

# Friends In Village Development Bangladesh (FIVDB)

Prevention and Response of Child Protection Concerns through  
Timely Initiative with Child Engagement (PRACTICE)-II Project  
FIVDB, Teknaf, Cox's Bazar

## Tender Schedule for Culturally Appropriate Dignity Kits

FIVDB- Prevention and Response of Child Protection Concerns through Timely Initiative with Child Engagement (PRACTICE) Project invites quotations for Culturally Appropriate Dignity Kits, which are as follows:

Schedule no.: FIVDB/PRACTICE-II /Dignity kits

Issue Date: 27.04.2026

Last Date of Submission : 05.05.2026, at 04 p.m.  
Date of Bid Opening : 06.05.2026, at 12.01 p.m.

Name of Supplier :

Name of Proprietor :

Address :

Phone/Mobile no :

e-TIN No :

VAT Registration No :

Trade License no :

License issuer Authority :

Contracter License no :

License Issuer Authority :

### Price Quotation

Name of work: Culturally Appropriate Dignity Kits

Quoted Amount in figure:

In words: .....



Earnest Money 2.5% of the quoted price:	
DD/ Pay order no.:	Date:
Name of Bank :	Branch:

### Description of Items for Culturally Appropriate Dignity Kits

Sl.No	Description of Item`s	Unit Types	Qty	Rate	Amount
1	<b>Laundry Bar</b> 130 gm Laundry Bar/soap for washing clothes; Weight: minimum 125gm per piece, - Original factory pack, BSTI/Equivalent Certified, shelf life- minimum 1 years - Any recognized brand	Pcs	1000		
2	Bathing Soap-100 gram ( Bathing Soap; Antibacterial / Antiseptic / Equivalent -Weight: minimum 75 gm; BSTI/other international standard Shelf Life: minimum 1 Year ; Original factory pack Any recognized brand	Pcs	1000		
3	<b>Sanitary Pad-Panty System</b> Sanitary Pad 20 pads pack Perforated Poly Film, Sterilized Pulp, Air Laid Paper, polyethylene film, Hot Melt Adhesive, Silicon Release Paper, Super Absorbent Polymer.	Pkt	1000		
4	<b>Jute Bag Good strength) Medium-sized</b> (approx. 14-16" x 13-16" with 4-5" gusset) jute bag made of durable 275-300 GSM thick fabric, suitable for carrying dignity kits and daily essentials. (with PIB and FIVDB Logo)	Pcs	1000		
5	<b>Slippers uses for female-Sandal/ Slippers</b> (UOM: 1 Pair) Rubber slipper (flip flop style), rubber sole with y-shaped strap (no sandal or ankle strap), non-toxic or harmful material (Multicolor 4,5 &6 No)	Pair	1000		
6	<b>Scarf for Adolescent</b> (Size: 36"/90") Materials: Cotton; - Type: printed orna, Size: 36"/90" for female Uses	Pcs	1000		
7	<b>Female underwear</b> -With an elastic waist band; Fabric: Preferably Lycra jersey fabric, garments quality - Size: Large-50% & Medium-50%, (considering the local context) - Color: Black or a dark color With Provision of two elastics properly shaped and placed at the inner part of the underwear to keep hold of the napkin.	pcs	3000		



8	<p><b>Thami and Baju</b> -Thami and Baju for 12–18 years (Adolescent Girls) Thami (Long Wrap Skirt) Length: 1.6 – 1.8 m Width: 1.0 – 1.1 m Lightweight Cotton or Viscose blend Dark tone (navy, maroon, brown) with small prints or plain. Baju (Long Blouse) Length: 55 – 65 cm Bust: 30–34 inch Sleeve: Full Cotton or soft viscose Matching or contrast solid color . Thami and Baju for 18-35 years female Thami-18–35 years (Adult Women)- (Long Wrap Skirt) Length: 1.8 – 2.1 m Width: 1.1 – 1.2 m Cotton or Viscose blend Dark tone (black, navy, olive, brown) with traditional patterns. Baju (Long Blouse) Length: 65 – 80 cm Bust: 34–42 inch Sleeve: Full Cotton or Viscose Solid or matching tone with Thami.</p>	Pcs	1000		
9	<p><b>Torch light</b> -Compact, handheld mini LED torch light (approx. 10–15 cm in length), lightweight and easy to carry in dignity kits, made of plastic or light aluminum with basic water resistance. Energy-efficient 1–3W LED powered by AA/AAA batteries for easy replacement, with simple on/off switch and suitable durability for regular household use.</p>	pcs	1000		
10	<p><b>Whistle</b>: - Small, lightweight plastic whistle (approx. 5–7 cm in length) with simple design and easy grip, suitable for emergency alert and personal safety use.</p>	Pcs	1000		

