



NGO FORUM FOR PUBLIC HEALTH

DATE: June 11, 2026

INVITATION TO BID (Tender Ref.) No.: NGOF-UNHCR-2026-10

Tender Name: MRF Upgradation works

ITB Collection: Through bdjobs link

LAST DATE OF BID SUBMISSION: 25 June, 2026 at 03.00 PM

INTRODUCTION TO NGO FORUM FOR PUBLIC HEALTH

NGO Forum for Public Health is a national networking and service delivery organization engaged in different development areas ranging from healthcare, WaSH, nutrition to relief, rehabilitation and humanitarian responses related activities keeping governance as core approach.

NGO Forum for Public Health hereby invites sealed bids from eligible, reputable, and bona fide Contractor/Firms for the **MRF Upgradation works** as per Technical BOQ detailed (**Annex-B**):

1. Scope of Work:

MRF Upgradation works: As per Financial Offer Form of **Annex-C**.

It is strongly recommended that this Invitation to Bid document (ITB) and its annexes be read thoroughly. Failure to observe the procedures lay out therein may result in disqualification from the evaluation process.

Note: This document is not construed in any way as an offer to contract with your company.

2. Construction work plan:

I. Construction site at below mentioned Locations:

Camp-24, Leda, Teknaf, Cox's Bazar, Bangladesh, and Contractors/firms must be mention in separate construction work plan in annex -A.

II. It is to be noted that the BOQ quantities (**as per Annex-B**) are provided solely to give bidders an indication of project requirements. These quantities do not form a constitute commitment by NGO Forum to work any specific amount. Each item will be done individually based on actual project needs and available funding, through the issuance of Invitation of Bid (ITB).

Important:

The exact technical specifications of the BOQ are detailed in **Annex B** of this document.

3. BIDDING INFORMATION:

a. ITB DOCUMENTS

The following annexes form an integral part of this Invitation to Bid:

Annex C: Financial Offer Form/Quotation

Price must be submitted by your company Letterhead pad.

(To be in financial offer envelope # 2)


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NGOF-UNHCR Project
NGO Forum for Public Health


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- Annex D: Vendor Registration Form (To be in technical offer envelope # 1)
Annex E: Supplier code of conduct. (To be in technical offer envelope # 1)
Annex F: PSEA Declaration (To be in technical offer envelope # 1)
Annex B: Technical BOQ (To be in technical offer envelope # 1)
Annex A: Work Plan (To be in technical offer envelope # 1)
Annex B1-B2: Design & Drawing (To be in technical offer envelope # 1)

IMPORTANT:

Failure to Submit the above-requested information may result in disqualification of your offer from further evaluation.

b. REQUESTS FOR CLARIFICATION

Bidders are required to submit any request for clarification in respect of this ITB by e-mail to at ngofcox.tender@ngofcox.com or direct **Cox's Bazar Project Office, Flat # B3 (2nd Floor), Plot # 71, Sayemon pink pearl, Block-A, Hotel – Motel Zone, Kolatoli, Cox's Bazar.** The **clarification deadline** is June 16, 2026 on or *before* 03.00 PM.

NGO Forum will compile the questions received. NGO Forum may, at its discretion, copy any reply to a particular question to all other invited bidders at once. A **pre-bid meeting** will be held on **June 16, 2026 on or before 03.00 PM** online platform:

Request to join in online through the Link:

Join: <https://teams.microsoft.com/meet/43325449065363?p=LYVPS3vOk5KH078DgW>

Meeting ID: 433 254 490 653 63

Passcode: VA6E7Y6S

Topic: Tender/04 | A Pre-bid meeting on MRF Upgradation works

YOUR OFFER

Your Offer shall be prepared in **English**.

Please submit your offer using the Annexes provided. Offers not conforming to the requested formats may be not taken into consideration.

IMPORTANT:

Inclusion of copies of your offer with any correspondence sent directly to the attention of the responsible buyer or any other NGO Forum staff other than the submission mail address will result in disqualification of the offer. Please send your bid directly to the address provided in the "Submission of Bid" section 7 of this ITB.

Your Proposal & offer shall comprise the following two separate sets of documents:

- **Technical offer** to be submitted in a separate sealed envelope (Envelope # 1)
- **Financial offer** to be submitted in a separate sealed envelope (Envelope # 2)

Each envelope must be sealed and clearly marked with the envelope number and offer type.


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4. Content of the TECHNICAL OFFER

IMPORTANT:

No pricing information should be included in the technical proposal/offer. Failure to comply may risk disqualification. The technical proposal should include all other information requested to allow evaluation of the supplier/Vendors capability, experience, and compliance with the technical specifications.

The technical details of the BOQ requested by NGO Forum can be found in **Annex B**. Your technical offer/proposal should clearly state whether offered fully conform to the specifications. Any deviations or discrepancies from the specifications must be clearly disclosed and explained.


The following certificates and detail documents shall also be provided in the Technical Proposal/Offer.


1. Vendor registration form (Annex-D)
2. Signed copy of supplier code of conduct (Annex-E)
3. Signed copy of PSEA Declaration (Annex-F)
4. Signed and fill up the Technical Specification detailed form (Annex-B)
5. Current or Up to date Trade License,
6. VAT Registration Certificate (BIN Certificate),
7. Income Tax Certificate (updated),
8. Bank Statement (last 6 months: 01 December 2025 – 31 May 2026), and
9. Bank Solvency Certificate showing the account balance (must be issued within May2026).
10. Relevant Work experience certificate/ Work order copy.
11. Company Profile (Company Overview, Construction/Service Categories, Client List, Office/Warehouse Locations, Number of Employees, Organizational Structure, details of your equipment's, materials details, Certifications, etc.)
12. Invitation to Bid (ITB) and Annex C (Financial offer form) sign with company seal
13. Details Work plan (Annex-A).

5. Content of the FINANCIAL OFFER

Your separate **financial offer** must contain an overall offer in a single currency, in Bangladeshi Taka (BDT). It must be submitted to NGO Forum in a separate sealed envelope. **Do not put the financial offer in the same envelop with the technical offer.**

- i. With regard to the financial offer, suppliers/vendors shall submit competitive rates.
- ii. The prices offered should remain valid for at least **six month**.
- iii. The component of the price must remain unchanged for the duration of the construction period.
- iv. Bids that have a different price structure may not be accepted.
- v. The price offer must include VAT (if applicable), taxes, delivery, loading, and any other related charges.


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The following details shall be provided for each item:

Unit cost: The unit cost must be provided for each item. Any applicable discounts should be clearly indicated.

You are requested to hold your offer valid for **180 days** from the submission deadline. NGO Forum will make its best effort to select Contractors/firms within this period.

The cost of preparing a bid and of negotiating a quote, including any related travel, is not reimbursable cannot be included as a direct cost of the assignment.

6. BID EVALUATION:

The Evaluation will be carried out under the **Straightforward Method**, ensuring transparency and consistency throughout all stages.

i. Administrative (Legal/Eligibility) Evaluation: Score: Pass/Fail

S.N.	Evaluation Criteria	Requirements	Evaluation Method
1	Trade License FY 2025-2026	A valid and up-to-date Trade License for the fiscal year 2025–2026 must be submitted.	Pass/Fail
2	Tax Return Certificate (FY 2024-2025 or Updated) with TIN Certificate	A valid Tax Return Certificate for FY 2024–2025 or updated along with an active TIN Certificate must be submitted.	Pass/Fail
3	BIN Certificate	A valid Business Identification Number (BIN) or VAT Registration Certificate must be submitted.	Pass/Fail
4.	Vendor Registration form	NGO Forum's Vendor Registration Form must be duly filled, signed, and stamped with the company seal.	Pass/Fail
4	Code of Conduct form signed & seal	NGO Forum's Code of Conduct Form must be duly filled, signed, and stamped with the company seal.	Pass/Fail
5	PSEA declaration form signed & seal	NGO Forum's Protection from Sexual Exploitation and Abuse (PSEA) Declaration Form must be duly filled, signed, and stamped with the company seal.	Pass/Fail

ii. Technical Evaluation: Score: 50 Points

S.N.	Evaluation Criteria	Requirements	Score/Points
1	Relevant Experience	<p>The bidder must have experience in delivering construction related experience especially in MRF, FSTP, IFSTN, and also similar construction work.</p> <p>Score: Minimum 4 PO/WO/Contract/completion certificate copy from 4 different clients supporting documents.</p> <p>Each PO/WO/Contract = 5 points × 4 = 20 points.</p> <p>Scoring:</p> <p>Bidders with experience construction work with more than four (04) different organizations/companies/Contractor will receive</p>	20


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		the highest score (20 points). Each valid document submitted will be scored 5 points.	
2	Financial Capacity/ Bank Solvency	The bidder must submit either a Bank Solvency Certificate or a Bank Statement showing a minimum Balance of BDT 50,00,000.	15
S.N.	Evaluation Criteria	Requirements	Score/ Points
	Certificate	For Bank Statements, the balance will be assessed as the average of the last six (06) months, calculated as: Average 6-month balance = (Sum of monthly closing balances ÷ 6) The Bank Solvency Certificate must be issued in May 2026, or the Bank Statement must cover the period from 01 December 2025 to 31 May 2026. If the available balance is less than BDT 50,00,000, scoring will be proportional to the balance.	
3	Delivery Work Plan	Agreed to Completed total construction work maximum (3) three Months after receiving work order. Accepted = 15 points. Denied = Disqualified from this tender process.	15
Total Score:			50
Note: Bidders must obtain a minimum of 30 points out of 50 in the above criteria.			


iii. **Financial Evaluation:**

S.N.	Evaluation Criteria	Requirements	Evaluation Method
1	Financial offer	The lowest evaluated price bidder (best total price) will be recommended for award. Evaluation will be conducted on an Item wise or total to ensuring compliance with specifications and overall Value for money.	Best Value

Bidders' additional information:

- The Technical and Financial bids will be evaluated using the prescribed format of NGO Forum, maintaining strict confidentiality.
- Only bidders who pass both the Administrative (Legal/Eligibility) and Technical (Experience, Financial Solvency, Delivery schedule and Quality Check) evaluations will qualify for the Financial Evaluation.
- Financial offers will only be opened for bidders who passed both Administrative and Technical Evaluations.
- The Financial Evaluation will be made based on the quoted price of total BOQ.


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7. SUBMISSION OF BID:

The offers must bear your official letterhead clearly identifying your company, you will ensure your signature with the company seal of every single document, otherwise, your BID will be treated as disqualified.

The Technical and Financial offers shall be clearly separated envelope. Bids should be submitted by sealed envelope at NGO Forum for Public Health Project office & put it respective tender box. Offer by courier/postal service is also encouraged if it reaches to the below-mentioned address in time as per schedule below. Email bid submission also acceptable; Bid must be submitted through this email: Bid_submission@ngofcox.com

Bid must be sent addressed below:

Tender Box

**NGOF-UNHCR Cox's Bazar Project Office,
Flat # B3 (2nd Floor), Plot # 71, Sayemon pink pearl,
Block-A, Hotel – Motel Zone, Kolatoli, Cox's Bazar**

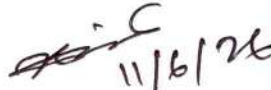
IMPORTANT:

The technical offer and financial offer are to be sent in separate sealed envelopes. Failure to do so may result in disqualification.

Deadline of Bid Submission: 25 June, 2026 at 03:00 PM

The bid will open on the same date at 03.30 PM (with the presence of interested contractors/firms)


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IMPORTANT:

Any bid received after this date or sent to another NGO Forum address may be rejected. NGO Forum may, at its discretion, extend the deadline for the submission of bids, by notifying all prospective bidders simultaneously.

Please indicate in envelop subject field:

- Tender Ref: **NGOF-UNHCR-2026-010**
- Tender Name: **MRF Upgradation works**
- Name of your company with the title of the attachment
- Technical and Financial offer should be mentioned on the separately envelop.

IMPORTANT:

The Financial offer will only be opened for evaluation if the technical offer has passed the test and has been accepted by NGO Forum fulfilling the technical specifications.

8. Performance Guarantee (PG) or Security Deposit(SD):


10% Performance guarantee will applicable as per organizational policy depending on the Work Order Value. Then the Security Deposit against total Work order (WO) should be submitted in favour of "NGO Forum for Public Health" in the form of Pay Order/Bank Draft/Bank Guarantee. If the Contractors/Firms fail to provide the Performance Guarantee or Security Deposit in the form of Pay Order or Bank Draft within 5 working days, otherwise automatically disqualified the contractors/firms for this ITB. The amount will be kept for 06 (six) months from the date of successful completion of work, the PG/SD will be refunded without interest to the contractors/vendors business bank account through A/C Payee or Bank Transfer only.

9. Suppliers Performance Management

In the event that a supplier/vendor is unable to fulfill its obligations as per terms and conditions stated in the Purchase Order/ Tender document, the supplier/vendors would be notified to fulfill its obligation within the stipulated time from the date of identification of failure of obligation and the time limit of maximum mentioned days will be given for fulfillment.

The conditions upon which the penalty would be initiated are not completed, partial delivery, rejection due to quality, and failure in the given time limit. In the occurrence of any of this deviation, the suppliers will be penalized by 0.5% of the ordered value per day of default up to a maximum of 10% of the order value for a maximum of 20 days of delay. If delay for more than 20 days, the order would be terminated, and will penalty of 10% of the order value. For major cases of more than 50% quality rejection, the order would be terminated and penalty of 10% of the order value would be levied.


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10. Payment Terms:

- Payment will be made through **A/C Payee Cheque or Bank Transfer** upon satisfactory completion and work as **per actual BOQ certified** by NGO Forum responsible person or responsible site engineer and based on bill submission including all relevant documents. Construction work 60% to 70% work done by the Contractors/Firms and certified by the site engineer then partial payment will be applicable.
- NGO Forum will deduct **Income Tax, VAT, other Govt. charges** from the approved bill, if not paid by the party and provide necessary relevant documents, according to the Govt. existing rules and regulations.

11. BID ACCEPTANCE:

NGO Forum reserves the right to accept or reject the whole or part of your bid.

NGO Forum may at its discretion increase or decrease the proposed content when awarding the contract and would not expect a significant variation of the rate submitted. Any such increase or decrease in the contract duration would be negotiated with the successful bidder as part of the finalization of the Purchase Orders for service.

NGO Forum may, at its discretion, extend the deadline for the submission of bids, by notifying all prospective contractors/vendors in writing. The extension of the deadline may accompany a modification of the solicitation documents prepared by NGO Forum at its own initiative or in response to a clarification requested by prospective contractors/vendors.

Please note that NGO Forum is not bound to select any of the contractors/vendors submitting bids and does not bind itself in any way to select the contractor/vendor offering the item-wise lowest price. Furthermore, the contractor/vendor will be awarded the bid considered most responsive to the needs, as well as conforming to NGO Forum general principles, including economy and efficiency and best value for money.

12. Conclusion:


NGO Forum reserves the right to cancel the whole ITB Process or re-tender if no suitable contractor/firms are found.



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NGO Forum for Public Health
Maintaining Access to Humanitarian and Inclusion Services for the
Rohingyas in Bangladesh

Total Cost of MRF Upgradation works
Summary Sheet

Annex-C

Date:

Location : Camp 24

SL	Description of Item	Sub-Total per Unit (BDT)	Number of Units	Total Amount (BDT) Including VAT & AIT
1	Construction of Composting System	-	1	-
2	Twin pit Offset Latrine	-	2	-
3	Bathing Shower	-	1	-
Grand Total (BDT) :				-

In Word:


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Maintaining Access to Humanitarian and Inclusion Services for the Rohingya in Bangladesh

Financial BOQ of composting unit

Annex -C

Date:

Location: camp-24

Item #	Description	# of item	Length (ft)	Width (ft)	Height (ft)	Quantity	Unit	Unit Rate (Tk.) Including VAT & AIT	T. Amount (Tk.) Including VAT & AIT
1	Carefully dismantling, demolishing, removing, and disposing of the existing structure including all associated components such as walls, roof, foundation, doors, windows, fittings, pipes, slabs, concrete, masonry, steel members, and other related materials as directed by the Engineer/Concern Authority. The work shall include site clearance, segregation of reusable materials, loading, transportation, disposal of debris to approved dumping locations, and maintaining all necessary safety measures during execution. The contractor shall ensure protection of adjacent structures, utilities, and surrounding areas throughout the decommissioning works. Upon completion, the site shall be cleaned, leveled, and handed over in satisfactory condition.	1				LS	nos		
2	Providing Layout and carry over Bench Mark (BM) at site from BM Pillar, demarcating property lines, existing ground level (EGL), formation ground level (FGL), highest flood level (HFL), Plinth Level (PL) setting and marking all pillars, markers, pegs etc. showing and maintaining reduced level RLs) including locating, establishing, protecting all public utilities within the premise of work and finally all to be presented in black and white etc. all complete as per direction of the E-I-C.								
	Total	1.00							0.00
3	Earthwork in excavation of foundation trenches, including layout, by excavating earth to the lines, grades and elevation as shown in the drawing providing center lines, local bench mark pillars, fixing bamboo spikes and marking layout with chalk powder filling baskets, carrying and disposing of all excavated materials at a safe distance designated by the E-I-C in all types of soils except rocky, gravelly, slushy or organic soil, leveling, ramming, dressing and preparing the base, etc. all complete for an initial excavation depth of 2m and an initial lead not exceeding 20m, including arranging all necessary tools and equipment at work site, etc. complete as per direction of the E-I-C.								
	long wall	2.00	35.000	1.000	1.500	105.000	cft		
	Short wall	5.00	29.000	1.000	1.500	217.500			
	Short wall BoX	8.00	8.500	1.000	1.500	102.000			
	Short wall BoX	2.00	10.670	1.000	1.500	32.010			
	Short wall BoX	1.00	2.500	1.000	1.500	3.750			
	Total					460.260	cft		0.00

Signature
11/6/26


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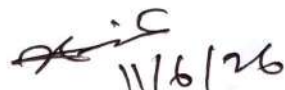
3	Earthwork in excavation of foundation trenches, including layout, by excavating earth to the lines, grades and elevation as shown in the drawing providing center lines, local bench mark pillars, fixing bamboo spikes and marking layout with chalk powder filling baskets, carrying and disposing of all excavated materials at a safe distance designated by the E-I-C in all types of soils except rocky, gravelly, slushy or organic soil, leveling, ramming, dressing and preparing the base, etc. all complete for an initial excavation depth of 2m and an initial lead not exceeding 20m, including arranging all necessary tools and equipment at work site, etc. complete as per direction of the E-I-C.								
4	Single layer brick flat soling with 1st class or picked jhama bricks, true to level, camber/super elevation and grade including carrying bricks, filling the interstices tightly with sand of minimum F.M 0.80, etc. all complete as per direction of the E-I-C.								
	long wall	2.00	35.000	0.830			58.100	sft	
	Short wall	5.00	29.000	0.830			120.350	sft	
	Short wall BoX	8.00	8.500	0.830			56.440	sft	
	Short wall BoX	2.00	10.670	0.830			17.712	sft	
	Short wall BoX	1.00	2.500	0.830			2.075	sft	
	Walkway	1.00	3.250	36.000			117.000	sft	
	floor	1.00	8.330	27.500			229.075	sft	
	floor	1.00	10.670	27.500			293.425	sft	
	floor	1.00	8.420	4.000			33.680	sft	
	Total						927.857	sft	0.00
5	Sand filling in foundation trenches and inside plinth with sand (minimum FM 0.80) in 150mm layers in/c leveling, watering and consolidating each layer up to finished level etc. all complete as per direction of the E-I-C. Dry density after compaction shall not be less than 95% of MDD (STD).								
	long wall	2	35.00	0.83	0.500		29.050	cft	
	Short wall	5	29.00	0.83	0.500		60.175	cft	
	Short wall BoX	8	8.50	0.83	0.500		28.220	cft	
	Short wall BoX	2	10.67	0.83	0.500		8.856	cft	
	Short wall BoX	1	2.50	0.83	0.500		1.038	cft	
	floor	1.00	8.830	27.000	1.500		357.615	cft	
	floor	1.00	10.670	27.000	1.500		432.135	cft	
		1.00	8.830	6.000	1.500		79.470	cft	
	Total						996.559	cft	0.00
6	Providing single layer polythene sheet (0.18mm thick) weighting one kilogram per 6.5 square meter in floor or any where in ground floor underneath the cement concrete etc. all complete as per specifications and direction of the E/C.								
	In Floor	1.00	8.330	27.500			229.075	sft	
	In Floor	1.00	10.830	27.500			297.825	sft	
	Total						526.900	sft	0.00


