

Terms of Reference

Production of a Video Documentary on climate change induced vulnerabilities and adaptation strategies of the climate vulnerable marginalised communities of “Empowerment of marginalized families to overcome structural poverty in Bangladesh and India (MORZADA)” Project in the northern riverine region of Bangladesh

1. Introduction

NETZ Partnership for Development and Justice (NETZ), a non-profit organization registered in Germany and Bangladesh, has been working in Bangladesh since 1989 to establish human dignity and to fight against poverty with a bottom-up, self-help approach. Across its programmes, NETZ works together with local partner NGOs and focuses its support on income and food security for extremely poor people, primary education for children of extreme poor families and promotion of human rights in Bangladesh.

Under its Livelihood programme, NETZ, together with its partners, currently continues its effort to fight extreme poverty and hunger through a number of projects. NETZ aims at contributing to overcome extreme poverty (SDG 1), promote Zero Hunger (SDG 2) and to reduce the vulnerability to the adverse consequence of climate change (SDG 13) in the poverty stricken and climate risk areas in the region. On the basis of the experiences of NETZ and its partner organizations in the Livelihood Program, the project “**MORZADA**” Project supporting 1200 marginalized households (HHs) in the district of Rangpur. The implementing partners of the projects in the region is Jagaroni Chakra foundation.

As a part of the project, a video documentary is to be produced to document the impact of climate risks on vulnerable communities and local initiatives to overcome the situations. The video documentation will create aware people about not only of the evolving risk but of their economic, social and cultural rights (ESC) in the context of climate change.

To document the above-mentioned initiatives of project participants, a consultant will be hired to produce a short video documentary.

2. Overall objective of this assignment:

The overall objective of this assignment is to produce a video documentary showcasing adverse consequences of climate changes on local community people and their initiatives/ measures to overcome the situations in a sustainable manner.

2.1 Specific Objectives:

- Document and narrative 7 minutes film on daily life, aspirations, climate change and other challenges across **three generations** of women: a **school-going girl**, a **young woman**, and an **aged woman** living in Teesta Basin charlands
- Document and narrative another 5 minutes film of **two project participants** overcoming their vulnerable situation through programme interventions and their initiatives. The showcase success stories includes the programme of NETZ–JCF support (e.g.,

assets support, capacity development, Climate resilient practice, risk mitigation and planning, savings, foodbank, seedbank, climate-resilient livelihoods, group initiatives).

- In the documentation capture of the region's climate vulnerabilities (floods, erosion, sand deposition, crop loss, lean season hardships) and coping strategies.
- Produce field-credible visual content for program learning, advocacy, donor communications, and community feedback.

3. Scope of work

3.1 Geographical coverage

The documentary shall cover 2 upazilas of Rangpur District. The upazilas are Kawnia and Gangachara.

3.2 Specific tasks for the Consultant

The consultant will be required to do the following:

- Review of project-related documents and reports for introduction to the communities.
- Talk to programme manager at NETZ BO for conceptual understanding.
- Develop a concept of the video documentary and share with NETZ.
- Visit the selected project areas and interact with the local communities/project participants and staff who are implementing the project
- Perform appropriate video filming and shoot interviews with the projects' participants and stakeholders.
- Develop a storyboard and detailed script in Bangla and English and share with NETZ.
- Cut the material and develop the documentary.
- Present a draft documentary to NETZ for comments before finalising
- Finalise the video documentary accommodating the feedback provided by the project team of NETZ and technical experts.
- Provide voiceover in Bangla and English of the documentary
- Use English subtitles.
- Produce two separate video document 7 minutes and 5 minutes long and provide to NETZ.
- Provide all collected video material to NETZ on a separate hard disk.
- Furnish the documentary with German Sub-titles and voice over as provided by NETZ.
- Overall, all necessary tools and equipment need to be arranged and provided by the consultant

4. Output /Deliverables of the consultant.

- storyboard and script for the video documentary to NETZ for review before filming.
- draft documentary at the end of the field mission and incorporation of comments.
- an edited Video Recording of the captured scenarios and relevant footage of the recorded stories.
- Production of two separate video documentary film in 7 minutes and 5 minutes lengths with 3 versions – Bengali with English sub-title; English with English subtitles; German with sub-title in German language)
- all unedited video footage of the assignment.

