
3. Identify key challenges and opportunities at each level of the commodity value chain. Also assess challenges and opportunities by geography, farm size, and socio-economic characteristics of the producers and traders.
4. Identify strategies and innovative interventions to solve the key problems faced by the value chain actors,
5. Review of existing government policies and programs that promote production and trading of the selected commodities
6. Assess the quality standards and safety regulations in relation to the production, distribution, and trading of the selected agricultural commodity in the country
7. Meet with government institutions, industry, and private sector representatives in the selected value chain, including representatives from the Ministry of Agriculture, trade associations, agribusiness companies (including spice and livestock feed suppliers), and research organizations, to identify key priorities and import challenges in developing markets for the selected commodity.
8. Provide Save the Children team with initial strengths, weaknesses, opportunities, and threats analysis of the value chain in the country and preferably by geographic focus.
9. Provide intelligence on the landscape of local, regional, and international organizations working in the sectors relevant to the anticipated thematic priorities of the USDA FFPr project.

10. Support the identification and mapping of relevant local partners and key stakeholders at various levels in the value chain with whom Save the Children might engage.
11. Validate information included in the proposal based on Bangladesh's context to ensure the feasibility and sustainability of the solutions.
12. Participate in design and strategy sessions with SC team and partners, contributing to strategic decisions related to the technical design and implementation framework.
13. Review and provide feedback on the Strategic Analysis and Plan of Operations.
14. Other tasks assigned during the assignment.

3. EXPECTED DELIVERABLES

The consultant will be responsible for:

1. Value chain assessment must be completed in top-quality
 - A detailed value chain mapping and analysis report, including strengths, weaknesses, opportunities, and threats analyses, and recommendations for strategic interventions for a project worth USD35 million in 5 years ready within 7-14 days after the solicitation is released
 - A list of key stakeholders of value chains, including government, financial institutions, input suppliers, agribusiness companies, farmers' groups/cooperatives, trade organizations, and traders, with contact information, and recommendations of key partners for the successful implementation of the above-mentioned project.
2. Technical provision in the proposal development process
 - Provide strategic and specific advice and inputs for the project design.
 - Support to identify local partners and engagement with them during the proposal design phase as required.
 - Validation of information included in the proposal based on Bangladesh's context.
 - Inputs for CO capacity and staffing component of the proposal.

4. TIMELINE

The consultancy will be effective for one month from the onboarding date.

5. CONSULTANT PROFILE

Individual or Firm with:

- At least 10+ years of professional expertise working in the agriculture value chains, preferably in Bangladesh, and in the targeted value chain
- Master's degree in agriculture or related subject, Higher degree preferred.
- Extensive knowledge and network in Bangladesh and in the livestock and spices value chain, including connections with the Government officials, private sector entities, and value chain actors.

- Ability to travel (if required) with the Save the Children team, at short notice, within the timeframe.
- Excellent analytical, writing, and verbal skills in English
- Knowledge of U.S. Government programming is desired, but not essential.

Applicants should propose a detailed budget, including:

- Personnel/staffing
- Field visits and data collection
- Analytical tools/software
- Report writing and dissemination
- Final selection will be based on technical strength and value for money.

6. APPLICATION PROCEDURE

Interested **individual consultants** are requested to submit the following documents in the email address mentioned:

- **A Technical Proposal** including –
 - ✓ Brief understanding of the task.
 - ✓ Descriptions in brief on the experiences of carrying out high-quality and credible completion of relevant tasks (proof required).
 - ✓ Brief on the methodologies for task completion.
 - ✓ Tentative schedule for completing the task.
 - ✓ Work references – contact details (e-mail addresses) of 2 referees (organizations by whom you were contracted for similar assignments).
 - ✓ CV and a Cover Letter.
 - ✓ NID copy, TIN Certificate, BIN Certificate and Acknowledgement copy of Income Tax Return for the most recent year.
 - **A Financial Proposal** including –
 - ✓ Detail breakdown of costs and consultancy fees (tax will be deducted as per government rules)
 - Email: shuvo.sarker@savethechildren.org
 - **Please only mention “Consultant for Value Chain” in the subject line of the email.**
 - Application closing date: **May 15, 2026.**
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