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3	Earthwork in excavation of foundation trenches, including layout, by excavating earth to the lines, grades and elevation as shown in the drawing providing center lines, local bench mark pillars, fixing bamboo spikes and marking layout with chalk powder filling baskets, carrying and disposing of all excavated materials at a safe distance designated by the E-I-C in all types of soils except rocky, gravelly, slushy or organic soil, leveling, ramming, dressing and preparing the base, etc. all complete for an initial excavation depth of 2m and an initial lead not exceeding 20m, including arranging all necessary tools and equipment at work site, etc. complete as per direction of the E-I-C.								
7	Mass concrete work in foundation with portland cement, sand (minimum FM 1.20) and 1st class / picked jhama bricks chips, 20mm down graded (LAA value not exceeding 40) including shuttering, mixing by concrete mixer machine, casting, laying, compacting and curing for the requisite period breaking bricks into chips etc. all complete as per direction of the E-I-C Cylinder crushing strength of concrete should not be less than 170 kg/cm ² at 28 days of curing (suggested mix proportion 1:3:6). Additional quantity of cement to be added if required to attain the strength at the contractors own cost.								
	long wall	2	35.00	0.83	0.330	19.173	cft		
	Short wall	5	29.00	0.83	0.330	39.7155	cft		
	Short wall BoX	8	8.50	0.83	0.330	18.6252	cft		
	Short wall BoX	2	10.67	0.83	0.330	5.845026	cft		
	Short wall BoX	1	2.50	0.83	0.330	0.68475	cft		
	floor	1	8.33	27.50	0.330	75.59475	cft		
	floor	1	10.830	27.50	0.330	98.28225	cft		
	floor	1	8.670	6.00	0.330	17.1666	cft		
	Total					275.087	cft		0.00
8	250 mm thick Brick work with 1st class bricks in cement mortar (1:4) in foundation and plinth, filling the interstices tightly with mortar, raking out joints, cleaning and soaking bricks at least for 24 hours before use, washing of sand, curing for requisite period, etc. all complete as per direction of the E-I-C. (Minimum FM of sand: 1.2)								
	long wall	2.00	35.000	0.830	1.500	87.150	cft		
	Short wall	5.00	29.000	0.830	1.500	180.525	cft		
	Short wall BoX	8.00	8.500	0.830	1.500	84.660	cft		
	Short wall BoX	2.00	10.670	0.830	1.500	26.568	cft		
	Short wall BoX	1.00	2.500	0.830	1.500	3.113	cft		


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3	Earthwork in excavation of foundation trenches, including layout, by excavating earth to the lines, grades and elevation as shown in the drawing providing center lines, local bench mark pillars, fixing bamboo spikes and marking layout with chalk powder filling baskets, carrying and disposing of all excavated materials at a safe distance designated by the E-I-C in all types of soils except rocky, gravelly, slushy or organic soil, leveling, ramming, dressing and preparing the base, etc. all complete for an initial excavation depth of 2m and an initial lead not exceeding 20m, including arranging all necessary tools and equipment at work site, etc. complete as per direction of the E-I-C.								
	Total					382.016	Cft		0.00
9	125 mm brick work with 1st class bricks in cement mortar (1:4) and making bond with connected walls in/c necessary scaffolding raking out joints, cleaning and soaking the bricks for at least 24 hours before use and washing of sand, curing for requisite period, etc. all complete as per direction of the E-I-C. (Minimum FM of sand: 1.2)								
	long wall	5.00	27.500	5.000		687.500	sft		
	short wall for box (1st)	6.00	5.420	5.000		162.600	sft		
	short wall for box (2nd)	6.00	5.420	5.000		162.600	sft		
	short wall for box (2nd)	3.00	6.250	5.000		93.750	sft		
	short wall for box (2nd)	1.00	10.670	5.000		53.350	sft		
	short wall for box (2nd)	1.00	2.500	5.000		12.500	sft		
	Total					1,172.300	sft		0.00
10	RCC pillar 4'X4" complete with supply of 19mm down graded khoa of 1st class bricks 1.0 FM clean sand, using 4 nos 6mm dia MS rod and #8 MS wire stirrups @ 125mm C/C. Casting in a metal frame as per drawing and instruction of Engineer.								
	RCC pillar 4'X4"x 9ft	12.00				12.00	Each		0.00
	RCC pillar 4'X4"x 10ft	12.00				12.00	Each		0.00
11	Roof for wooden work								
	2"x2" wall bar 32 ft -4 nos	4.000	32.00	0.170	0.170	3.70	cft		
	2"x2" Rafter 18 nos (L=13.5ft) @4 ft	18.000	13.50	0.170	0.170	7.02	cft		
	1.5"x2.5" parlin -10 nos (L=32ft)	10.000	32.00	0.125	0.208	8.33	cft		
	Maturity/Segration chamber	8.00	12.000	0.170	0.170	2.77	cft		
	Perlin	5.00	30.000	0.125	0.208	3.91	cft		
	Total					25.736	cft		0.00
12	Minimum 12mm thick cement plaster (1:4) to wall both inner and outer surface, finishing the corner and edges i/c washing of sand cleaning the surface, scaffolding and curing for the requisite period etc. all complete as per direction of the E/C. (Sand of minimum FM 1.2)								
	long wall	10.00	27.500	5.000		1,375.000	sft		
	short wall for box (1st)	12.00	5.420	5.000		325.200	sft		
	short wall for box (2nd)	12.00	5.420	5.000		325.200	sft		
	short wall for box (2nd)	6.00	6.250	5.000		187.500	sft		
	short wall for box (2nd)	2.00	10.670	5.000		106.700	sft		
	short wall for box (2nd)	2.00	2.500	5.000		25.000	sft		
	outer side	2.00	35.000	1.500		105.000	sft		
		2.00	28.00	1.500		84.000	sft		
	Floor	1.00	27.000	8.330		224.910	sft		
	Floor	1.00	27.000	11.000		297.000	sft		
	Total					3,055.510	sft		0.00


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3	Earthwork in excavation of foundation trenches, including layout, by excavating earth to the lines, grades and elevation as shown in the drawing providing center lines, local bench mark pillars, fixing bamboo spikes and marking layout with chalk powder filling baskets, carrying and disposing of all excavated materials at a safe distance designated by the E-I-C in all types of soils except rocky, gravelly, slushy or organic soil, leveling, ramming, dressing and preparing the base, etc. all complete for an initial excavation depth of 2m and an initial lead not exceeding 20m, including arranging all necessary tools and equipment at work site, etc. complete as per direction of the E-I-C.								
13	Painting: work Outer Wall (Green Colar) Same as plaster work						3,055.510	sft	0.00
14	Corrugated Galvanized iron sheet for roofing: Supplying, transport, fitting, and fixing of 7 pcs GI sheet of 0.46mm thickness, 7' long PHP Arabian horse or similar brand. All work will be completed as per drawing and instruction of NGOF Engineer in-charge.								
	MRF	2.00	14.000	30.500			854.000	Sft	
	Maturity/Segration chamber	1.00	12.000	30.500			366.000	Sft	
	Total						1,220.000	sft	0.00
15	Mason charge for Shead	1.00					1,200.000	sft	0.00
16	3" J hook.	1.00					1,540.000	PCS	0.00
17	Supplying, fitting and fixing grills made of MS 6mm dia Ms rod @ 4" c/c maximum horizontal in/c. fabricating, welding, riveting and painting with two coats of synthetic enamel paint over a coat of anticorrosive priming for all floors etc. all complete as per direction of the E-I-C.								
	outer side long 6mm dia ms @ 4" c/c both way	2.00	27.500	5.000			275.00	Sft	
	outer side long (6mm dia ms @ 4" c/c both way	2.00	35.000	5.000			350.00	Sft	
	Total						625.00	Sft	0.00
18	Making charge for Gril	1.00					625.00	sft	0.00
19	Supplying, fitting and fixing grills made of MS flat bar 18mmx5mm or 10mm dia MS rod @100mm c/c fitted with MS flat bar (40mmx6mm) @ 450mm c/c maximum horizontal in/c. fabricating, welding, riveting and painting with two coats of synthetic enamel paint over a coat of anticorrosive priming for all floors etc. all complete as per direction of the E-I-C.								
	MS door	1					1.000	nos	0.00


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20	RCC ring having ratio of cement, sand and khoa (1:2:4) with inner dia 675 mm and outer dia 760 mm, height 300 mm and thickness 38 mm with supplying & fabrication of 8 no. MS wire @ 140 mm C/C in circular directions, making climbing supports and casting concrete with 13 mm down graded khoa (from pick jhama brick) & 1.5 FM clean sand, Crude oil etc.	1				10.000	NOS		0.00
21	RCC slab for sock pit	1				2.000	nos		0.00
	2.5"x2.5" size RCC slab 3 inch thickness	7				7.000	nos		0.00
22	uPVC Connections & joining: Supply, fitting & fixing of PVC pipe, PVC elbow, adapter, uPVC tee, GI gate valves all materials are approved and accepted as per drawing and the instruction of the Engineer-in-charge.								
	a) 160mm dia and 4.0mm thickness uPVC pipe.	1				380	Rft		0.00
	b) 160mm dia uPVC pipe Elbow	1				7	nos		0.00
	c) 160mm dia uPVC Tee	1				20	nos		0.00
	d) 160mm dia Back Door uPVC Tee	1				6	nos		0.00
	e) 160mm dia uPVC Door Elbow	1				10	nos		0.00
	f) 160mm dia uPVC Cross Tee	1				2	nos		0.00
	g) 160mm dia Top Cap	1				28	nos		0.00
23	Supplying of Brick Chips the Top of PVC pipe, 12 inch 3/4 brick Chips (Jhama) all complete as per design and as per direction of Engineer in charge.	8	8.000	5.000	1.250	400.000	cft		0.00
24	300 GSM Geotextile Rapping for 6" UPVC perforated pipe.	10	3.000		8.000	240.000			
	300 GSM Geotextile Top of Brick Chips Box Composter	10	8.000		8.000	640.000			
	Total					880.000	Sft		0.00
24	Fencing work- fence is made by 10 nos swg cross net gape 1.5" , angle Fence height is min-6 feet. Length of fence- 310 rft.	1	310.000		6.000	1,860.000	sft		0.00
	Fencing work- fence is made by mason charge	1	310.000		6.000	1,860.000	sft		0.00
25	4"x4" RCC post (Length-9') : RCC pillar 4'X4" complete with supply of 19mm down graded khoa of 1st class bricks 1.0 FM clean sand, using 4 nos 6mm dia MS rod and #8 MS wire stirrups @ 125mm C/C. Casting in a metal frame as per drawing and instruction of Engineer.	1				40	nos		0.00
26	Shredder machine	1					1 nos		0.00


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27	waste Moisture Meter	1				1 nos		0.00
28	Visibility plaque; Supplying, fitting & fixing of visibility (3'x2' PVC) UV print for PVC board 6mm thick and 2 nos of GI post 2" dia 5ft length. With fitting fixing the visibility as per instruction and guidance by engineer in charge	1				1,000 nos		0.00
Grand Total								0

In word:

[Handwritten Signature]
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Maintaining Access to Humanitarian and Inclusion Services for the Rohingyas in Bangladesh

Financial Bill of Quantities

Single Cubicle Steel Framed Offset Twin Pit Latrine

Annex-C

Location : Camp 24

Date:


SI No	Description of Item	Quantity	Unit	Unit Price Including VAT & AIT BDT	Total Amount Including VAT & AIT BDT
<u>PART-A:Super-structure</u>					
1	MS angle short column will be placed in 4 (Four) corner; fixed and welded with anchor plate in middle position. Superstructure columns will joint with short column by 8mm dia Nut-bolts. Angle size 38mm (1.5") X 38mm (1.5") X 3mm and 305mm (1'-0") Hight.	4.00	kg		0
2	MS angle column will be placed in middle of the front side for locking the door and fixed with floor and roof. This column will not be fixed with anchor plate and MS short column by using 8mm dia Nut bolts. Angle size 38mm (1.5") X 38mm (1.5") X 3mm and 2007mm (6'-7") Hight.	5.36	kg		0
3	MS angle column will be placed 2 (Two) corner side of the front side and 10mm Nut- bolts joint with those columns and 305mm (1'-0") long MS short column and Anchor bolt by using 8mm dia Nut bolts. Angle size 38mm (1.5") X 38mm (1.5") X 3mm and 1981mm (6'-6") Hight.	10.40	kg		0
4	MS angle column will be placed 2 (Two) corner side of the back/ rear side and 10mm Nut-bolts joint with those columns and 305mm (1'-0") long MS short column and Anchor bolt by using 8mm dia Nut bolts. Angle size 38mm (1.5") X 38mm (1.5") X 3mm and 1829mm (6'-0") Hight.	10.20	kg		0
5	MS angle Rafter will be placed 2 corners for fixing the roof and will be placed along door and backside parallel. 4nos. Corner column will be joint with the rafter by 8mm dia nut bolts. Angle size 25mm (1") X 25mm (1") X 3mm and 1372mm (4'-6") long	5.40	kg		0
6	3nos. MS angle Purlin will be placed on rafter by 8mm dia nutbolts jointing and left/ right portion parallel. One will be placed above the rafter in back side of the rafter Column; Another will be placed in middle of the rafter and other will be placed front corner. Angle size 25mm (1") X 25mm (1") X 3mm and 1219mm (4'-0") long.	4.80	kg		0
7	2nos. MS angle will be placed two side for making the door frame. Angle size 25mm (1") X 25mm (1") X 3mm and 1803mm (5'-11") long.	4.80	kg		0
8	2nos. MS angle will be placed two side for making the door frame. One will be placed bottom of the door (38mm/ 1.5" above from floor) and another will be joint top of the door. Angle size 25mm (1") X 25mm (1") X 3mm and 737mm (2'-5") long.	3.00	kg		0
9	MS Flat bar will be placed in front side for sunlight fencing. One will be fixed in 1829mm (6'-0") from floor height and another will be fixed 1957mm (6'-5") from floor height. All joint will be joint by 8mm dia Nut-bolts with Columns. Flat Bar size 19mm X 3mm and 1219mm (4'-0") long.	2.40	kg		0
10	MS Flat bar will be placed in front side fencing and 2nos. MS Flat bar will used. One will be placed 152mm (6") above of floor and other will be in middle position. All joint will be joint by 8mm dia Nut-bolts with Columns. Flat Bar size 19mm X 3mm and 483mm (1'-7") long.	2.00	kg		0
11	MS Flat bar will be placed for fencing and 3nos. MS Flat bar will use in each side fencing. One will be placed 152mm (6") above of floor; one in middle and other will be placed in top from 1803mm (5'-11") floor height. All joint will be joint by 8mm dia Nut- bolts with Columns. Flat Bar size 19mm X 3mm and 1219mm (4'-0") long.	10.80	kg		0


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SI No	Description of Item	Quantity	Unit	Unit Price Including VAT & AIT BDT	Total Amount Including VAT & AIT BDT
12	MS Flat bar will be placed in middle of door for fixing sheet. Joint will be joint by 8mm dia Nut-bolts with door frame.Flat Bar size 19mm X 3mm and 737mm (2'-5") long in middle of the door frame.	0.75	kg		0
13	2nos. MS Flat bar will be placed by incline of door frame for strengthen the door frame. One will be placed inclined in the bellow to middle and other will be placed in middle to top. All joint will be joint by 8mm dia Nut-bolts.Flat Bar size 19mm X 3mm and 1092mm (3'-7") long.	2.00	kg		0
14	2nos. Iron blue color sheet will be placed with door frame. One will joint form bellow portion to middle portion, and another will be placed from top to middle portion. Iron Sheet size 991mm (3'-3") long X 738mm (2'-5") wide.	16.50	Sft		0
15	2nos. Iron blue color sheet will be placed in front side fencing with frame. One will joint form brick wall (bellow portion) to middle portion and another will be placed from top to middle portion. Iron Sheet size 991mm (3'-3") long X 483mm (1'-7") wide	12.60	Sft		0
16	2nos. Iron blue color sheet will be placed in left side for fencing. One will joint form brick wall (bellow portion) to middle portion and another will be placed from top to middle portion. Iron Sheet size 991mm (3'-3") long X 991mm (3'-3") wide.	12.60	Sft		0
17	2nos. Iron blue color sheet will be placed in right side for fencing. One will joint form brick wall (bellow portion) to middle portion and another will be placed from top to middle portion. Iron Sheet size 991mm (3'-3") long X 991mm (3'-3") wide.	12.60	Sft		0
18	2nos. Iron blue color sheet will be placed in rear/ back side for fencing. One will joint form brick wall (bellow portion) to middle portion and another will be placed from top to middle portion. Iron Sheet size 991mm (3'-3") long X 991mm (3'-3") wide.	12.60	Sft		0
19	2nos. Iron blue color sheet will be placed in roof above the purlin. One will joint form backside to middle portion, and another will be placed from front to middle portion. Iron Sheet size 991mm (3'-3") long X 991mm (3'-3") wide.	12.60	Sft		0
20	3nos. MS hinge will set with door and column. One will set 229mm (9") above from bellow frame; one will set 1067mm (3'-6") above from bellow frame and other will be set 76mm (3") form top edge frame. Hinge size 102mm (4") X 76mm (3")	3.00	pcs		0
21	Rivet will be placed for iron sheet fixing and all rivet will be placed 152mm (6") C/C.Rivet size 4mm dia	200.00	pcs		0
22	Rivet will be placed for iron sheet fixing and all rivet will be placed Rivet size 6.2mm dia	60.00	pcs		0
23	Nut Bolt 2" dia 10mm	20.00	nos		0
24	6" Handle with Hasbolt made of iron	3.00	nos		0
25	Coating : Coating with two layer red oxide and blue color Enamel coat.	110.00	Sft		0
26	Ventilation Mesh	2.00	Sft		0
27	MS bolt connection work, welding all steel connection which needed with best quality welding rod etc. all complete as per direction of the engineer-in charge.	1.00	job		0
PART-B: Sub-structure					
28	Earth Excavation : Earth work in excavation of Foundation for Steel structure Latrine, inspection pit, carrying and disposing of all Excavated materials at a safe distance designated by Engineer, all types of soil except rocky gravelly, organic maintains proper slope, disposing of all back filling of sites of all excavated materials to a safe distance back filling of sites of original level etc, all complete to the direction of the EIC.	260.00	Cft		0

