

Friends In Village Development Bangladesh (FIVDB)

Project Name: Rapid Emergency Assistance for Crisis Affected-Households (REACH) in Chakaria & Matamuhuri

FIVDB Humanitarian Response Program invites quotations for the REACH Project for Agricultural Input (Seeds & Vermicompost) which are as follows:

Schedule no.: FIVDB/PLAN/REACH-2026

Issue Date: 01.10.2026

Last Date of Submission : 06.10.2026, at 04 p.m.
Date of Bid Opening : 07.10.2026, at 12.01 p.m.

Name of Supplier :

Name of Proprietor :

Address :

Phone/Mobile no :

e-TIN No :

VAT Registration No :

Trade License no :

License issuer Authority :

Contracter License no :

License Issuer Authority :

Price Quotation

Quoted Amount in figures:

In **words:**

Earnest Money 2.5% of the quoted price:	
DD/ Pay order no.:	Date:
Name of Bank:	Branch:

Lot-1: Seeds and Vermicompost

Sl. No	Description of Item's	Unit Types	Qty	Rate	Amount
01	Bottle Gourd (HYV, Packet size- 10g, Good quality) (GAP Certified). Germination: Minimum 90% under standard laboratory conditions (exceeding the standard 80% market base), 2.0 kg to 2.5 kg at harvest, Seed Count: Approximately 50–65 seeds per pack.45 to 50 days from the date of sowing/transplanting. Hermetically sealed, multi-layered aluminum foil pouch embedded with the authentic Company Seeds holographic anti-counterfeiting strip, barcoding, lot numbers, and packing dates.	Packet	2400		
02	Red spinach (HYV, Packet size: 50gm, Good quality) Germination: Minimum 85% to 90%+ under standard environmental conditions. Growth Maturity 25 to 30 days from sowing, reaching full maturity at 40 to 45 days. Estimated Seed Count: Roughly 45,000 to 50,000 seeds per 50g packet, hermetically sealed, multi-layered aluminum foil pouch embedded with the authentic Company Seeds holographic anti-counterfeiting strip, barcoding, lot numbers, and packing dates.	Packet	2400		
03	Radish (HYV, Packet size: 50gm, Good quality) Germination Percentage: Minimum 85% to 90%+ under standard field conditions. Root Color: Brilliantly smooth, pure white skin with a glossy finish Maturity Duration: 40 to 50 days from the date of sowing. Estimated Seed Count: Approximately 4,500 to 5,500 seeds per 50g packet (depending on seed grading size). Hermetically sealed, multi-layered aluminum foil pouch embedded with the authentic Company Seeds	Packet	2400		

	holographic anti-counterfeiting strip, barcoding, lot numbers, and packing dates.				
04	Bean (HYV,P packet size: 50gm, Good quality) Germination Percentage: Minimum 80% to 85%+ under standard field conditions. Average marketable length of 12 cm to 15 cm with optimum width and thickness. Maturity Duration: First commercial picking begins within 60 to 70 days from sowing, offering a prolonged, multi-cut harvesting window spanning 3 to 4 months. Estimated Seed Count: Approximately 120 to 150 seeds per 50g packet (based on large-seeded bean metrics). Hermetically sealed, multi-layered aluminum foil pouch featuring the authentic Company Seeds holographic anti-counterfeiting strip, batch tracking codes, and test/expiry details.	Packet	2400		
05	Coriander (HYV, Packet size: 100gm, Good quality) Germination Percentage: Minimum 80% to 85%+ (highly uniform emergence following seed splitting). Maturity Duration: Rapid green leaf harvest begins within 30 to 35 days from sowing. For seed harvesting purposes, the crop matures in 85 to 100 days. Estimated Seed Count: Approximately 9,000 to 11,000 whole seeds per 100g pack (which yields double the number of plants when split before sowing). ripple-layered, hermetically sealed aluminum foil pouch carrying the authentic Company Seeds signature branding, anti-counterfeit security hologram, lot numbers, and testing/expiry declarations.	Packet	2400		
06	Vermi Compost (Local Variety with having lab test report) (20 KG Per packet for per person) Supply of Premium Local Variety Vermi Compost Organic Fertilizer (with Mandatory Lab Certification) 100% Local Variety (দেশীয় কেঁচো সার),20 KG Net Weight per bag. Packaged in heavy-duty, double-layered woven Polypropylene (PP) bags with an inner LDPE liner to prevent moisture loss, tearing, or leakage during rural distribution.	KG	48000		

In word (BDT):

Describe the Capacity/ Strength of your company that makes you capable of carrying out the assignment (Consider the terms and conditions mentioned in this schedule) (Use additional paper if required)