5. Consultant

A consultant will be hired for the video documentary.

5.1 Required qualifications of the consultant

The consultant will be required to have the following qualification and expertise:

- More than 5 years' experience working in similar area
- Extensive experience in producing development work related video documentaries for national and international organisations with the aim of reaching both local and International audiences
- Should have sound knowledge on climate change induced vulnerabilities, loss and damage, adaptation and mitigation.
- Excellent technical capacities to ensure smooth and high-quality production

6 Areas to be covered

- The perspective should very much focus on the project participants, less the NGO intervention. Therefore, include their life history and struggle of people in consideration of climate change.
- Total 5 present life stories and livelihoods will be documented in two separate documentary and narrative film.
- First video documentary and narratives will be 7 minutes. The documents includes present three generations life stories of one school going girl, one young woman, one aged women of their present life stories, and livelihood practice
- The present coping and adaptation strategies of above mentioned three generation will be documented (their day-to-day activities, hobbies, occupation, community response, other effective initiatives like securing their belongings, using mobile stove, early warning systems, disaster volunteers, education, their day-to-day challenges etc).
- The perspective could very much focus on individuals, their struggle. Not start with generalised problems and solutions, but with individual life stories.
- The Second documentary and narratives will be 5 minutes. The documentary film includes two participants overcome stories related with their intervention tracking, personal experience, capacity development, practices, group initiative and changes will be documented
- In the end of the second documentary, the focus specific adaptation practices can be introduced corresponding to livelihood crisis - what initiatives they take for rearing their productive assets in consideration of climate change, using climate resilient technologies and how they get involved with diversified IGAs in the changing circumstances.
- Overall in the two documentary the adverse effects of climate change and climate induced loss and damages in the Charland region should be included. The climate induced events like Nor'wester, flood, river erosion and their impacts on the lives of the marginalised communities must be shown in the documentary.

7. Tentative timetable

To produce the video documentary, work comprises a total of 12 person-days including 7-days for field visit (in total). The consultant will work from Middle of April 2026.

No	Items	Timeline	No. of days
1	Participate in a meeting to discuss about the content of video documentary	21 April'26	0.5 day
2	Develop outline and script of the documentary.	By 25 April'26	1 days
3	Finalise the script incorporating feedback of NETZ	By 30 April 26	0.5 days
4	Visit Rangpur (Gangachara and Kawnia) for shooting	2-8 May'26	7 days
5	Video documentary editing.	9-12 May'26	2 days
6	Final version of the documentary incorporating feedback	By 20 May'26	1 day
Total			12 days

8. Fees

For the remuneration, individual agreement will be prepared with the consultant. VAT on remuneration will be paid by NETZ and Tax will be deducted at source of payment as per the rules and procedures of Government of Bangladesh. Costs related to travel, lodging, food and related materials for the assignment will be borne by the Consultant.

9. Management of the video documentation

The following persons will be involved in the overall management of the study documentation.

Name (Position, NGO)	Responsibilities
Programme Manager, NETZ	Overall coordination with the consultant and partner NGOs; providing required documents and information to consultant; organisational support for consultant to plan field visit to the working region; conceptual support, providing feedback on script and video documents, all contract-related issues; planning regarding potential official restrictions, e.g., concerning travelling (if situation demands).
Project Directors of partner NGOs	Coordination and planning of working district visits by consultant; and team. Ensuring participation of relevant staff members and other stakeholders during video shooting, debriefing etc.; if needed, providing feedback on the documentation.

10. General conditions

- NETZ reserves the right to disagree with any incomplete work and consequently NETZ may retain the last instalment of the remuneration.
- The contracting authorities also reserve the right to amend this contract at any time according to the necessity of the project given prior communication.
- The contract may be terminated if the consultants are found non-compliant to the terms and conditions of the contract.
- The assigned consultant agrees with the Child Protection Policy and Gender Policy of NETZ when signing the contract. During the consultancy, the mentioned safeguarding measures of the policies are complied with.
- The consent of relevant stakeholders must be taken before shooting for the documentary. NETZ will have the copyright of all results and documents elaborated under this assignment. Any dissemination/ publication also in extracts needs prior approval of NETZ.

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