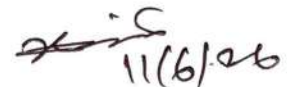

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SI No	Description of Item	Quantity	Unit	Unit Price Including VAT & AIT BDT	Total Amount Including VAT & AIT BDT
29	Sand Filling: Sand filling in foundation trenches and plinth with fine local sand having minimum fineness modulus (FM) of .50 in 150mm / 75 mm layers, leveling, watering and consolidating each layer by layer up to finished level, etc. All filling completed as per direction of engineer-in-charge and as per drawing and design	12.00	Cft		0
30	Supply, fittings & fixing of 48" dia RCC Ring, 2.5" thickness and 6 mm bar used as reinforcement as per the drawing and instruction of EIC.	20.00	nos		0
31	3" CC Casting Cement concrete work in foundation and floor with Portland cement, sand(Min FM 1.50) and first class /Picket Jhama brick chips 20mm down graded, in/c mixing appropriately, casting, laying, compacting and curing for the requisite period. The mixture proportion of cement sand and aggregate should be 1:2:4. All complete as per the instruction of the EIC/UNHCR.	8.00	Cft		0
32	48" Cover slab with mini pocket slab	2.00	pcs		0
33	5" brick work (foundation + inspection pit): 5" thick wall construction with first class bricks and cement mortar (1:4) and making bond with partition walls and properly raking out of joints between bricks, including necessary cleaning and soaking the bricks for at least 24 hours before use and screening. The work includes scaffolding, site cleaning, water carrying, electricity, curing at least for 7 days and other necessary charges. All work complete as per design and instruction of Engineer in-charge.	2.00	Sqm		0
34	12 mm thick plaster with NCF	30.00	Sft		0
35	Sato pan & Slab with footrest with good quality	1.00	nos		0
36	Upvc Pipe 4" dia	18.00	rft		0
37	Hand Washing Station: Supply, fitting & fixing of hand washing frame made of best quality steel & 65 L water tank with lid, might be installed with CC casting, locking arrangement etc. all complete as per design, drawing and accepted by the Engineer.	1.00	nos		0
38	Supply, fittings & fixing of 4" PVC gate valve as per the drawing and instruction of EIC.	2.00	nos		0
Total Quoted Price				BDT	-


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NGO Forum for Public Health

Maintaining Access to Humanitarian and Inclusion Services for the Rohingya in Bangladesh

Financial BOQ of Bathing shower

Annex-C

Date:

Location: camp-24

Item #	Description	# of item	Length (ft)	Width (ft)	Height (ft)	Quantity	Unit	Unit Rate (Tk.) Including VAT & AIT	T. Amount (Tk.) Including VAT & AIT
1	Providing Layout and carry over Bench Mark (BM) at site from BM Pillar, demarcating property lines, existing ground level (EGL), formation ground level (FGL), highest flood level (HFL), Plinth Level (PL) setting and marking all pillars, markers, pegs etc. showing and maintaining reduces level RLs) including locating, establishing, protecting all public utilities within the premise of work and finally all to be presented in black and white etc. all complete as per direction of the E-I-C.								
	Total	1.00					nos		0
2	Earthwork in excavation of foundation trenches, including layout, by excavating earth to the lines, grades and elevation as shown in the drawing providing center lines, local bench mark pillars, fixing bamboo spikes and marking layout with chalk powder filling baskets, carrying and disposing of all excavated materials at a safe distance designated by the E-I-C in all types of soils except rocky, gravelly, slushy or organic soil, leveling, ramming, dressing and preparing the base, etc. all complete for an initial excavation depth of 2m and an initial lead not exceeding 20m, including arranging all necessary tools and equipment at work site, etc. complete as per direction of the E-I-C.								
	long wall	3.00	15.330	1.000	1.500	68,985	cft		
	Short wall	2.00	13.170	1.000	1.500	39,510	cft		
	Short wall	2.00	10.830	1.000	1.500	32,490	cft		
	Total					140,985	cft		0.00
3	Single layer brick flat soling with 1st class or picked jhama bricks, true to level, camber/super elevation and grade including carrying bricks, filling the interstices tightly with sand of minimum F.M 0.80, etc. all complete as per direction of the E-I-C.								
	long wall	3.00	15.830	0.830		39,417	sft		
	Short wall	2.00	12.670	0.830		21,032	sft		
	Short wall	2.00	4.830	0.830		8,018	sft		
	floor	1.00	15,000	12,000		180,000	sft		
	stair	1.00	2.750	2.500		6,875	sft		
	Total					255,342	sft		0.00
4	Sand filling in foundation trenches and inside plinth with sand (minimum FM 0.80) in 150mm layers in/c leveling, watering and consolidating each layer up to finished level etc. all complete as per direction of the E-I-C. Dry density after compaction shall not be less than 95% of MDD (STD).								
	long wall	3.00	15.830	0.830	0.250	9,854	cft		
	Short wall	2.00	12.670	0.830	0.250	5,258	cft		
	Short wall	2.00	4.830	0.830	0.250	2,004	cft		
	floor	1.00	15,000	12,000	1.500	270,000	cft		

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	Total					288.835	cft		0.00
5	Providing single layer polythene sheet (0.18mm thick) weighting one kilogram per 6.5 square meter in floor or any where in ground floor underneath the cement concrete etc. all complete as per specifications and direction of the E/C.								
	In Floor	1.00	15.330	12.330		189.019	sft		
	Total					189.019	sft		0.00
6	Mass concrete work in foundation with portland cement, sand (minimum FM 1.20) and 1st class / picked jhama bricks chips, 20mm down graded (LAA value not exceeding 40) including shuttering mixing by concrete mixer machine, casting, laying, compacting and curing for the requisite period breaking bricks into chips etc. all complete as per direction of the E-I-C Cylinder crushing strength of concrete should not be less than 170 kg/cm ² at 28 days of curing (suggested mix proportion 1:3:6). Additional quantity of cement to be added if required to attain the strength at the contractors own cost.								
	long wall	3.00	15.830	0.830	0.250	9.854175	cft		
	Short wall	2.00	12.670	0.830	0.250	5.25805	cft		
	Short wall	2.00	4.830	0.830	0.250	2.00445	cft		
	floor	1.00	15.000	12.000	1.500	270	cft		
	stair	1.00	2.750	2.500	0.250	1.71875	cft		
	Total					288.835	cft		0.00
7	250 mm thick Brick work with 1st class bricks in cement mortar (1:4) in foundation and plinth, filling the interstices tightly with mortar, raking out joints, cleaning and soaking bricks at least for 24 hours before use, washing of sand, curing for requisite period, etc. all complete as per direction of the E-I-C. (Minimum FM of sand: 1.2)								
	long wall	3.00	15.330	0.830	2.750	104.972	cft		
	Short wall	2.00	12.170	0.830	2.750	55.556	cft		
	Short wall	2.00	4.830	0.830	2.750	22.049	cft		
	Bricks Pillar	12.00	7.000	0.830	0.830	57.868	cft		
	stair	1.00	2.500	2.500	1.670	10.438	cft		
	Total					250.882	Cft		0.00



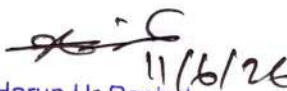
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NGO Forum for Public Health

2	Earthwork in excavation of foundation trenches, including layout, by excavating earth to the lines, grades and elevation as shown in the drawing providing center lines, local bench mark pillars, fixing bamboo spikes and marking layout with chalk powder filling baskets, carrying and disposing of all excavated materials at a safe distance designated by the E-I-C in all types of soils except rocky, gravelly, slushy or organic soil, leveling, ramming, dressing and preparing the base, etc - all complete for an initial excavation depth of 2m and an initial lead not exceeding 20m, including arranging all necessary tools and equipment at work site, etc complete as per direction of the E-I-C.							
8	125 mm brick work with 1st class bricks in cement mortar (1:4) and making bond with connected walls in/c necessary scaffolding raking out joints, cleaning and soaking the bricks for at least 24 hours before use and washing of sand, curing for requisite period, etc. all complete as per direction of the E-I-C. (Minimum FM of sand: 1.2)							
	long wall	3.00	15.330	3.000		137.970	sft	
	short wall	2.00	12.170	3.000		73.020	sft	
	short wall for box	2.00	4.830	3.000		28.980	sft	
	Less door	3.00	7.000	2.500		52.500	sft	
	Total					187.470	sft	0.00
9	Minimum 12mm thick cement plaster (1:4) to wall both inner and outer surface, finishing the corner and edges i/c washing of sand cleaning the surface, scaffolding and curing for the requisite period etc. all complete as per direction of the E/C. (Sand of minimum FM 1.2)							
	long wall	6.00	15.330	5.000		459.900	sft	
	short wall	4.00	12.170	3.500		170.380	sft	
	short wall	4.00	5.670	3.500		79.380	sft	
	Floor	1.00	15.000	12.000		180.000	sft	
	stair	1.00	2.500	3.000		7.500	sft	
	Total					897.160	sft	0.00
10	Painting: work Outer Wall (Green Colar) Same as plaster work					897.160	sft	0.00
11	Corrugated Galvanized iron sheet for roofing: Supplying, transport, fitting, and fixing of 7 pcs GI sheet of 0.46mm thickness, 7' long PHP Arabian horse or similar brand. All work will be completed as per drawing and instruction of NGOF Engineer in-charge.							
	Bathing room	1.00	18.000	14.000		252.000	Sft	
	Wall	2.00	15.330	3.000		91.980	Sft	
	wall	2.00	12.170	3.000		73.020	Sft	
	Total					417.000	sft	
12	Mason charge for Shead	1.00				417.000	sft	0.00
13	3" J hook.	1.00				130.000	PCS	0.00
14	Supplying, fitting and fixing grills made of MS 6mm dia Ms rod @ 4" c/c maximum horizontal in/c fabricating, welding, riveting and painting with two coats of synthetic enamel paint over a coat of anticorrosive priming for all floors etc. all complete as per direction of the E-I-C.							
	outer side long 6mm dia ms @ 4" c/c both way	2.00	15.330	1.500		45.99	Sft	
	outer side long (6mm dia ms @ 4" c/c both way	2.00	12.170	1.500		36.51	Sft	


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2	Earthwork in excavation of foundation trenches, including layout, by excavating earth to the lines, grades and elevation as shown in the drawing providing center lines, local bench mark pillars, fixing bamboo spikes and marking layout with chalk powder filling baskets, carrying and disposing of all excavated materials at a safe distance designated by the E-I-C in all types of soils except rocky, gravelly, slushy or organic soil, leveling, ramming, dressing and preparing the base, etc. all complete for an initial excavation depth of 2m and an initial lead not exceeding 20m, including arranging all necessary tools and equipment at work site, etc. complete as per direction of the E-I-C.								
	Total					82.50	Sft		0.00
15	Making charge for Gril	1.00				82.50	sft		0.00
16	Supplying, fitting and fixing grills made of MS flat bar 18mmx5mm or 10mm dia MS rod @ 100mm c/c fitted with MS flat bar (40mmx6mm) @ 450mm c/c maximum horizontal in/c. fabricating, welding, riveting and painting with two coats of synthetic enamel paint over a coat of anticorrosive priming for all floors etc. all complete as per direction of the E-I C.								
17	MS door (7'-0"x3')	2				2.000	nos		0.00
18	Plastic door size : 7'-0" x 2'-6"	2				2.000	nos		0.00
18	uPVC Connections & joining: Supply, fitting & fixing of PVC pipe, PVC elbow, adapter, uPVC tee, GI gate valves all materials are approved and accepted as per drawing and the instruction of the Engineer-in-charge.	1							
	a) 100mm dia and 4.0mm thickness uPVC pipe.	1				30	Rft		0.00
	b) 100mm dia uPVC pipe Elbow	2				2	nos		0.00
	c) 100 mm dia uPVC Tee	1				1	nos		0.00
	d) 100 mm dia PVC net	1				2	nos		0.00
19	38mmX38mmx3mm MS angle	1	110.000			99.000	kg		0.00
Grand Total									0

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Maintaining Access to Humanitarian and Inclusion
Services for the Rohingyas in Bangladesh

Total Cost of MRF Upgradation works
Technical BOQ Summary Sheet

Annex-B

Date:

Location : Camp 24

SL	Description of Item	Sub-Total per Unit (BDT)	Number of Units
1	Construction of Composting System		1
2	Twin pit Offset Latrine		2
3	Bathing Shower		1
Grand Total (BDT) :			

In Word:


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Technical BOQ of composting unit

Annex -B

Date:

Location: camp-24

Item #	Description	# of item	Length (ft)	Width (ft)	Height (ft)	Quantity	Unit
1	Carefully dismantling, demolishing, removing, and disposing of the existing structure including all associated components such as walls, roof, foundation, doors, windows, fittings, pipes, slabs, concrete, masonry, steel members, and other related materials as directed by the Engineer/Concern Authority. The work shall include site clearance, segregation of reusable materials, loading, transportation, disposal of debris to approved dumping locations, and maintaining all necessary safety measures during execution. The contractor shall ensure protection of adjacent structures, utilities, and surrounding areas throughout the decommissioning works. Upon completion, the site shall be cleaned, leveled, and handed over in satisfactory condition.	1				LS	nos
2	Providing Layout and carry over Bench Mark (BM) at site from BM Pillar, demarcating property lines, existing ground level (EGL), formation ground level (FGL), highest flood level (HFL), Plinth Level (PL) setting and marking all pillars, markers, pegs etc. showing and maintaining reduced level RLs) including locating, establishing, protecting all public utilities within the premise of work and finally all to be presented in black and white etc. all complete as per direction of the E-I-C.						
	Total	1.00					
3	Earthwork in excavation of foundation trenches, including layout, by excavating earth to the lines, grades and elevation as shown in the drawing providing center lines, local bench mark pillars, fixing bamboo spikes and marking layout with chalk powder filling baskets, carrying and disposing of all excavated materials at a safe distance designated by the E-I-C in all types of soils except rocky, gravelly, slushy or organic soil, leveling, ramming, dressing and preparing the base, etc. all complete for an initial excavation depth of 2m and an initial lead not exceeding 20m, including arranging all necessary tools and equipment at work site, etc. complete as per direction of the E-I-C.						
	long wall	2.00	35.000	1.000	1.500	105.000	cft
	Short wall	5.00	29.000	1.000	1.500	217.500	
	Short wall BoX	8.00	8.500	1.000	1.500	102.000	
	Short wall BoX	2.00	10.670	1.000	1.500	32.010	
	Short wall BoX	1.00	2.500	1.000	1.500	3.750	
	Total					460.260	cft
4	Single layer brick flat soling with 1st class or picked jhama bricks, true to level, camber/super elevation and grade including carrying bricks, filling the interstices tightly with sand of minimum F.M 0.80, etc. all complete as per direction of the E-I-C.						
	long wall	2.00	35.000	0.830		58.100	sft
	Short wall	5.00	29.000	0.830		120.350	sft


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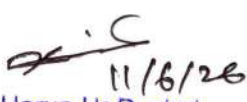
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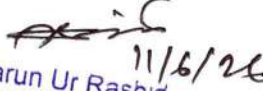
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	Short wall BoX	8.00	8.500	0.830			56.440 sft
	Short wall BoX	2.00	10.670	0.830			17.712 sft
	Short wall BoX	1.00	2.500	0.830			2.075 sft
	Walkway	1.00	3.250	36.000			117.000 sft
	floor	1.00	8.330	27.500			229.075 sft
	floor	1.00	10.670	27.500			293.425 sft
	floor	1.00	8.420	4.000			33.680 sft
	Total						927.857 sft
5	Sand filling in foundation trenches and inside plinth with sand (minimum FM 0.80) in 150mm layers in/c leveling, watering and consolidating each layer up to finished level etc. all complete as per direction of the E-I-C. Dry density after compaction shall not be less than 95% of MDD (STD).						
	long wall	2	35.00	0.83	0.500		29.050 cft
	Short wall	5	29.00	0.83	0.500		60.175 cft
	Short wall BoX	8	8.50	0.83	0.500		28.220 cft
	Short wall BoX	2	10.67	0.83	0.500		8.856 cft
	Short wall BoX	1	2.50	0.83	0.500		1.038 cft
	floor	1.00	8.830	27.000	1.500		357.615 cft
	floor	1.00	10.670	27.000	1.500		432.135 cft
	floor	1.00	8.830	6.000	1.500		79.470 cft
	Total						996.559 cft
6	Providing single layer polythene sheet (0.18mm thick) weighting one kilogram per 6.5 square meter in floor or any where in ground floor underneath the cement concrete etc. all complete as per specifications and direction of the E/C.						
	In Floor	1.00	8.330	27.500			229.075 sft
	In Floor	1.00	10.830	27.500			297.825 sft
	Total						526.900 sft
7	Mass concrete work in foundation with portland cement, sand (minimum FM 1.20) and 1st class / picked jhama bricks chips, 20mm down graded (LAA value not exceeding 40) including shuttering mixing by concrete mixer machine, casting, laying, compacting and curing for the requisite period breaking bricks into chips etc. all complete as per direction of the E-I-C Cylinder crushing strength of concrete should not be less than 170 kg/cm ² at 28 days of of curing (suggested mix proportion 1:3:6). Additional quantity of cement to be added if required to attain the strength at the contractors own cost.						
	long wall	2	35.00	0.83	0.330		19.173 cft
	Short wall	5	29.00	0.83	0.330		39.7155 cft
	Short wall BoX	8	8.50	0.83	0.330		18.6252 cft
	Short wall BoX	2	10.67	0.83	0.330		5.845026 cft
	Short wall BoX	1	2.50	0.83	0.330		0.68475 cft
	floor	1	8.33	27.50	0.330		75.59475 cft


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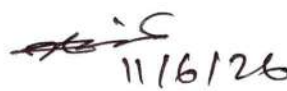
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	floor	1	10.830	27.50	0.330	98.28225	cft
	floor	1	8.670	6.00	0.330	17.1666	cft
	Total					275.087	cft
8	250 mm thick Brick work with 1st class bricks in cement mortar (1:4) in foundation and plinth, filling the interstices tightly with mortar, raking out joints, cleaning and soaking bricks at least for 24 hours before use, washing of sand, curing for requisite period, etc. all complete as per direction of						
	long wall	2.00	35.000	0.830	1.500	87.150	cft
	Short wall	5.00	29.000	0.830	1.500	180.525	cft
	Short wall BoX	8.00	8.500	0.830	1.500	84.660	cft
	Short wall BoX	2.00	10.670	0.830	1.500	26.568	cft
	Short wall BoX	1.00	2.500	0.830	1.500	3.113	cft


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	Total								382.016 Cft
9	125 mm brick work with 1st class bricks in cement mortar (1:4) and making bond with connected walls in/c necessary scaffolding raking out joints, cleaning and soaking the bricks for at least 24 hours before use and washing of sand, curing for requisite period, etc. all complete as per direction of the E-I-C. (Minimum FM of sand: 1.2)								
	long wall	5.00	27.500	5.000					687.500 sft
	short wall for box (1st)	6.00	5.420	5.000					162.600 sft
	short wall for box (2nd)	6.00	5.420	5.000					162.600 sft
	short wall for box (2nd)	3.00	6.250	5.000					93.750 sft
	short wall for box (2nd)	1.00	10.670	5.000					53.350 sft
	short wall for box (2nd)	1.00	2.500	5.000					12.500 sft
	Total								1,172.300 sft
10	RCC pillar 4'X4" complete with supply of 19mm down graded khoa of 1st class bricks 1.0 FM clean sand, using 4 nos 6mm dia MS rod and #8 MS wire stirrups @ 125mm C/C. Casting in a metal frame as per drawing and instruction of Engineer								
	RCC pillar 4'X4"x 9ft	12.00							12.00 Each
	RCC pillar 4'X4"x 10ft	12.00							12.00 Each
11	Roof for wooden work								
	2"x2" wall bar 32 ft -4 nos	4.000	32.00	0.170	0.170				3.70 cft
	2"x2" Rafter 18 nos (L=13.5ft) @4 ft	18.000	13.50	0.170	0.170				7.02 cft
	1.5"x2.5" parlin -10 nos (L=32ft)	10.000	32.00	0.125	0.208				8.33 cft
	Maturity/Segration chamber	8.00	12.000	0.170	0.170				2.77 cft
	Perlin	5.00	30.000	0.125	0.208				3.91 cft
	Total								25.736 cft
12	Minimum 12mm thick cement plaster (1:4) to wall both inner and outer surface, finishing the corner and edges i/c washing of sand cleaning the surface, scaffolding and curing for the requisite period etc. all complete as per direction of the E/C. (Sand of minimum FM 1.2)								
	long wall	10.00	27.500	5.000					1,375.000 sft
	short wall for box (1st)	12.00	5.420	5.000					325.200 sft
	short wall for box (2nd)	12.00	5.420	5.000					325.200 sft
	short wall for box (2nd)	6.00	6.250	5.000					187.500 sft
	short wall for box (2nd)	2.00	10.670	5.000					106.700 sft
	short wall for box (2nd)	2.00	2.500	5.000					25.000 sft
	outer side	2.00	35.000	1.500					105.000 sft
		2.00	28.00	1.500					84.000 sft
	Floor	1.00	27.000	8.330					224.910 sft