Describe How you are going to execute the assignment if awarded (Consider the terms and conditions mentioned in this schedule) (Use additional paper if required):

Terms & Conditions

1. The above. **Seeds & Vermicompost** should be delivered to **FIVDB REACH Project area, (Badrkahli-453, Demusia-313, Konakhali-1004, Paschim Boro Veola-145, Shaharbil-485) Matamuhuri Cox's Bazar** as mentioned above.
2. The seeds packet should be a **master packet with mentioned 5 Category seeds** as per beneficiary & the vermicompost should be packaged in a **packet containing 20 kg per packet**.
3. Seeds must be genuine and renowned brand, high-quality, properly sealed, traceable, and within valid shelf life, with batch/lot number, packing and expiry/test dates.
4. The supplier must provide relevant quality/test certificates, including a valid laboratory report for vermicompost.
5. If any supplied seed is found to be a different variety from the approved specification after planting, the supplier must replace the seeds or refund the full corresponding cost, subject to FIVDB's field verification.
6. Bidders are requested to submit **sample** of Seeds & Vermicompost that meets the specifications mentioned.
7. All the legal documents of the suppliers, such as **trade license, TIN certificate, Tax assessment submission acknowledgment, Bank solvency certificate, VAT registration certificate, experience certificate, and the national ID of the proprietor/owner**, must be submitted with the tender.
8. Experienced suppliers who have a previous record of providing Seeds & Vermicompost will get priority in the tender screening process.
9. All the submitted papers must be signed by the proprietor with seal.
10. The name of the **Item and Project** must be mentioned on the top of the envelope.
11. An amount of retention/earnest money (refundable) on the total of the quoted price calculating 2.5% must be submitted with the tender schedule in favor of "Friends In Village Development

Bangladesh (FIVDB)" through DD/pay-order. Account payee cheque or cash is not allowed regarding the retention/earnest money stated earlier.

12. Earnest money of all vendors (except the bid winner) shall be refunded after 7 days from the completion of the bidding process.
13. All carrying, loading, and unloading costs will be borne by the supplier.
14. The bid winner vendor's earnest money shall be refunded 30 days from the completion of the work as certified by the Project Coordinator of the **FIVDB-REACH Project**.
15. Any fraud, bribery, corruption, money laundering, and terrorist financing/activities by the vendor are strictly prohibited and will constitute automatic disqualification.
16. The vendor and its employees, staff, and/or subcontractors shall not be involved in any sexual exploitation or abuse. The vendor shall take all appropriate measures to (1) prevent sexual exploitation or abuse of anyone by its employees or any other persons engaged and controlled by the Contractor to perform any services under the Contract, and (2) take corrective action when a SEA incident occurs. The vendor hereby commits to report to the FIVDB any incident of SEA. Any breach of the provision by the Contractor shall entitle the vendor to terminate the contract with immediate effect. For the purposes hereof, the following definitions shall be used: **Sexual exploitation** means any actual or attempted abuse of a position of vulnerability, differential power, or trust, for sexual purposes, including, but not limited to, profiting monetarily, socially or politically from the sexual exploitation of another. **Sexual abuse** means the actual or threatened physical intrusion of a sexual nature, whether by force or under unequal or coercive conditions. FIVDB reserves the right to cancel the procurement process without any notice.
17. FIVDB preserves all rights to cancel the procurement process without any notice.
18. The supplier will supply the materials within the timeline given in the work order.
19. The rate for quotation has to be submitted in the given format.
20. The vendor has to quote the price for all the items as a package. Bidding for partial supply would not be considered
21. As per program requirements, the number of items may increase or decrease by 20%.
22. FIVDB will deduct VAT and taxes at source from the price when payments are made against bills submitted by the vendor and deposited to the government treasury as per GoB and NBR Policy.
23. Method of payment:
 - a) Bills have to be submitted with a top sheet along with a valid seal, signature, and work completion report certified by the Project Coordinator of the FIVDB - REACH Project.
 - b) FIVDB will pay the full payment within 20 days after the completion of the supply.
 - c) Payment should be made by A/C payee cheque after verification by the Accounts Section of FIVDB.
24. FIVDB is not bound to issue a work order to the lowest quoted bidder.
25. The authority reserves the right to reject any bid or cancel the whole bidding process without explaining any reason.

26. Any questions regarding the bidding process can be asked by e-mail:
procurement.hrp@fivdb.org & zakir.hossain@fivdb.org before submitting the Schedule.

Signature of Bidder:

Name of Bidder:

Date :

Seal :

Attachments:

- 1.
- 2.
- 3.

Thanking you



Md. Zakir Hossain
Project Coordinator
FIVDB ANCP Project
Matamuhuri, Cox's Bazar

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