**In word (BDT):**

**Describe the Capacity/ Strength of your company that makes you capable of carrying out the assignment (Consider the terms and conditions mentioned in this schedule) (Use additional paper if required)**


**Describe How you are going to execute the assignment if awarded (Consider the terms and conditions mentioned in this schedule) (Use additional paper if required):**

**Terms & Conditions**

1. The **Culturally Appropriate Dignity Kits** should be delivered at FIVDB- Prevention and Response of Child Protection Concerns through Timely Initiative with Child Engagement (PRACTICE)-II Project office, Hanif Villa, Oliabad (Near Regal Furniture House) Teknaf, Cox’s Bazar, as mentioned above.



2. All the legal documents of the suppliers, such as trade license, TIN certificate, Tax assessment submission acknowledgment, Bank solvency certificate, VAT registration certificate, experience certificate, and the national ID of the proprietor/owner, must be submitted with the tender.
3. Experienced suppliers who have a previous record of providing services in the Rohingya Camps and host communities will get priority in the tender screening process.
4. All the submitted papers must be signed by the proprietors.
5. The name of the Item and Project must be mentioned on the top of the envelope.
6. An amount of retention/earnest money (refundable) on the total of the quoted price calculating 2.5% must be submitted with the tender schedule in favor of "Friends In Village Development Bangladesh (FIVDB)" through DD/pay-order. Account payee cheque or cash is not allowed regarding the retention/earnest money stated earlier.
7. Earnest money of all vendors (except the bid winner) shall be refunded after 7 days from the completion of the bidding process.
8. All carrying, loading, and unloading costs will be borne by the supplier.
9. The bid winner vendor's earnest money shall be refunded 30 days from the completion of the work as certified by the Project Coordinator of the FIVDB-PRACTICE-II Project.
10. Any fraud, bribery, corruption, money laundering, and terrorist financing/activities by the vendor is strictly prohibited and will constitute automatic disqualification.
11. The vendor and its employees, staff, and/or subcontractors shall not be involved in any sexual exploitation or abuse. The vendor shall take all appropriate measures to (1) prevent sexual exploitation or abuse of anyone by its employees or any other persons engaged and controlled by the Contractor to perform any services under the Contract, and (2) take corrective action when a SEA incident occurs. The vendor hereby commits to report to the FIVDB any incident of SEA. Any breach of the provision by the Contractor shall entitle the vendor to terminate the contract with immediate effect. For the purposes hereof, the following definitions shall be used:  
**Sexual exploitation** means any actual or attempted abuse of a position of vulnerability, differential power, or trust, for sexual purposes, including, but not limited to, profiting monetarily, socially or politically from the sexual exploitation of another. **Sexual abuse** means the actual or threatened physical intrusion of a sexual nature, whether by force or under unequal or coercive conditions. FIVDB reserves the right to cancel the procurement process without any notice.
12. FIVDB preserves all rights to cancel the procurement process without any notice.
13. The supplier will supply the materials within the timeline given in the work order.
14. The rate for quotation has to be submitted in the given format.
15. The vendor has to quote the price for all the items as a package. Bidding for partial supply would not be considered
16. As per program requirements, the number of items may 20% increase or decrease
17. FIVDB will deduct VAT and taxes at source from the price when payments are made against bills submitted by the vendor and deposited to the government treasury as per GoB and NBR Policy.



18. Method of payment:

- a) Bills have to be submitted with a top sheet along with a valid seal, signature, and work completion report certified by the Project Coordinator of the FIVDB -PRACTICE Project.
- b) FIVDB will pay the full payment within 20 days after the completion of the supply.
- c) Payment should be made by A/C payee cheque after verification by the Accounts Section of FIVDB.

19. FIVDB is not bound to issue a work order to the lowest quoted bidder.

20. The authority reserves the right to reject any bid or cancel the whole bidding process without explaining any reason.

21. Any questions regarding the bidding process can be asked by e-mail: [procurement.hrp@fivdb.org](mailto:procurement.hrp@fivdb.org) before submitting the Schedule.

Signature of Bidder:

Name of Bidder:

Date :

Seal :

Attachments:

1.

2.

3.

Thanking you,



**Md. Mohiuddin Sarder**  
**Program Coordinator**  
**Humanitarian Response Program**  
**FIVDB-Cox's Bazar**