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	Floor	1.00	27.000	11.000			297.000 sft
	Total						3,055.510 sft
13	Painting: work Outer Wall (Green Colar) Same as plaster work						3,055.510 sft
14	Corrugated Galvanized iron sheet for roofing: Supplying, transport, fitting, and fixing of 7 pcs GI sheet of 0.46mm thickness, 7' long PIP Arabian horse or similar brand. All work will be completed as per drawing and instruction of NGOF Engineer in-charge.						
	MRF	2.00	14.000	30.500			854.000 Sft
	Maturity/Segration chamber	1.00	12.000	30.500			366.000 Sft
	Total						1,220.000 sft
15	Mason charge for Shead	1.00					1,200.000 sft
16	3" J hook.	1.00					1,540.000 PCS
17	Supplying, fitting and fixing grills made of MS 6mm dia Ms rod @ 4" c/c maximum horizontal in/c. fabricating, welding, riveting and painting with two coats of synthetic enamel paint over a coat of anticorrosive priming for all floors etc. all complete as per direction of the E-I-C.						
	outer side long 6mm dia ms @ 4" c/c both way	2.00	27.500	5.000			275.00 Sft
	outer side long (6mm dia ms @ 4" c/c both way	2.00	35.000	5.000			350.00 Sft
	Total						625.00 Sft
18	Making charge for Gril	1.00					625.00 sft
19	Supplying, fitting and fixing grills made of MS flat bar 18mmx5mm or 10mm dia MS rod @100mm c/c fitted with MS flat bar (40mmx6mm) @ 450mm c/c maximum horizontal in/c. fabricating, welding, riveting and painting with two coats of synthetic enamel paint over a coat of anticorrosive priming for all floors etc. all complete as per direction of the E-I-C.						
	MS door	1					1.000 nos
20	RCC ring having ratio of cement, sand and khoa (1:2:4) with inner dia 675 mm and outer dia 760 mm, height 300 mm and thickness 38 mm with supplying & fabrication of 8 no. MS wire @ 140 mm C/C in circular directions, making climbing supports and casting concrete with 13 mm down graded khoa (from pick jhama brick) & 1.5 FM clean sand, Crude oil etc.	1					10.000 NOS
21	RCC slab for sock pit	1					2.000 nos
	2.5"x2.5" size RCC slab 3 inch thickness	7					7.000 nos


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22	uPVC Connections & joining: Supply, fitting & fixing of PVC pipe, PVC elbow, adapter, uPVC tee, GI gate valves all materials are approved and accepted as per drawing and the instruction of the Engineer-in-charge.						
	a) 160mm dia and 4.0mm thickness uPVC pipe.	1				380	Rft
	b) 160mm dia uPVC pipe Elbow	1				7	nos
	c) 160mm dia uPVC Tee	1				20	nos
	d) 160mm dia Back Door uPVC Tee	1				6	nos
	e) 160mm dia uPVC Door Elbow	1				10	nos
	f) 160mm dia uPVC Cross Tee	1				2	nos
	g) 160mm dia Top Cap	1				28	nos
23	Supplying of Brick Chips the Top of PVC pipe, 12 inch 3/4 brick Chips (Jhama) all complete as per design and as per direction of Engineer in charge.	8	8.000	5.000	1.250	400.000	cft
24	300 GSM Geotextile Rapping for 6" UPVC perforated pipe.	10	3.000		8.000	240.000	
	300 GSM Geotextile Top of Brick Chips Box Composter	10	8.000		8.000	640.000	
	Total					880.000	Sft
25	Fencing work- fence is made by 10 nos swg cross net gape 1.5" , angle Fence height is min-6 feet. Length of fence- 310 rft.	1	310.000		6.000	1,860.000	sft
	Fencing work- fence is made by mason charge	1	310.000		6.000	1,860.000	sft
26	4"x4" RCC post (Length-9'): RCC pillar 4'x4" complete with supply of 19mm down graded khoa of 1st class bricks 1.0 FM clean sand, using 4 nos 6mm dia MS rod and #8 MS wire stirrups @ 125mm C/C. Casting in a metal frame as per drawing and instruction of Engineer.	1				40	nos
27	Shredder machine	1				1	nos
28	waste Moisture Meter	1				1	nos
29	Visibility plaque: Supplying, fitting & fixing of visibility (3'x2' PVC) UV print for PVC board 6mm thick and 2 nos of GI post 2" dia 5ft length. With fitting fixing the visibility as per instruction and guidance by engineer in charge	1				1.000	nos

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Maintaining Access to Humanitarian and Inclusion Services for the Rohingyas in Bangladesh

Financial Bill of Quantities

Single Cubicle Steel Framed Offset Twin Pit Latrine

Annex-B

Location : Camp 24

Date:

SI No	Description of Item	Quantity	Unit
<u>PART-A:Super-structure</u>			
1	MS angle short column will be placed in 4 (Four) corner; fixed and welded with anchor plate in middle position. Superstructure columns will joint with short column by 8mm dia Nut-bolts. Angle size 38mm (1.5") X 38mm (1.5") X 3mm and 305mm (1'-0") Hight.	4.00	kg
2	MS angle column will be placed in middle of the front side for locking the door and fixed with floor and roof. This column will not be fixed with anchor plate and MS short column by using 8mm dia Nut bolts. Angle size 38mm (1.5") X 38mm (1.5") X 3mm and 2007mm (6'-7") Hight.	5.36	kg
3	MS angle column will be placed 2 (Two) corner side of the front side and 10mm Nut- bolts joint with those columns and 305mm (1'-0") long MS short column and Anchor bolt by using 8mm dia Nut bolts. Angle size 38mm (1.5") X 38mm (1.5") X 3mm and 1981mm (6'-6") Hight.	10.40	kg
4	MS angle column will be placed 2 (Two) corner side of the back/ rear side and 10mm Nut-bolts joint with those columns and 305mm (1'-0") long MS short column and Anchor bolt by using 8mm dia Nut bolts. Angle size 38mm (1.5") X 38mm (1.5") X 3mm and 1829mm (6'-0") Hight.	10.20	kg
5	MS angle Rafter will be placed 2 corners for fixing the roof and will be placed along door and backside parallel. 4nos. Corner column will be joint with the rafter by 8mm dia nut bolts. Angle size 25mm (1") X 25mm (1") X 3mm and 1372mm (4'-6") long	5.40	kg
6	3nos. MS angle Purlin will be placed on rafter by 8mm dia nutbolts jointing and left/ right portion parallel. One will be placed above the rafter in back side of the rafter Column; Another will be placed in middle of the rafter and other will be placed front corner. Angle size 25mm (1") X 25mm (1") X 3mm and 1219mm (4'-0") long.	4.80	kg
7	2nos. MS angle will be placed two side for making the door frame. Angle size 25mm (1") X 25mm (1") X 3mm and 1803mm (5'-11") long.	4.80	kg
8	2nos. MS angle will be placed two side for making the door frame. One will be placed bottom of the door (38mm/ 1.5" above from floor) and another will be joint top of the door. Angle size 25mm (1") X 25mm (1") X 3mm and 737mm (2'-5") long.	3.00	kg
9	MS Flat bar will be placed in front side for sunlight fencing. One will be fixed in 1829mm (6'-0") from floor height and another will be fixed 1957mm (6'-5") from floor height. All joint will be joint by 8mm dia Nut-bolts with Columns. Flat Bar size 19mm X 3mm and 1219mm (4'-0") long.	2.40	kg
10	MS Flat bar will be placed in front side fencing and 2nos. MS Flat bar will used. One will be placed 152mm (6") above of floor and other will be in middle position. All joint will be joint by 8mm dia Nut-bolts with Columns. Flat Bar size 19mm X 3mm and 483mm (1'-7") long.	2.00	kg

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SI No	Description of Item	Quantity	Unit
11	MS Flat bar will be placed for fencing and 3nos. MS Flat bar will use in each side fencing. One will be placed 152mm (6") above of floor; one in middle and other will be placed in top from 1803mm (5'-11") floor height. All joint will be joint by 8mm dia Nut- bolts with Columns. Flat Bar size 19mm X 3mm and 1219mm (4'-0") long.	10.80	kg
12	MS Flat bar will be placed in middle of door for fixing sheet. Joint will be joint by 8mm dia Nut-bolts with door frame. Flat Bar size 19mm X 3mm and 737mm (2'-5") long in middle of the door frame.	0.75	kg
13	2nos. MS Flat bar will be placed by incline of door frame for strengthen the door frame. One will be placed inclined in the bellow to middle and other will be placed in middle to top. All joint will be joint by 8mm dia Nut-bolts. Flat Bar size 19mm X 3mm and 1092mm (3'-7") long.	2.00	kg
14	2nos. Iron blue color sheet will be placed with door frame. One will joint form bellow portion to middle portion, and another will be placed from top to middle portion. Iron Sheet size 991mm (3'-3") long X 738mm (2'-5") wide.	16.50	Sft
15	2nos. Iron blue color sheet will be placed in front side fencing with frame. One will joint form brick wall (bellow portion) to middle portion and another will be placed from top to middle portion. Iron Sheet size 991mm (3'-3") long X 483mm (1'-7") wide	12.60	Sft
16	2nos. Iron blue color sheet will be placed in left side for fencing. One will joint form brick wall (bellow portion) to middle portion and another will be placed from top to middle portion. Iron Sheet size 991mm (3'-3") long X 991mm (3'-3") wide.	12.60	Sft
17	2nos. Iron blue color sheet will be placed in right side for fencing. One will joint form brick wall (bellow portion) to middle portion and another will be placed from top to middle portion. Iron Sheet size 991mm (3'-3") long X 991mm (3'-3") wide.	12.60	Sft
18	2nos. Iron blue color sheet will be placed in rear/ back side for fencing. One will joint form brick wall (bellow portion) to middle portion and another will be placed from top to middle portion. Iron Sheet size 991mm (3'-3") long X 991mm (3'-3") wide.	12.60	Sft
19	2nos. Iron blue color sheet will be placed in roof above the purlin. One will joint form backside to middle portion, and another will be placed from front to middle portion. Iron Sheet size 991mm (3'-3") long X 991mm (3'-3") wide.	12.60	Sft
20	3nos. MS hinge will set with door and column. One will set 229mm (9") above from bellow frame; one will set 1067mm (3'-6") above from bellow frame and other will be set 76mm (3") form top edge frame. Hinge size 102mm (4") X 76mm (3")	3.00	pcs
21	Rivet will be placed for iron sheet fixing and all rivet will be placed 152mm (6") C/C. Rivet size 4mm dia	200.00	pcs
22	Rivet will be placed for iron sheet fixing and all rivet will be placed Rivet size 6.2mm dia	60.00	pcs
23	Nut Bolt 2" dia 10mm	20.00	nos
24	6" Handle with Hasbolt made of iron	3.00	nos
25	Coating : Coating with two layer red oxide and blue color Enamel coat.	110.00	Sft
26	Ventilation Mesh	2.00	Sft
27	MS bolt connection work, welding all steel connection which needed with best quality welding rod etc. all complete as per direction of the engineer-in charge.	1.00	job
PART-B: Sub-structure			

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SI No	Description of Item	Quantity	Unit
28	Earth Excavation : Earth work in excavation of Foundation for Steel structure Latrine, inspection pit, carrying and disposing of all Excavated materials at a safe distance designated by Engineer, all types of soil except rocky gravelly, organic maintains proper slope, disposing of all back filling of sites of all excavated materials to a safe distance back filling of sites of original level etc, all complete to the direction of the EIC.	260.00	Cft
29	Sand Filling: Sand filling in foundation trenches and plinth with fine local sand having minimum fineness modulus (FM) of .50 in 150mm / 75 mm layers, leveling, watering and consolidating each layer by layer up to finished level, etc. All filling completed as per direction of engineer-in-charge and as per drawing and design	12.00	Cft
30	Supply, fittings & fixing of 48" dia RCC Ring, 2.5" thickness and 6 mm bar used as reinforcement as per the drawing and instruction of EIC.	20.00	nos
31	3" CC Casting Cement concrete work in foundation and floor with Portland cement, sand(Min FM 1.50) and first class /Picket Jhama brick chips 20mm down graded, in/c mixing appropriately, casting, laying, compacting and curing for the requisite period. The mixture proportion of cement sand and aggregate should be 1:2:4. All complete as per the instruction of the EIC/UNHCR.	8.00	Cft
32	48" Cover slab with mini pocket slab	2.00	pcs
33	5" brick work (foundation + inspection pit): 5" thick wall construction with first class bricks and cement mortar (1:4) and making bond with partision walls and properly raking out of joints between bricks, including necessary cleaning and soaking the bricks for at least 24 hours before use and screening. The work includes scaffolding, site cleaning, water carrying, electricity, curing at least for 7 days and other necessary charges. All work complete as per design and instruction of Engineer in-charge.	2.00	Sqm
34	12 mm thick plaster with NCF	30.00	Sft
35	Sato pan & Slab with footrest with good quality	1.00	nos
36	Upvc Pipe 4" dia	18.00	rft
37	Hand Washing Station: Supply, fitting & fixing of hand washing frame made of best quality steel & 65 L water tank with lid, might be installed with CC casting, locking arragement etc. all complete as per design, drawing and accepted by the Engineer.	1.00	nos
38	Supply, fittings & fixing of 4" PVC gate valve as per the drawing and instruction of EIC.	2.00	nos



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Maintaining Access to Humanitarian and Inclusion Services for the Rohingyas in Bangladesh

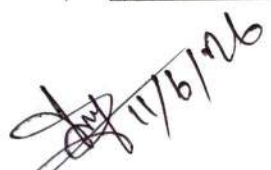
Technical BOQ of Bathing shower

Annex-B

Date:

Location: camp-24

Item #	Description	# of item	Length (ft)	Width (ft)	Height (ft)	Quantity	Unit
1	Providing Layout and carry over Bench Mark (BM) at site from BM Pillar, demarcating property lines, existing ground level (EGL), formation ground level (FGL), highest flood level (HFL), Plinth Level (PL) setting and marking all pillars, markers, pegs etc. showing and maintaining reduced level RLs including locating, establishing, protecting all public utilities within the premise of work and finally all to be presented in black and white etc. all complete as per direction of the E-I-C.						
	Total	1.00					nos
2	Earthwork in excavation of foundation trenches, including layout, by excavating earth to the lines, grades and elevation as shown in the drawing providing center lines, local bench mark pillars, fixing bamboo spikes and marking layout with chalk powder filling baskets, carrying and disposing of all excavated materials at a safe distance designated by the E-I-C in all types of soils except rocky, gravelly, slushy or organic soil, leveling, ramming, dressing and preparing the base, etc. all complete for an initial excavation depth of 2m and an initial lead not exceeding 20m, including arranging all necessary tools and equipment at work site, etc. complete as per direction of the E-I-C.						
	long wall	3.00	15.330	1.000	1.500	68.985	cft
	Short wall	2.00	13.170	1.000	1.500	39.510	cft
	Short wall	2.00	10.830	1.000	1.500	32.490	cft
	Total					140.985	cft
3	Single layer brick flat soling with 1st class or picked jhama bricks, true to level, camber/super elevation and grade including carrying bricks, filling the interstices tightly with sand of minimum F.M 0.80, etc. all complete as per direction of the E-I-C.						
	long wall	3.00	15.830	0.830		39.417	sft
	Short wall	2.00	12.670	0.830		21.032	sft
	Short wall	2.00	4.830	0.830		8.018	sft
	floor	1.00	15.000	12.000		180.000	sft
	stair	1.00	2.750	2.500		6.875	sft
	Total					255.342	sft
4	Sand filling in foundation trenches and inside plinth with sand (minimum FM 0.80) in 150mm layers in/c leveling, watering and consolidating each layer up to finished level etc. all complete as per direction of the E-I-C. Dry density after compaction shall not be less than 95% of MDD (STD).						
	long wall	3.00	15.830	0.830	0.250	9.854	cft
	Short wall	2.00	12.670	0.830	0.250	5.258	cft
	Short wall	2.00	4.830	0.830	0.250	2.004	cft
	floor	1.00	15.000	12.000	1.500	270.000	cft
	stair	1.00	2.750	2.500	0.250	1.719	cft
	Total					288.835	cft
5	Providing single layer polythene sheet (0.18mm thick) weighting one kilogram per 6.5 square meter in floor or any where in ground floor underneath the cement concrete etc. all complete as per specifications and direction of the E/C.						



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2	Earthwork in excavation of foundation trenches, including layout, by excavating earth to the lines, grades and elevation as shown in the drawing providing center lines, local bench mark pillars, fixing bamboo spikes and marking layout with chalk powder filling baskets, carrying and disposing of all excavated materials at a safe distance designated by the E-I-C in all types of soils except rocky, gravelly, slushy or organic soil, leveling, ramming, dressing and preparing the base, etc. all complete for an initial excavation depth of 2m and an initial lead not exceeding 20m, including arranging all necessary tools and equipment at work site, etc. complete as per direction of the E-I-C.						
	In Floor	1.00	15.330	12.330			189.019 sft
	Total						189.019 sft
6	Mass concrete work in foundation with portland cement, sand (minimum FM 1.20) and 1st class / picked jhama bricks chips, 20mm down graded (LAA value not exceeding 40) including shuttering mixing by concrete mixer machine, casting, laying, compacting and curing for the requisite period breaking bricks into chips etc. all complete as per direction of the E-I-C Cylinder crushing strength of concrete should not be less than 170 kg/cm ² at 28 days of curing (suggested mix proportion 1:3:6). Additional quantity of cement to be added if required to attain the strength at the contractors own cost.						
	long wall	3.00	15.830	0.830	0.250		9.854175 cft
	Short wall	2.00	12.670	0.830	0.250		5.25805 cft
	Short wall	2.00	4.830	0.830	0.250		2.00445 cft
	floor	1.00	15.000	12.000	1.500		270 cft
	stair	1.00	2.750	2.500	0.250		1.71875 cft
	Total						288.835 cft
7	250 mm thick Brick work with 1st class bricks in cement mortar (1:4) in foundation and plinth, filling the interstices tightly with mortar, raking out joints, cleaning and soaking bricks at least for 24 hours before use, washing of sand, curing for requisite period, etc. all complete as per direction of the E-I-C.						
	long wall	3.00	15.330	0.830	2.750		104.972 cft
	Short wall	2.00	12.170	0.830	2.750		55.556 cft
	Short wall	2.00	4.830	0.830	2.750		22.049 cft
	Bricks Pillar	12.00	7.000	0.830	0.830		57.868 cft
	stair	1.00	2.500	2.500	1.670		10.438 cft

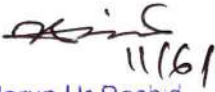
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2	Earthwork in excavation of foundation trenches, including layout, by excavating earth to the lines, grades and elevation as shown in the drawing providing center lines, local bench mark pillars, fixing bamboo spikes and marking layout with chalk powder filling baskets, carrying and disposing of all excavated materials at a safe distance designated by the E-I-C in all types of soils except rocky, gravelly, slushy or organic soil, leveling, ramming, dressing and preparing the base, etc. all complete for an initial excavation depth of 2m and an initial lead not exceeding 20m, including arranging all necessary tools and equipment at work site, etc. complete as per direction of the E-I-C.						
	Total						250.882 Cft
8	125 mm brick work with 1st class bricks in cement mortar (1:4) and making bond with connected walls in/c necessary scaffolding raking out joints, cleaning and soaking the bricks for at least 24 hours before use and washing of sand, curing for requisite period, etc. all complete as per direction of the E-I-C. (Minimum FM of sand: 1.2)						
	long wall	3.00	15.330	3.000			137.970 sft
	short wall	2.00	12.170	3.000			73.020 sft
	short wall for box	2.00	4.830	3.000			28.980 sft
	Less door	3.00	7.000	2.500			52.500 sft
	Total						187.470 sft
9	Minimum 12mm thick cement plaster (1:4) to wall both inner and outer surface, finishing the corner and edges i/c washing of sand cleaning the surface, scaffolding and curing for the requisite period etc. all complete as per direction of the E/C. (Sand of minimum FM 1.2)						
	long wall	6.00	15.330	5.000			459.900 sft
	short wall	4.00	12.170	3.500			170.380 sft
	short wall	4.00	5.670	3.500			79.380 sft
	Floor	1.00	15.000	12.000			180.000 sft
	stair	1.00	2.500	3.000			7.500 sft
	Total						897.160 sft
10	Painting: work Outer Wall (Green Colar) Same as plaster work						897.160 sft
11	Corrugated Galvanized iron sheet for roofing: Supplying, transport, fitting, and fixing of 7 pcs GI sheet of 0.46mm thickness, 7' long PHP Arabian horse or similar brand. All work will be completed as per drawing and instruction of NGOF Engineer in-charge.						
	Bathing room	1.00	18.000	14.000			252.000 Sft
	Wall	2.00	15.330	3.000			91.980 Sft
	wall	2.00	12.170	3.000			73.020 Sft
	Total						417.000 sft
12	Mason charge for Shead	1.00					417.000 sft
13	3" J hook.	1.00					130.000 PCS
14	Supplying, fitting and fixing grills made of MS 6mm dia Ms rod @ 4" c/c maximum horizontal in/c. fabricating, welding, riveting and painting with two coats of synthetic enamel paint over a coat of anticorrosive priming for all floors etc. all complete as per direction of the E-I-C.						
	outer side long 6mm dia ms @ 4" c/c both way	2.00	15.330	1.500			45.99 Sft
	outer side long (6mm dia ms @ 4" c/c both way	2.00	12.170	1.500			36.51 Sft
	Total						82.50 Sft
15	Making charge for Gril	1.00					82.50 sft


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2	Earthwork in excavation of foundation trenches, including layout, by excavating earth to the lines, grades and elevation as shown in the drawing providing center lines, local bench mark pillars, fixing bamboo spikes and marking layout with chalk powder filling baskets, carrying and disposing of all excavated materials at a safe distance designated by the E-I-C in all types of soils except rocky, gravelly, slushy or organic soil, leveling, ramming, dressing and preparing the base, etc. all complete for an initial excavation depth of 2m and an initial lead not exceeding 20m, including arranging all necessary tools and equipment at work site, etc. complete as per direction of the E-I-C.					
16	Supplying, fitting and fixing grills made of MS flat bar 18mmx5mm or 10mm dia MS rod @100mm c/c fitted with MS flat bar (40mmx6mm) @ 450mm c/c maximum horizontal in/c. fabricating, welding, riveting and painting with two coats of synthetic enamel paint over a coat of anticorrosive priming for all floors etc. all complete as per direction of the E-I-C.					
17	MS door (7'-0" x 3')	2			2,000	nos
18	Plastic door size : 7'-0" x 2'-6"	2			2,000	nos
19	uPVC Connections & joining: Supply, fitting & fixing of PVC pipe, PVC elbow, adapter, uPVC tee, GI gate valves all materials are approved and accepted as per drawing and the instruction of the Engineer-in-charge.	1				
	a) 100mm dia and 4.0mm thickness uPVC pipe.	1			30	Rft
	b) 100mm dia uPVC pipe Elbow	2			2	nos
	c) 100 mm dia uPVC Tee	1			1	nos
	d) 100 mm dia PVC net	1			2	nos
20	38mmX38mmx3mm MS angle	1	110.000		99,000	kg

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Project: Maintaining Access to Humanitarian and Inclusion Services for the Rohingyas in Bangladesh

Construction Work Plan

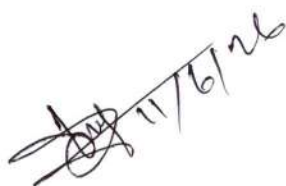
Name of Work: : MRF Upgradation works

Delivery Location: Camp-24, Leda, Teknaf, Cox's Bazar, Bangladesh


Annex -A

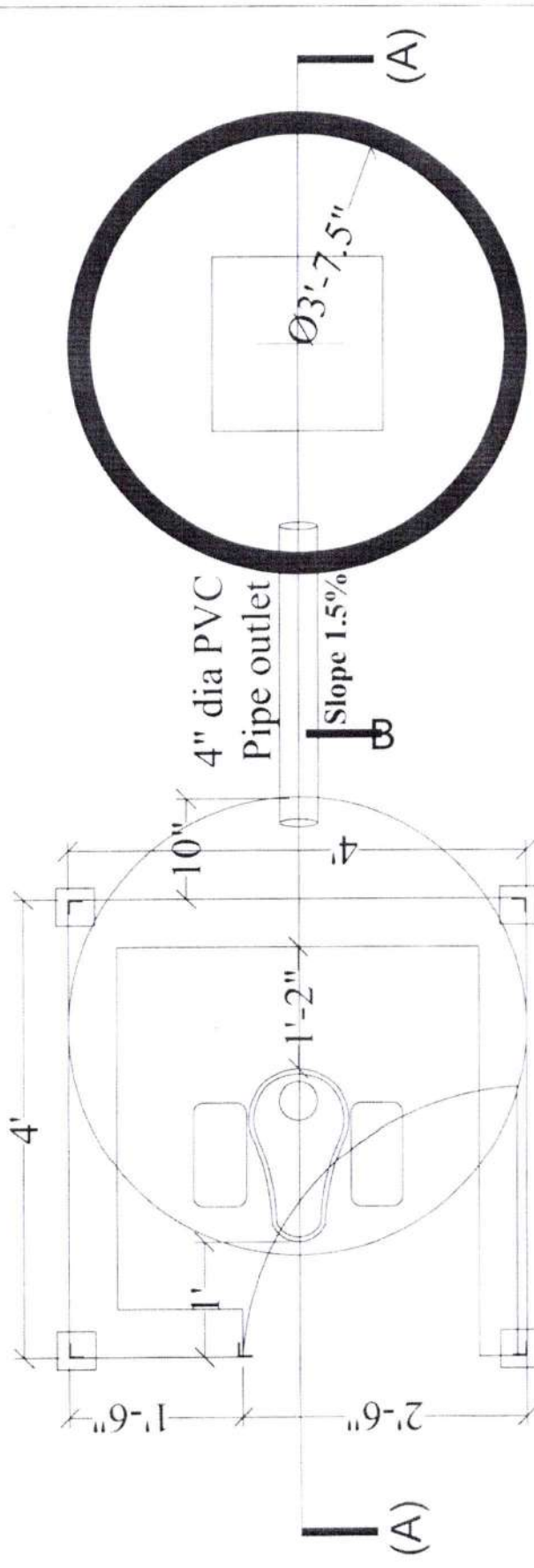
Details work plan

SI No	Description	Unit	Calender Days
1	MRF Upgradation works (Total Calender Days)	1	
	A. Site Preparation		
	B. Materials mobilization		
	C. Construction Work Completion		
	D. Others Work (Inspection & Finalization)		
	E. Hand Over to NGOF Field Team		


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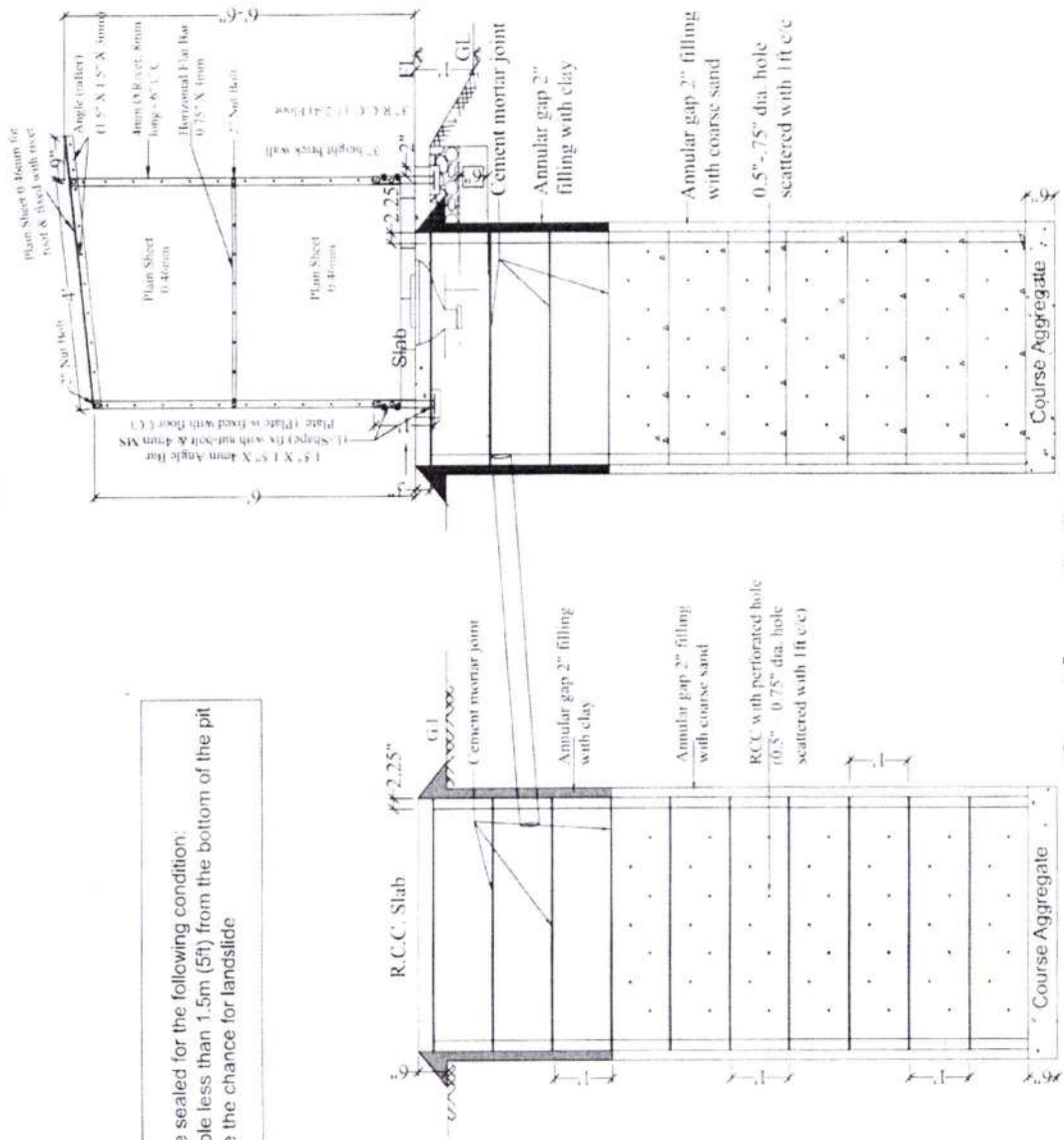
Plan View


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Project	Model	Design by	Drawn by	Date	Reviewed by	Appointed by	Page
Design and Drawing of Unified Latrine	Single Cubic Steel Framed Direct Pit Latrine (Option-02B)	Latrine Design Group	Plan	July, 2023	DPHE Cox's Bazar	RRRC	01

Note:
 Direct Pit should be sealed for the following condition:

- If the water table less than 1.5m (5ft) from the bottom of the pit
- If the site have the chance for landslide

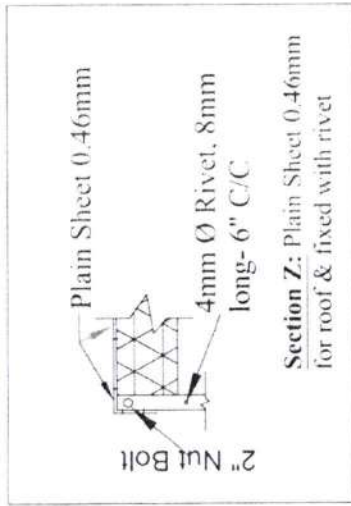
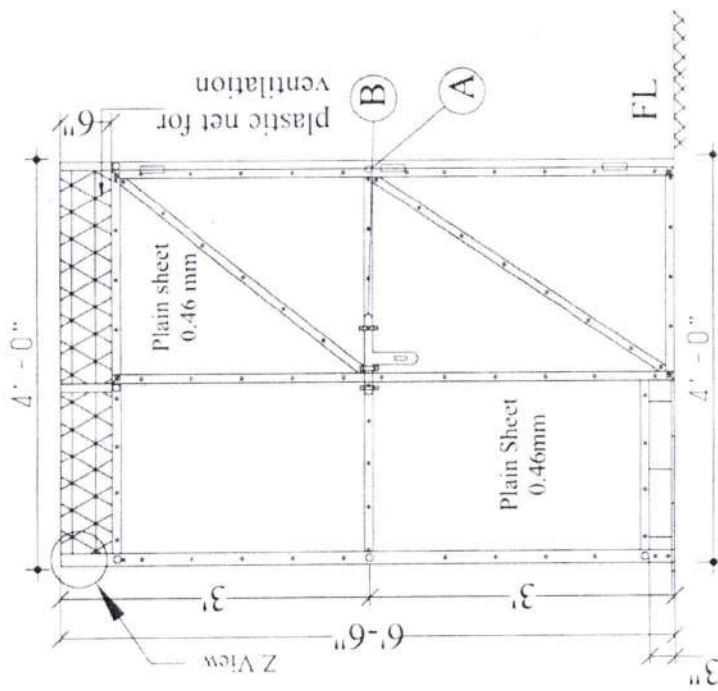


Section A-A

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Project	Design and Drawing of Unified Latrine	Model	Single Cubicle Steel Framed Direct Pit Latrine (Option-02B)	Design by	Latrine Design Group	Drawing Title	Plan Roof View	Date	July, 2023	Checked by	DPHE Cox's Bazar	Approved by	RRRC	Page	02
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Smith



Details of "Z"

Front Elevation

Additional Note :

NB.: No welding on this structure. All joint will joint with different sizes nut bolts and rivets.

A= 6mm dia 18mm long Rivet for door frame joints.

B= S.S. Door locks 150mm long fixing with MS frame with nut bolts.

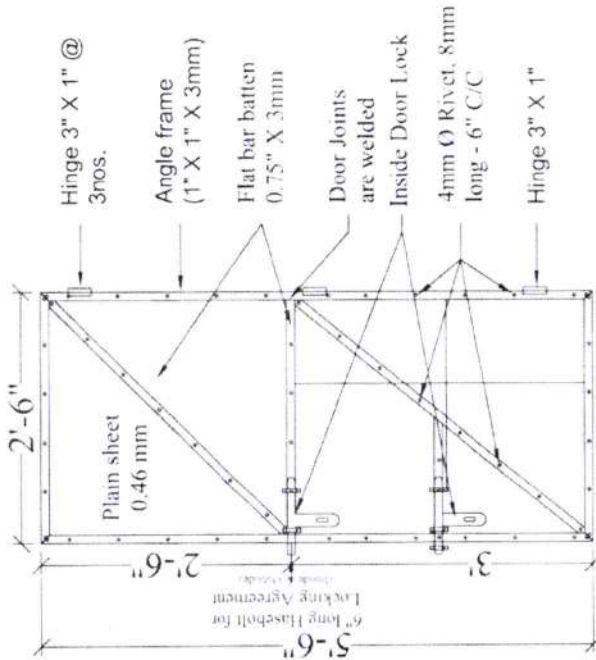
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Project	Design and Drawing of Unified Latrine	Model	Single Cubicle Steel Framed Direct Pit Latrine (Option-02B)	Discipline	Latrine Design Group	Discipline Title	Elevation	Date	July, 2023	Approved By	RRRC	Page	03

Swith

Additional Note:

NB.: all sheet will short 4mm to 8mm along horizontally direction. This will for protect people from any incidents due to sharpen the MS sheets. All door joint with 6.4mm dia rivets 18mm long maximum. Door frame will be fitted with 3 nos. Butt Hinges will be setup MS column and MS door frame with 6mm dia 10mm long rivets. Front side fencing bars will placed outside of the column with nut bolt.



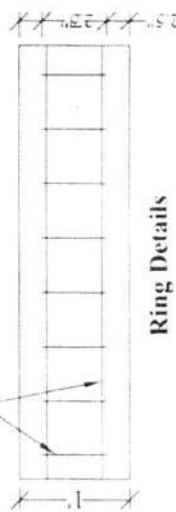
Door Details



Section P: Joint Section



Cover Slab Details



Ring Details

Project	Design and Drawing of Unified Latrine	Model	Single Cubicle Steel Framed Direct Pit Latrine (Option-02B)	Drawn by	Latrine Design Group	Date	July, 2023	Reviewed by	RRRC	Page	04
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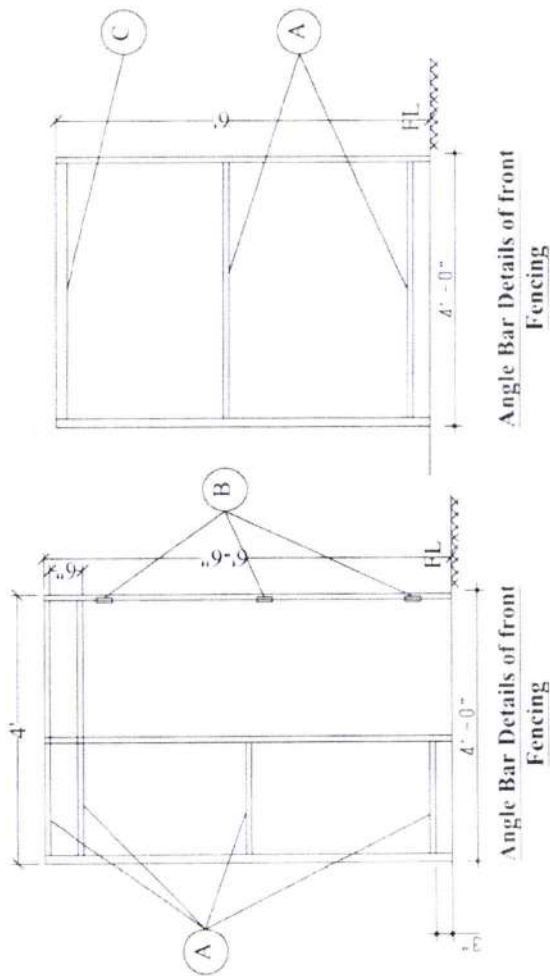
Harun Ur Rashid

 11/16/26

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Swita

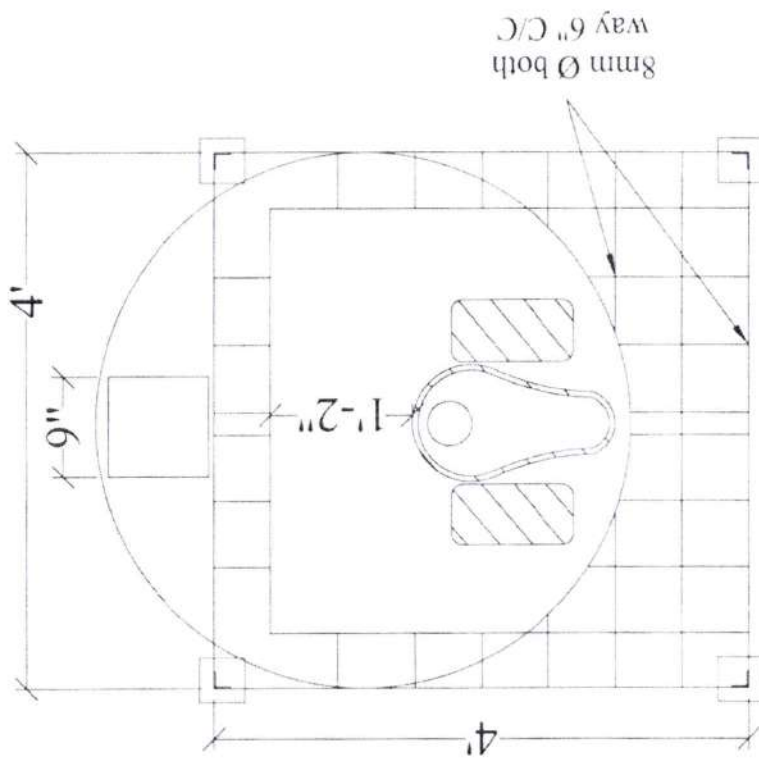


Angle Bar Details of front Fencing

Angle Bar Details of front Fencing

Additional Note :

- NB : Front side fencing bars will placed out side of the column with nut bolts
- GI net will fix with flat bars with washer & 6mm dia rivetes (Washer inside hole 6mm dia & out side maximum 18mm rivet 6mm Dia 10mm long)
- A= Flat bar 19mm X 3mm Size
- B= 100mm long butt hinge with 8mm dia 10mm long rivet fitting
- C= Roof frame purlin 25mm X 25mm X 3mm size on back/rear side

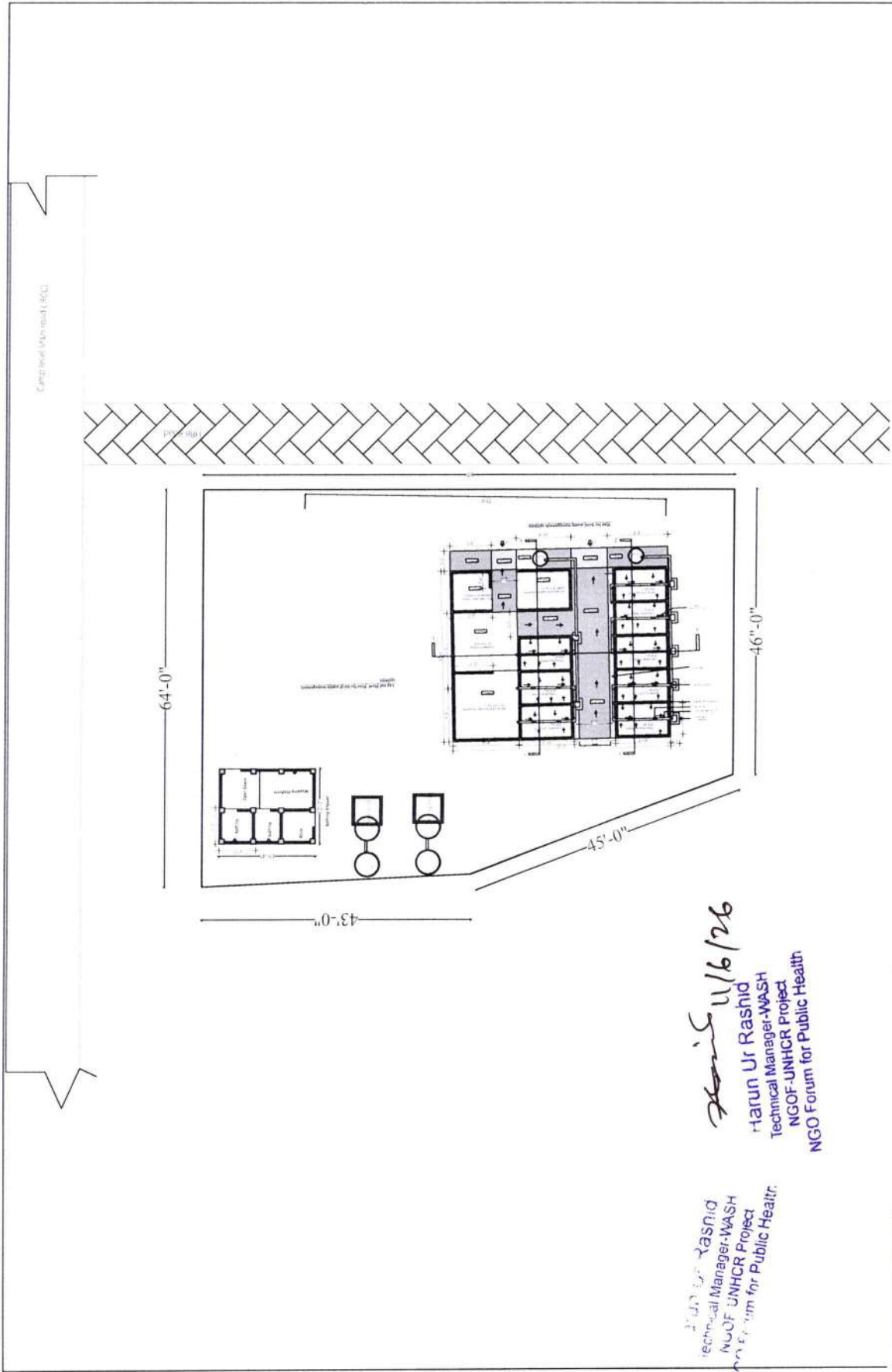


**Section: Reinforcement
Details of Slab**

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Project Logo	Project Logo	Project Logo	Project Logo	Project Logo	Project Logo	Project Logo	Project Logo
Design and Drawing of Unified Latrine	Single Cubicle Steel Framed Direct Pit Latrine (Option-02B)	Latrine Design Group	Angle Bar and Slab Details	Date: July, 2023	Drawn By: DP-HE Cox's Bazar	Checked By: RRRC	Page: 05

Swita



Canal level (for road) (600)

64'-0"

43'-0"

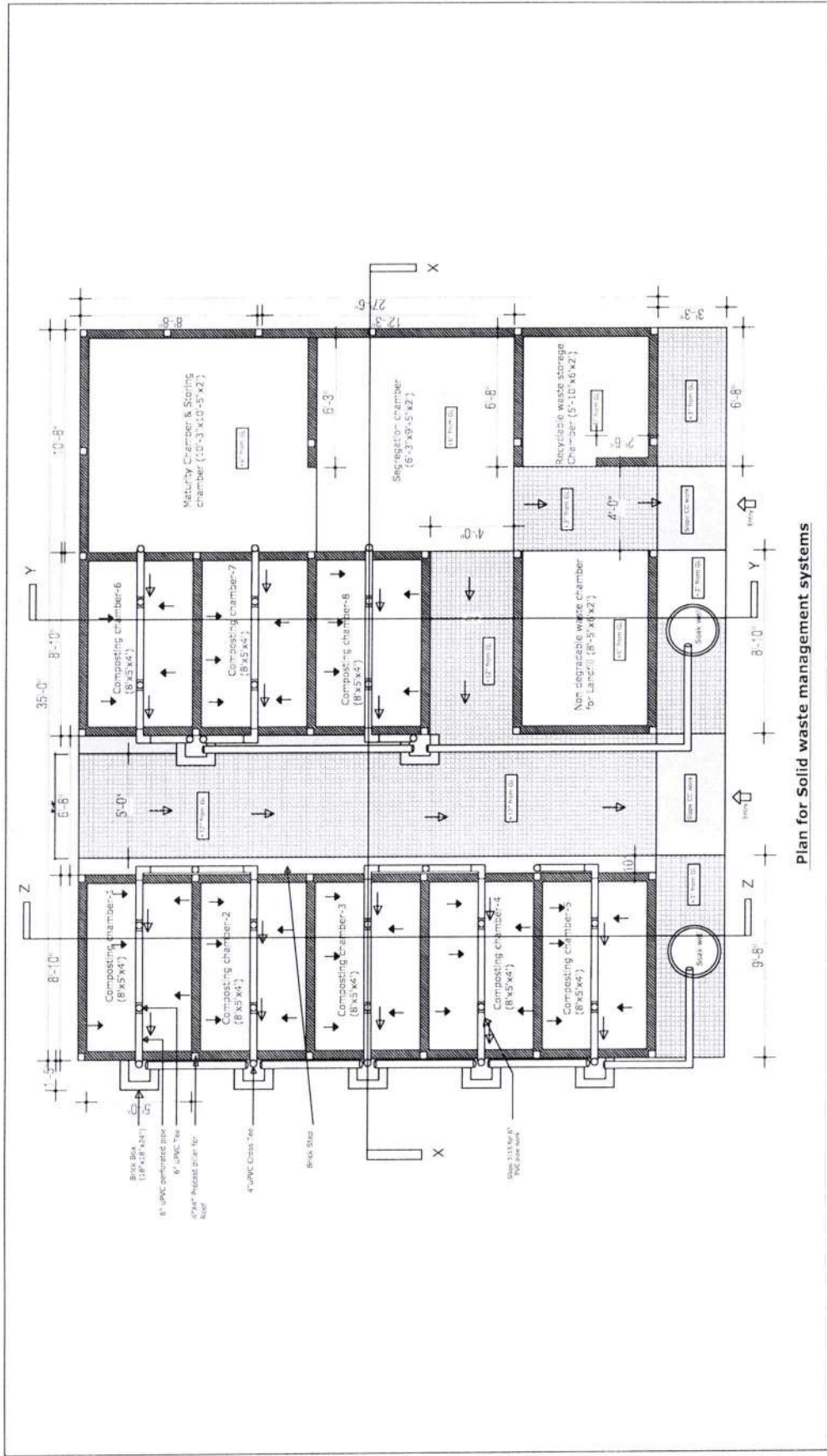
45'-0"

46'-0"

Haaris
 Technical Manager-WASH
 NGO Forum for Public Health

Haaris 11/6/26
 Technical Manager-WASH
 NGO Forum for Public Health

SHEET No.	01
DESIGN BY	Md. Moinur Rattman Project Officer
DRAWING TITLE	Plan of waste composting unit Camp-24
SUPPORTED BY	UNHCR United Nations High Commissioner for Refugees
PROJECT	MAINTAINING ACCESS TO HUMANITARIAN AND INCLUSION SERVICES FOR THE ROHINGYA IN BANGLADESH
IMPLEMENTED BY	Haaris Technical Manager-WASH NGO Forum for Public Health



Drawn by: Ma. Mominur Rahman	Project: NGOF- UNHCR
Checked by:	
Approved by:	
Scale:	Drawing: #1

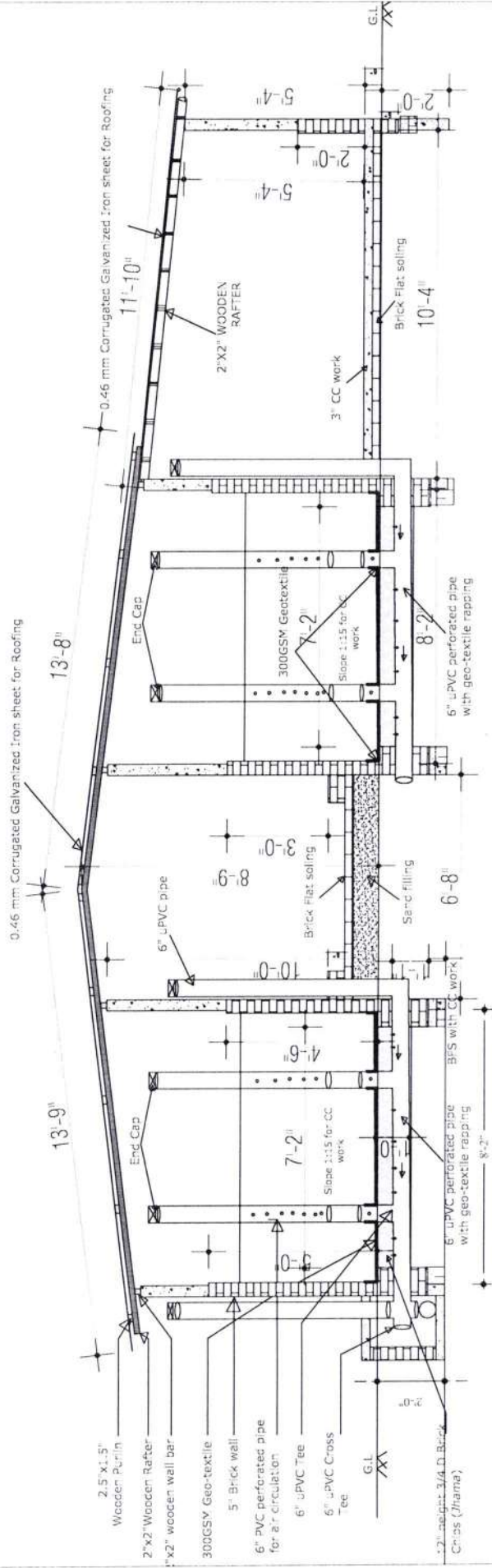
Solid waste management systems (Composting Chamber)

TEKNAF UPAZILA, COX'S BAZAR

**NGO FORUM
FOR PUBLIC HEALTH**

Decades in Development

Harun Ur Rashid
Technical Manager-WASH
NGOF-UNHCR Project
NGO Forum for Public Health



Section X-X

Harun
 Harun Ur Rashid
 Technical Manager-WASH
 NGOF-UNHCR Project
 NGO Forum for Public Health



Solid waste management systems (Composting Chamber)

TEKNAF UPAZILA, COX'S BAZAR

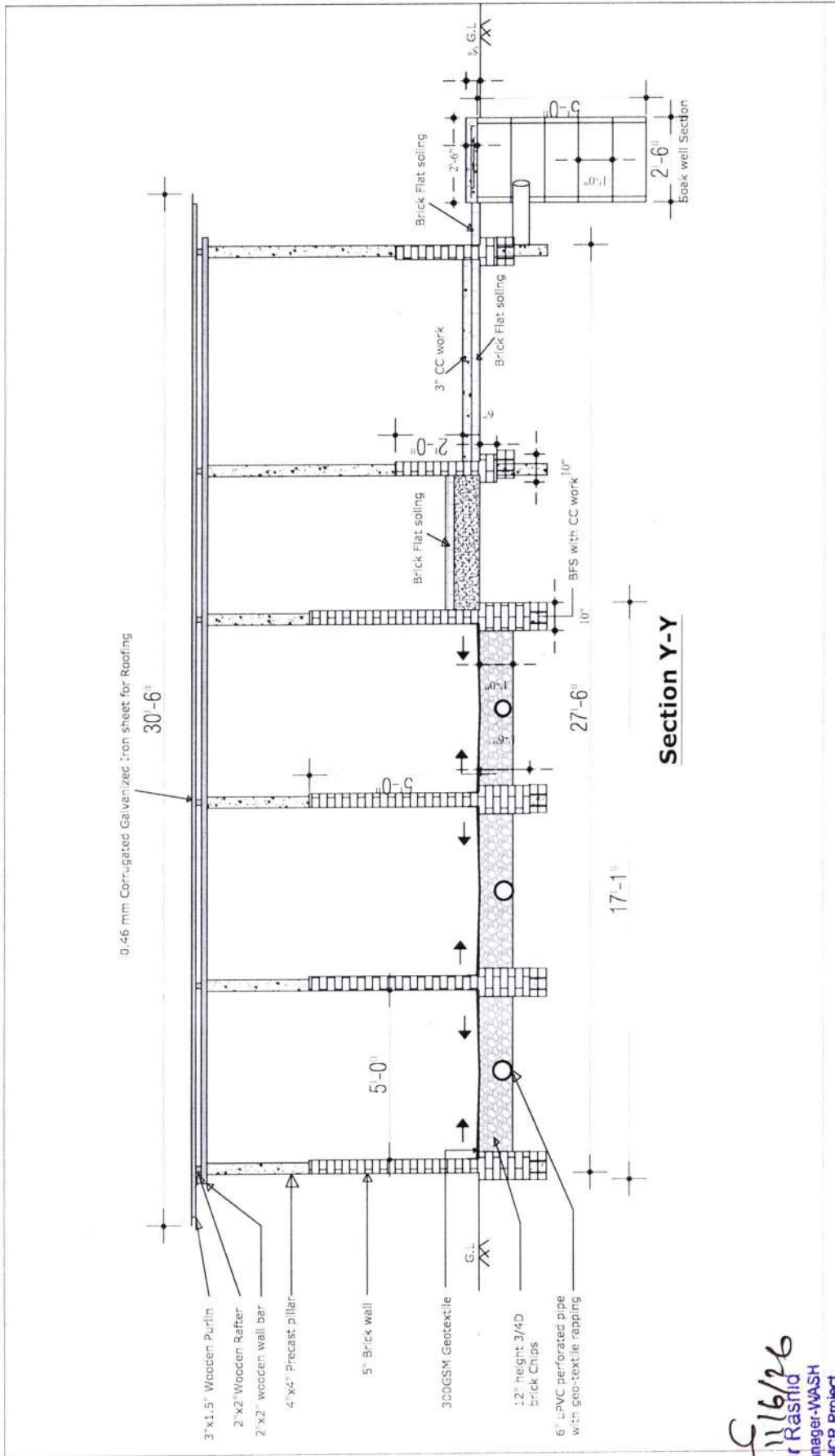
Drawn by: Md. Mominur Rahman

Checked by:

Approved by:

Scale: Drawing: #2

NGOF- UNHCR Project:



0.46 mm Corrugated Galvanized Iron sheet for Roofing

30'-6"

3"x1.5" Wooden Purlin

2"x2" Wooden Rafter

2"x2" wooden wall bar

4"x4" Precast pillar

5'-0" Brick wall

300GSM Geotextile

G.L.

12" height 3/4" brick Chips

6" PVC perforated pipe with geotextile rapping

Brick Flat soiling

3" CC work

Brick Flat soiling

BFS with CC work

17'-1"

27'-6"

10"

10"

Brick Flat soiling

2'-6"

10"

2'-6"

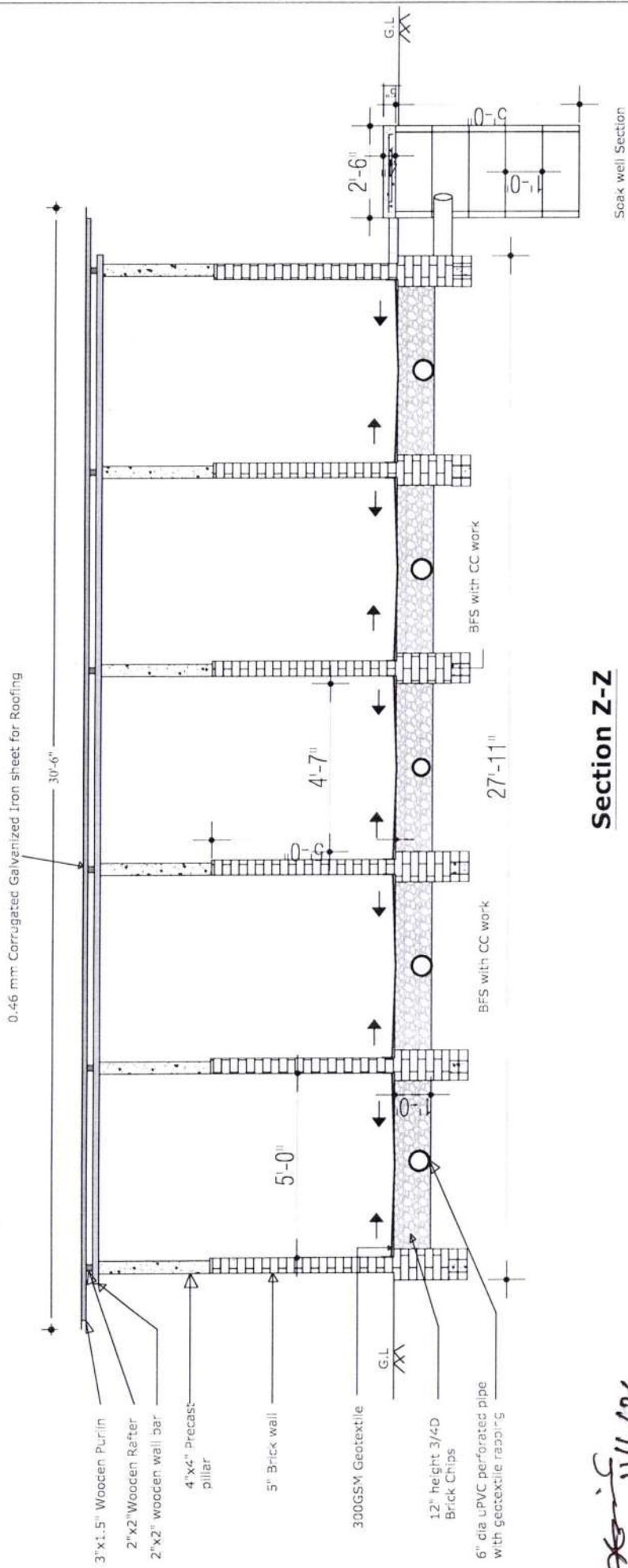
Soak well Section

Section Y-Y

Harun Ur Rasheed
 11/16/26
 Harun Ur Rasheed
 Technical Manager-WASH
 NGOF-UNHCR Project
 NGO Forum for Public Health




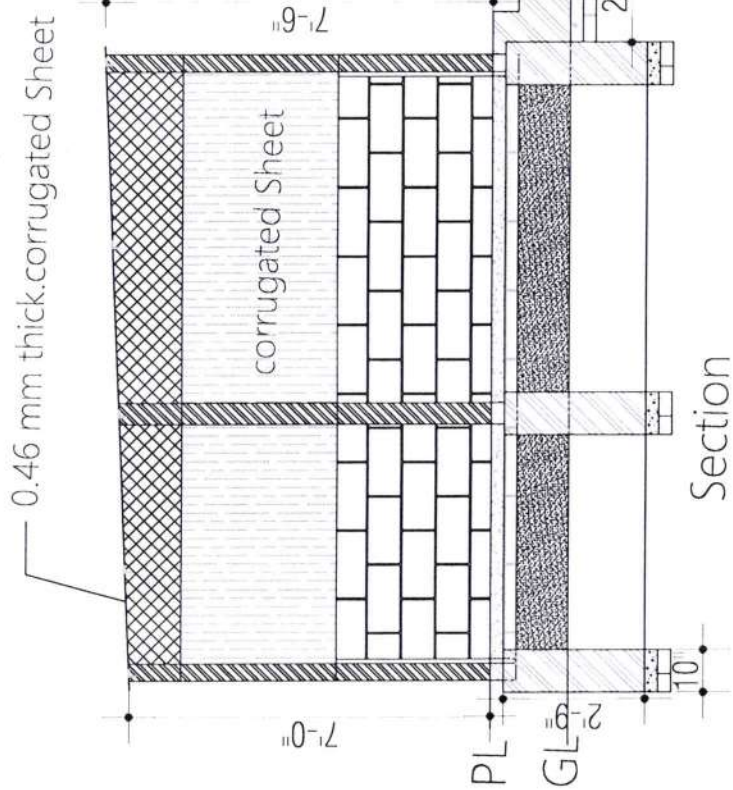
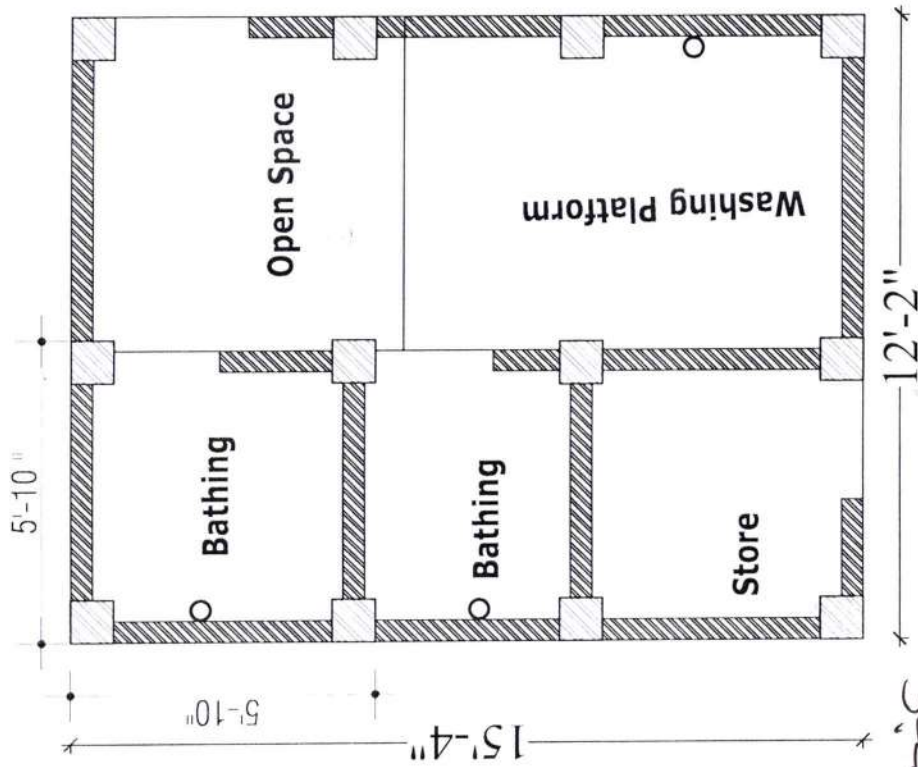
Solid waste management systems (Composting Chamber)	Drawn by: Md. Mominur Rahman	Project: NGOF-UNHCR
	Checked by:	
UKHIYA & TEKNAF UPAZILA, COX'S BAZAR	Approved by:	
	Scale: N'S	Drawing: #4



Section Z-Z

Hafiz
 11/6/26
 Hafiz Ur Rashid
 Technical Manager-WASH
 NGOF-UNHCR Project
 NGO Forum for Public Health

 <p>NGO FORUM FOR PUBLIC HEALTH</p>	Solid waste management systems (Composting Chamber)		Drawn by: Md. Mominur Rahman	NGOF-UNHCR Project
			Checked by:	
			Approved by:	
TEKNAF UPAZILA, COX'S BAZAR		Scale: NTS	Drawing: #3	



Harun Ur Rashid
 Technical Manager-WASH
 UNHCR-UNHCR Project
 NGO Forum for Public Health

IMPLEMENTED BY	PROJECT	SUPPORTED BY	DRAWING TITLE	DRAWING BY	DESIGN BY	SHEET NO.
	MAINTAINING ACCESS TO HUMANITARIAN AND INCLUSION SERVICES FOR THE ROHINGYA IN BANGLADESH	UNHCR United Nations High Commissioner for Refugees	Plan of Bathing Shower in Camp-24	Md. Mominur Rahman Project Officer		01

এনজিও ফোরাম ফর পাবলিক হেল্থ

৪/৬, ব্লক -ই, লালমাটিয়া, ঢাকা-১২০৭

যৌন শোষণ ও নির্ধাতন প্রতিরোধ ও প্রতিকার ও হয়রানি নিরসন ও সুরক্ষা নীতিমালা

যাদের জন্য প্রযোজ্য:

সংস্থার সকল স্তরের কর্মকর্তা/কর্মচারীসহ স্বেচ্ছাসেবক, ইন্টার্ন, উপদেষ্টা/বিশেষজ্ঞ/পরামর্শক, সহযোগী প্রতিষ্ঠান/সিবিও, তৃতীয় পক্ষের প্রতিনিধি, সরবরাহকারী এবং ব্যবসায়িক সহযোগী যারা এনজিও ফোরামের সাথে সংশ্লিষ্ট তারা এ নীতিমালার আওতাভুক্ত হবেন।

যৌন হয়রানি বলতে বুঝায়-

ক) অনাকাঙ্ক্ষিত যৌন আবেদনমূলক আচরণ (সরাসরি কিংবা ইঙ্গিতে) যেমন: শারীরিক স্পর্শ বা এ ধরনের প্রচেষ্টা;

খ) প্রাতিষ্ঠানিক ও পেশাগত ক্ষমতা ব্যবহার করে কারো সাথে যৌন সম্পর্ক স্থাপনের চেষ্টা করা;

গ) যৌন হয়রানি বা নিপীড়নমূলক উক্তি;

ঘ) যৌন সুযোগ লাভের জন্য অবৈধ আবেদন;

ঙ) পর্ণোগ্রাফি দেখানো;

চ) যৌন আবেদনমূলক মন্তব্য বা ভঙ্গি;

ছ) অশালীন ভঙ্গি, অশালীন ভাষা বা মন্তব্যের মাধ্যমে উত্ত্যক্ত করা বা অশালীন উদ্দেশ্য পূরণে কোন ব্যক্তির অলক্ষ্যে তার নিকটবর্তী হওয়া বা অনুসরণ করা, যৌন ইঙ্গিতমূলক ভাষা ব্যবহার করে ঠাট্টা বা উপহাস করা;

জ) চিঠি, টেলিফোন, মোবাইল, এসএমএস, ছবি, নোটিশ, কার্টুন, বেঞ্চ, চেয়ার-টেবিল, নোটিশ বোর্ড, অফিস, ফ্যাক্টরি, শ্রেণিকক্ষ, বাথরুমের দেয়ালে যৌন ইঙ্গিতমূলক অপমানজনক কোন কিছু লেখা;

ঝ) ব্লাকমেইল অথবা চরিত্র হননের উদ্দেশ্যে স্থির বা ভিডিও চিত্র ধারণ করা;

ঞ) যৌন হয়রানির কারণে খেলাধুলা, সাংস্কৃতিক, প্রাতিষ্ঠানিক এবং শিক্ষাগত কার্যক্রমে অংশগ্রহণ থেকে বিরত থাকতে বাধ্য

হওয়া:

ট) প্রেম নিবেদন করে প্রত্যাখ্যাত হয়ে হুমকি দেয়া বা চাপ প্রয়োগ করা;

ঠ) ভয় দেখিয়ে বা মিথ্যা আশ্বাস দিয়ে বা প্রতারণার মাধ্যমে যৌন সম্পর্ক স্থাপন বা স্থাগনে চেষ্টা করা।

সংজ্ঞা:

যৌন নিপীড়ন	যৌন উদ্দেশ্যে দুর্বল, সংবেদনশীল, স্পর্শকাতর অবস্থানের বা আস্থার অপব্যবহার করা বা করার চেষ্টা করা; ক্ষমতার অপব্যবহার, বিশ্বাস বা নির্ভরতার অবস্থানের প্রেক্ষিতে কোন যৌন নির্যাতন বা নির্যাতনের চেষ্টা; কোন জবরদস্তিমূলক বা ভীতিপূর্ণ অবস্থানে রেখে (আর্থিক, সামাজিক বা রাজনৈতিক সুবিধার প্রস্তাব বা প্রতিশ্রুতি দিয়ে) অশালীন সম্পর্ক, অনাহৃত স্পর্শ, যৌন আক্রমণ, ধর্ষণ, যৌনতা বা যৌনসম্পর্কিত শারীরিক অনুপ্রবেশের হুমকি বা বাস্তবিক অনুপ্রবেশ, অযাচিত অথবা অনাহৃত কোন পর্নোগ্রাফি, বার্তা/লেখা, ছবি (ইমেজ), স্থির বা ভিডিও চিত্র দেখানো, অডিও রেকর্ড শুনানো বা অনাকাঙ্ক্ষিত অংগভঙ্গি প্রদর্শন ইত্যাদি।
যৌন হয়রানি	কোন অবাঞ্ছিত বা অযাচিত যৌন আচরণ যা কিনা কোন পেশাদার কাজের পূর্বশর্ত, প্রতিকূলতা, ভয়ের পরিবেশ বা আপত্তিকর অবস্থার সৃষ্টি করে। ইচ্ছার বিরুদ্ধে বা বল প্রয়োগের মাধ্যমে বা ক্ষমতার অপব্যবহার করে কারও সাথে শারীরিক সম্পর্ক স্থাপন বা স্থাপনের হুমকি প্রদান করা।
যৌন আনুকূল্য	অর্থ, পণ্য, পরিষেবা বা অন্যান্য সুবিধাদির বিনিময়ে কোন যৌনতা বা যৌন আচরণের আনুকূল্য প্রকাশ (অশালীন ছবি বা ভিডিও ধারণ বা ধারণের ইচ্ছা প্রকাশ, পর্নোগ্রাফি ধারণ, প্রচার, কুরচিপূর্ণ বা অমর্যাদাপূর্ণ মন্তব্য ইত্যাদি)।
যৌন শোষণ/গ্রহণ (Grooming)	অসহায়, ঝুঁকি বা দুর্বল অবস্থায় আছে এমন কারও সাথে সংবেদনশীল সম্পর্ক গড়ে তোলা বা তোলার আগ্রহ প্রকাশ করা এবং পরবর্তীতে একে যৌন উদ্দেশ্যে ব্যবহারের অভিপ্রায়।

শূন্য সহিষ্ণুতা (Zero Tolerance):

এনজিও ফোরাম যৌন নিপীড়ন ও হয়রানি, নির্যাতন, হুমকিসহ সকল প্রকার দুর্ব্যবহারের বিরুদ্ধে শূন্য সহিষ্ণুতা (তবৎড় এগড্‌সবৎধহপব) নীতি বা অবস্থান ও সংস্কৃতি মেনে চলবে। প্রতিটি বিষয় পুরোপুরি আমলে নিয়ে তৎক্ষণিক ব্যবস্থা গ্রহণ করবে এবং প্রতিষ্ঠানের নীতিমালা অনুযায়ী তদন্ত পরিচালনা ও প্রযোজ্য ক্ষেত্রে শাস্তিমূলক ব্যবস্থা গ্রহণ করবে। মর্যাদা বা অবস্থান নির্বিশেষ প্রতিষ্ঠানের সকলকে সমানভাবে জবাবদিহিতার আওতায় আনা হবে।

যৌন নির্যাতন ও হয়রানি প্রতিরোধে এনজিও ফোরামের দৃষ্টিভঙ্গি:

এনজিও ফোরাম সকল কর্মকর্তা/কর্মচারী, মাঠ পর্যায়ে বাস্তবায়িত কাজের সাথে সম্পর্কিত উপকারভোগী এবং সংস্থার কাজের সাথে সংশ্লিষ্ট তৃতীয় পক্ষ (উপদেষ্টা/পরামর্শক/বিশেষজ্ঞ, সহযোগী প্রতিষ্ঠান/সিবিও, ঠিকাদার, সরবরাহকারী এবং ব্যবসায়িক সহযোগী) এ সম্পর্কিত আচরণ সম্বন্ধে অবহিত হবেন এবং প্রত্যাশিত আচরণ করবেন। এনজিও ফোরাম এমন কর্মপরিবেশ বজায় রাখবে যা যৌন নির্যাতন ও হয়রানি প্রতিরোধ করে।

(বিশেষ দ্রষ্টব্য: এ ধরনের পরিবেশ গড়ে তোলা, বজায় রাখা ও উন্নয়নে সমর্থন করা সকল স্তরের কর্মকর্তা/কর্মচারীর বিশেষ দায়িত্ব। এ কাজে কোন ব্যর্থতা বা ব্যত্যয় শৃঙ্খলাভঙ্গের ধারা অনুযায়ী শাস্তিযোগ্য অপরাধ হিসেবে বিবেচিত হবে এবং এ জন্য চাকরিচ্যুতিও ঘটতে পারে।)

প্রতিকার:

এনজিও ফোরামের নিজের কাজের সাথে সম্পৃক্তদের নিয়োগ বা নির্বাচনকালীন সময়ে তাদের অতীত কর্মকাণ্ড সম্পর্কে নিশ্চিত হয়ে নিয়োগ প্রদান করবে। এনজিও ফোরামের কর্মকর্তা/কর্মচারী কোন ধরনের যৌন নিপীড়ন ও হয়রানিমূলক কাজ সহ্য করবেন না, সহযোগী হবেন না এবং কোন ভাবেই যুক্ত থাকবেন না।

অবহিতকরণ:

কর্ম এলাকায় যে কোন প্রকার যৌন নিপীড়ন বা হয়রানির অভিযোগ সংক্রান্ত কোন সন্দেহ বা উদ্বেগ দেখা দিলে কি পদক্ষেপ গ্রহণ করা হবে সে সম্পর্কে সকল কর্মকর্তা/কর্মচারী এবং উপকারভোগীদেরকে স্বচ্ছ ধারণা দেয়ার বিষয়টি এনজিও ফোরাম নিশ্চিত করবে। প্রশিক্ষণ অধিবেশন, সেমিনার, মুক্ত আলোচনা, সমিতি/সিবিও সভা, পুস্তিকা প্রকাশ, পোস্টার প্রদর্শন ইত্যাদির মাধ্যমে এই নীতিমালা সম্পর্কে সকল কর্মকর্তা/কর্মচারী ও অংশীজনদের অবহিত করবে।

পদক্ষেপ/করণীয়:

এনজিও ফোরাম যৌন নিপীড়ন বা হয়রানির খবর পেলে তা সনাক্ত ও চিহ্নিত করতে তাৎক্ষণিক ব্যবস্থা গ্রহণ এবং হয়রানির শিকার ব্যক্তির সুরক্ষা ও হিতকর অবস্থা নিশ্চিত করবে।

যে কোন ধরনের যৌন নিপীড়ন ও হয়রানির পরিস্থিতিতে এনজিও ফোরাম তারর কর্ম এলাকার লক্ষিত জনগোষ্ঠী, কর্মকর্তা ও কর্মচারীদের (শিশু, নারী, পুরুষ বা তৃণমূল জনগোষ্ঠী) সাহায্য ও সহযোগিতা করবে এবং তাদের মর্যাদা ও সম্মানের বিষয়টি নিশ্চিত করবে।

অন্যান্য সংস্থা যারা আইনি অধিকার নিয়ে কাজ করে তাদের সাথে অংশীদারিত্বমূলক সম্পর্ক গড়ে তুলবে।

কোন ধরনের যৌন নিপীড়ন ও হয়রানির ঘটনা ঘটলে এনজিও ফোরাম আক্রান্ত ব্যক্তির অভিযোগের প্রেক্ষিতে সময়মত, গোপনীয় এবং কার্যকর অনুসন্ধান পরিচালনা, সহায়তা এবং সাহায্য প্রদান নিশ্চিত করবে।

এনজিও ফোরাম তার কর্মকর্তা ও কর্মচারীদের যৌন নিপীড়ন ও হয়রানিমুক্ত এবং পেশাদার পরিবেশে কাজ করার অধিকার নিশ্চিত করবে।

এনজিও ফোরাম এর সকল কর্মকর্তা ও কর্মচারী একে অপরের প্রতি সংবেদনশীল, শ্রদ্ধাপূর্ণ ও পেশাদার ব্যবহার নিশ্চিত করবেন।

জবাবদিহিতা:

ব্যক্তিগত জবাবদিহিতা:

এনজিও ফোরাম প্রত্যেক কর্মকর্তা/কর্মচারী যৌন নিপীড়ন ও হয়রানির বিরুদ্ধে একটি প্রাতিষ্ঠানিক সংস্কৃতি, সম্মান, ন্যায়পরায়নতা, বিশ্বাস এবং জবাবদিহিতার নীতিমালা অনুসরণ করবেন।

নেতৃত্বের জবাবদিহিতা:

সংস্থার নির্বাহী পরিচালক থেকে শুরু করে উর্ধ্বতন ব্যবস্থাপনা এবং বিভিন্ন পর্যায়ের নেতৃত্ব যৌন নিপীড়ন ও হয়রানির বিরুদ্ধে প্রাতিষ্ঠানিক অবস্থানকে তাদের আচরণ ও ব্যবহারের ভেতর দিয়ে প্রতিনিয়ত জোরালো ও শক্তিশালী করবেন।

প্রাতিষ্ঠানিক জবাবদিহিতা:

এনজিও ফোরাম যে কোন ধরনের যৌন নিপীড়ন ও হয়রানির অভিযোগের প্রেক্ষিতে আক্রান্ত ব্যক্তিকে সহযোগিতা করবে। এক্ষেত্রে নিরপেক্ষ ও গোপন তদন্ত পরিচালনা করবে। এনজিও ফোরাম এর চাকরি বিধিমালা অনুযায়ী পদক্ষেপ গ্রহণ করবেন এবং প্রয়োজনে দেশের প্রচলিত আইন অনুযায়ী বিচার কাজে সম্পূর্ণ সহযোগিতা করবে।

যৌন নিপীড়ন বা হয়রানির অভিযোগ গ্রহণ, তদন্ত ও এ সংক্রান্ত আনুষ্ঠানিক প্রতিবেদনের ব্যবস্থাপনা:

যৌন নিপীড়ন বা হয়রানির ঘটনায় আক্রান্ত ব্যক্তি নিজে বা অপর কোন ব্যক্তি যিনি বিষয়টি সম্পর্কে সরাসরি অবহিত, তিনি লিখিতভাবে আনুষ্ঠানিক অভিযোগ দাখিল করতে পারবেন।

বেনামি বা স্বাক্ষরবিহীন অভিযোগও বিবেচনায় নেয়া হবে। এক্ষেত্রে পুরো তদন্ত প্রক্রিয়া অভ্যন্তরীণ তদন্ত দলের মাধ্যমে অগ্রসর করা কঠিন হতে পারে। তাই এ ধরনের অভিযোগের দৃঢ় ভিত্তি আছে কিনা তা দেখা হবে। কর্তৃপক্ষ যাচাই করে পরবর্তী ধাপে অগ্রসর হওয়ার সিদ্ধান্ত গ্রহণ করবেন।

মৌখিক অভিযোগও গ্রহণ করা হবে, তবে পরবর্তীতে অভিযোগের লিখিত পত্র নিশ্চিত করতে হবে।

এনজিও ফোরাম (সংস্থার নীতিমালার আলোকে) দ্রুত অভিযোগ বিবেচনায় নেবে ও প্রয়োজনীয় তদন্ত হবে কিনা সে সংক্রান্ত সিদ্ধান্ত গ্রহণ করবে। তদন্তের সিদ্ধান্ত হলে "তদন্ত কমিটি" গঠন করা হবে।

যদি কোন অভিযোগ/দরখাস্ত আক্রান্ত ব্যক্তি ছাড়া অন্য কেউ দাখিল করে থাকেন, তাহলে তদন্ত কমিটি আক্রান্ত ব্যক্তির সাথে প্রাথমিক আলোচনার পর তদন্ত প্রক্রিয়া বিষয়ে সিদ্ধান্ত গ্রহণ করবেন।

এনজিও ফোরাম যৌন নিপীড়ন বা হয়রানির অভিযোগ সংক্রান্ত তদন্তে নিরপেক্ষতা বজায় রাখা, যথাসময়ে সম্পন্ন করা ও কোন স্বার্থের দ্বন্দ্ব ছাড়াই বাস্তবায়ন নিশ্চিত করবে। সংস্থার নীতিমালার আলোকে তদন্তে ন্যায্যতা নিশ্চিত করা হবে এবং অভিযুক্ত ও আক্রান্ত ব্যক্তির অধিকার সম্পূর্ণভাবে সুরক্ষিত রাখা হবে।

এনজিও ফোরাম এর মানবসম্পদ নীতিমালা ও অন্যান্য নীতিমালা অনুসরণে যৌন নিপীড়ন ও হয়রানি সংক্রান্ত তদন্ত প্রক্রিয়া পরিচালিত হবে।

এ সংক্রান্ত লিখিত প্রতিবেদন এনজিও ফোরাম কার্যালয়ে প্রাতিষ্ঠানিকভাবে গ্রহণ করা হবে।

আক্রান্ত ব্যক্তিকে পুরো তদন্ত প্রক্রিয়া এবং তদন্তের ফলাফল সময়ে অবহিত করা হবে। অভিযুক্ত ব্যক্তিও তদন্ত প্রতিবেদনের ফলাফল জানতে পারবেন। এনজিও ফোরাম নীতিমালা অনুযায়ী এ সংক্রান্ত প্রয়োজনীয় গোপনীয়তা বজায় রাখা হবে।

পুরো তদন্ত প্রক্রিয়ায় যদি অপরাধ সংঘটিত হয়েছে বলে প্রতীয়মান হয় তাহলে সংস্থার নীতিমালা অনুযায়ী শাস্তিমূলক ব্যবস্থা গ্রহণ করা হবে। তাছাড়া প্রয়োজনে অপরাধের ধরন ও গভীরতা বিবেচনায় নিয়ে দেশের প্রচলিত আইন অনুযায়ী পদক্ষেপ গ্রহণ করা যাবে।

সংস্থার অভ্যন্তরে যৌন নিপীড়ন ও হয়রানির ঘটনা ঘটলে এনজিও ফোরাম বাংলাদেশ সরকারের নারী ও শিশু নির্যাতন দমন আইন, ২০০০ (২০০৩ সনের সংশোধনীসহ)। পারিবারিক সহিংসতা (প্রতিরোধ ও সুরক্ষা) আইন, ২০১০। বাংলাদেশ মহিলা আইনজীবী সমিতির রিট পিটিশন (রিট পিটিশন নম্বর ৫৯১৬/২০০৮) এর প্রেক্ষিতে বাংলাদেশ ঘূর্ণিম কোর্ট এর হাইকোর্ট বিভাগ কর্তৃক ঘোষিত রায় অনুসরণ করবে এবং এর ভিত্তিতে আক্রান্ত ব্যক্তির আইনগত সুরক্ষা নিশ্চিত করবে।

লিখিত বা আনুষ্ঠানিক অভিযোগ উত্থাপনের ধাপ নিম্নরূপ হতে পারে। ১. অভিযুক্তের নাম। ২. আক্রান্ত ব্যক্তির নাম। ৩. তারিখ ও ঘটনার স্থান। ৪. ঘটনার বিবরণ ধরন। ৫. স্বাক্ষর (যদি থাকে)। ৬. অন্যান্য কোন প্রয়োজনীয় তথ্য বা কোন প্রমাণক (যদি থাকে)। ৭. আবেদনের তারিখ। ৮. বেনামি দরখাস্ত হলে, অভিযোগের বিস্তারিত বিবরণ ও প্রমাণ দিতে হবে।

প্রতিষ্ঠানের প্রত্যাশা

এনজিও ফোরাম প্রত্যাশা করে যে তার কর্মীবৃন্দ, দাতা সংস্থা, সহযোগী প্রতিষ্ঠান, ঠিকাদার, সরবরাহকারী এবং অন্যান্য যাদের সাথে এনজিও ফোরাম কাজ করছে তাদের কর্মী ও প্রতিনিধিরা ব্যক্তিগত বা কর্মজীবনে সকল প্রকার যৌন নিপীড়ন ও হয়রানি থেকে বিরত থাকবেন ও উচ্চ মানের পেশাদারি আচরণ নিশ্চিত করবেন।

যৌন নিপীড়ন ও হয়রানি নিরসন মুখ্য ব্যক্তি (Focal Person): এনজিও

দ্রুত সংশ্লিষ্ট মুখ্য ব্যক্তি (ঝড়পথ চবৎংড়হ) কে সরাসরি/তৃতীয় ব্যক্তির মাধ্যমে অবহিত করবেন।

এনজিও ফোরাম এর কর্মকর্তা/কর্মচারীগণ যে কোন ধরনের যৌন নির্যাতন ও হয়রানি সম্পর্কিত ঘটনা অবহিত হলে দ্রুত সংশ্লিষ্ট মুখ্য ব্যক্তি (Focal Person) কে সরাসরি/তৃতীয় ব্যক্তির মাধ্যমে অবহিত করবেন। সংস্থার সকল কর্মচারী/কর্মকর্তা সংশ্লিষ্ট মুখ্য ব্যক্তির কাছে খোলামেলাভাবে এবং নির্ভয়ে তাদের অভিযোগ, মতামত, তথ্য ও আলোচনা উত্থাপন করতে পারবেন। প্রয়োজনবোধে এনজিও ফোরাম প্রকল্প এবং অঞ্চল ভিত্তিতে এ ধরনের মুখ্য ব্যক্তি নিযুক্ত করতে পারবেন। সংশ্লিষ্ট মুখ্য ব্যক্তি নিরবিচ্ছিন্নভাবে তথ্য, মতামত ও অভিযোগ সংগ্রহের লক্ষ্যে একটি হটলাইন নম্বর ও একটি ই-মেইল ঠিকানা ব্যবহার করবেন এবং তা সংস্থার অভ্যন্তরে প্রচার করবেন। উল্লেখ্য যে, তথ্য প্রদানকারী ব্যক্তি/কর্মীর (নাম, পরিচয় ও ঘটনাসহ) গোপনীয়তা নিশ্চিত করা হবে।

তদারকি ও পরিবীক্ষণ:

সংস্থার অভ্যন্তরীণ নিরীক্ষা ও পরিবীক্ষণ দল তাদের নিয়মিত তদারকি চেকলিস্টে যৌন নিপীড়ন ও হয়রানি নিরসন সংক্রান্ত নীতিমালা সম্পর্কিত তথ্য অন্তর্ভুক্ত করবে এবং নিয়মিত মাঠ পর্যায় থেকে তথ্য সংগ্রহ করবে। নীতিমালা বিষয়ে সংস্থার কর্মীরা জানেন কি না এবং এ বিষয়ে নিয়মিত তারা সচেতন আছেন কি না সেটা জানার চেষ্টা করবে।

প্রতিবেদন তৈরি ও সংরক্ষণ:

যৌন নিপীড়ন ও হয়রানি নিরসন মুখ্যব্যক্তিগণ ত্রৈমাসিক ভিত্তিতে সভা করবেন। সভায় প্রাপ্ত তথ্যসমূহ বিশ্লেষণ করবেন এবং সমন্বিত প্রতিবেদন উর্ধ্বতন ব্যবস্থাপনা দলের নিকট উপস্থাপন করবেন।

পরিবর্তন/পরিবর্তন/সংযোজন/বিযোজন:

এনজিও ফোরাম কর্তৃপক্ষ যে কোন সময় এই নীতিমালা বা নীতিমালা কোন অংশ পরিবর্তন/পরিবর্তন/সংযোজন/বিযোজন/হালনাগাদ করার অধিকার সংরক্ষণ করবেন।

কার্যকর:

এই নীতিমালা ০১ মার্চ ২০২৪ তারিখ থেকে কার্যকর হবে।

পরিশিষ্ট-কঃ ব্যক্তিগত স্বীকৃতি

আমি অঙ্গীকার করছি যে, এ নীতিমালায় বিদ্যমান আবশ্যিকীয় শর্তসমূহ আমি পড়েছি, পর্যালোচনা করেছি এবং সেগুলো অনুসরণ করতে সম্মত আছি। যে কোন যৌন নিপীড়ন ও হয়রানি, নির্যাতন এবং এরূপ সন্দেহজনক আচরণের তথ্য দিয়ে যৌন নিপীড়ন ও নিপীড়ন প্রতিরোধ কর্মপরিবেশ বজায় রাখবো এবং উল্লেখিত নীতিমালা বাস্তবায়নে সহায়তা করবো।

আমি কখনও উদ্দেশ্যমূলকভাবে বা কাউকে হয় প্রতিপন্ন করার জন্য কোন মিথ্যা বা অসত্য তথ্য দিয়ে সংস্থার ব্যবস্থাপনাকে বিভ্রান্ত করার চেষ্টা করবো না।

এ নীতিমালায় উল্লেখ নেই বা নেই এমন কোন কিছু জানার প্রয়োজন হলে আমি অবশ্যই এনজিও ফোরামের সংশ্লিষ্ট কর্মকর্তা/বিভাগের নির্ধারিত প্রতিনিধির সাথে পরামর্শ করবো।

স্বাক্ষর

নাম

প্রতিষ্ঠানের নাম :

তারিখ :



SUPPLIER CODE OF CONDUCT

1. Procurement Conduct & Ethics

The procurement process should be executed by following the general ethical principles and compliances –

1.1. Code of Conduct

- a) Behave honestly and in a way that upholds the values and the good reputation of NGO Forum.
- b) Know and comply with all policies, procedures and guidelines that relate to procurement process.
- c) Treat everyone with respect, courtesy and fairness.
- d) Comply with relevant lawful and organizational directions.
- e) Take reasonable steps to avoid conflicts of interest, report those that cannot be avoided.
- f) Not make improper use of information or resources.
- g) Adopt and ensure Donor's policies and compliances.

1.2. Conflict of Interest

No employee shall participate in the selection, award, or administration of a contract if a real or apparent conflict of interest would be involved. Such conflict would arise when the employee or any member of the employee's immediate family, the employee's partner or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in the firm selected for an award.

1.3. Transparency, Confidentiality and Fairness

All suppliers/enlisted vendors should be treated fairly and even-handedly at all stages of the procurement process. This means being open with all those involved, so that everyone, especially suppliers, understand the elements of the process, that is, the procedures, timescales, expectations, requirements, criteria for selection and so on. Supplier's confidentiality should be safeguarded.

2. Code of Conduct

Scope of Application: The provisions of this Code of Conduct set forth the NGO Forum's expectations for all suppliers that are enlisted with NGO Forum. These principles apply to vendors, suppliers and their employees, subsidiary or affiliate entities, and subcontractors. NGO Forum also expects suppliers to ensure that this Code of Conduct is communicated to their concerned in a manner that is understood by all.

The vendor must, in performance of work under the contract, fully comply with all applicable laws, rules and regulations, including the Human Rights Act, the Civil Rights Act, the Age Discrimination Act, the Disabilities Act, etc. Any subletting or subcontracting by the contractor subjects to the same provision.

2.1 Labour

2.1.1 Freedom of Association and Collective Bargaining: NGO Forum expects its suppliers to recognize the freely-exercised right of workers, without distinction, to organize, further and defend their interests and to bargain collectively, as well as to protect those workers from any action or other form of discrimination related to the exercise of their right to organize, to carry out trade union activities and to bargain collectively.

2.1.2 Forced or Compulsory Labour: NGO Forum expects its suppliers to prohibit forced or compulsory labour in all its forms defined by GoB rules.

2.1.3 Child Labour: NGO Forum expects its suppliers not to employ children as defined by GoB rules.

2.1.4. Discrimination: NGO Forum expects its suppliers to ensure equality of opportunity and treatment in respect of employment and occupation without discrimination on grounds of race, colour, sex, religion, political opinion, national extraction or social origin and such other ground as may be recognized under the law of the country.

2.1.5. Wages, Working Hours and Other Conditions of Work: NGO Forum expects wages, hours of work and other conditions of work provided by suppliers should be not less favorable than the fair conditions prevailing by local law

2.2 Human Rights -

2.2.1. Health and Safety: NGO Forum expects its suppliers to ensure working environment, so far as is reasonably practicable, safe and without risk to health.

- 2.2.2 Human Rights:** NGO Forum expects its suppliers to support and respect the protection of legally bound human rights issues and to ensure that they are not complicit in human rights abuses.
- 2.2.3 Harassment, Harsh or Inhumane Treatment:** NGO Forum expects its suppliers to create and maintain an environment that treats all employees with dignity and respect and will not use any threats of violence, sexual exploitation or abuse, verbal or psychological harassment or abuse. No harsh or inhumane treatment coercion or corporal punishment of any kind is tolerated, nor is there to be the threat of any such treatment.
- 2.2.4 Mines:** NGO Forum expects its suppliers not to engage in the sale or manufacture of anti-personnel mines or components utilized in the manufacture of anti-personnel mines.

2.3 Environment –

- 2.3.1 Environmental:** NGO Forum expects its suppliers to comply with existing minimum level of legislation and regulations regarding the protection of the environment. Suppliers should wherever possible support a precautionary approach to environmental matters, undertake initiatives to promote greater environmental responsibility and encourage the diffusion of environmentally friendly technologies implementing sound life-cycle practices.
- 2.3.2 Chemical and Hazardous Materials:** Chemical and other materials posing a hazard if released to the environment are to be identified and managed to ensure their safe handling, movement, storage, recycling or reuse and disposal.
- 2.3.3 Wastewater and Solid Waste:** Wastewater and solid waste generated from operations, industrial processes and sanitation facilities are to be monitored, controlled and treated as required prior to discharge or disposal.
- 2.3.4 Air Emissions:** Air emissions of volatile organic chemicals, aerosols, corrosives, particulates, ozone depleting chemicals and combustion by-products generated from operations are to be characterized, monitored, controlled and treated as required prior to discharge or disposal.

2.4 Ethical Conduct -

2.4.1 Corruption: NGO Forum expects its suppliers to adhere to the highest standards of moral and ethical conduct, to respect local laws and not engage in any form of corrupt practices, including but not limited to extortion, fraud, or bribery. A register for any kind of corruption or fraud must be maintained.

2.4.2 Anti-money Laundering & Terrorist Financing:

The Vendor shall comply with all applicable Anti-money laundering laws and regulations. The vendor shall not engage in any activity that may facilitate money laundering, Terrorist Financing or other illegal activities.

2.4.2 Conflict of Interest:

NGO Forum’s suppliers are expected to disclose to NGO Forum any situation that may appear as a conflict of interest, and disclose to NGO Forum any NGO

Forum staff under contract with NGO Forum may have an interest of any kind in the supplier's business or any kind of economic ties with the supplier.

2.4.3 Gifts and Hospitality: NGO Forum has a “zero tolerance” policy and does not accept any type of gift or any offer of hospitality. NGO Forum will not accept any invitations to sporting or cultural events, offers of holidays or other recreational trips, transportation, or invitations to lunches or dinners. NGO Forum expects its suppliers not to offer any benefit such as free goods or services, employment or sales opportunity to a NGO Forum staff member in order to facilitate the suppliers’ business with NGO Forum.

2.4.4 Post-employment restrictions: Post-employment restrictions may apply to NGO Forum staff in service and former NGO staff members who participated in the procurement process, if such persons had prior professional dealings with suppliers. NGO Forum’s suppliers are expected to refrain from offering employment to any such person for a period of one year following separation from service.

Supplier’s Name:

Signature of the Supplier:

[Handwritten Signature]
11/16/26

On Behalf of NGO Forum

Thowhidul Alam
Manager- Logistics & Procurement
NGOF-UNHCR Project
NGO Forum for Public Health



NGO FORUM
FOR PUBLIC HEALTH

VENDOR REGISTRATION FORM

Section A: Company information

1	Name of Company	
2	Address	
3	Contact Name & Title	
4	Contact Number	
5	Email address	
6	Type of Business (Corporate/Limited/Partnership/Others)	
7	Nature of Business (Manufacturer/Agent/Trader/Others)	
8	License Number (Trade/Others)	
9	Value Added Tax (VAT) registration number	
10	Tax Identification Number (TIN)	
11	List of regular clients	
12	List of Core Goods or Service offered	

Section B: Banking Information

Sl	Bank Name	Account Number	Branch Name	Branch Address

Section C: Declaration

I/we, the undersigned _____; Certify that the information as finished in this document is correct.	
Signature/s with Seal _____	Date _____
Designation _____	

List of Documents which should be provided/annexed with this Registration Form:

1. Current Trade License
 2. VAT Registration Certificate
 3. Income Tax Certificate (updated)
 4. Bank Statement (minimum last three month) and Bank Solvency Certificate (if applicable)
 5. Performance/ Work experience certificate from three (3) organization
 6. Organization Profile (if applicable)
- (Please initial/sign all enclosed papers)