

Friends In Village Development Bangladesh (FIVDB)

Project Name: FIVDB IRC EO UR Appeal, Cox's Bazar

Lot-1 : Tender Schedule for Text Book & Teachers Guide

FIVDB- EO UR Appeal Fund Project invites quotations for Printing of MC Text/Workbooks, Teachers Guide, which are as follows:

Schedule no.: FIVDB/IRC/EO UR Appeal,

Issue Date: 03.08.2026

Last Date of Submission : 12.08.2026, at 04 p.m.
Date of Bid Opening : 13.08.2026, at 12.01 p.m.

Name of Supplier :

Name of Proprietor :

Address :

Phone/Mobile no :

e-TIN No :

VAT Registration No :

Trade License no :

License issuer Authority :

Contracter License no :

License Issuer Authority :

Price Quotation

Name of work: Lot-1: Printing Text Book & Teachers Guide

Quoted Amount in figure:

In

words:

.....



Earnest Money 2.5% of the quoted price:	
DD/ Pay order no.:	Date:
Name of Bank :	Branch:

Lot-1 : Description of Items for Printing Text Book

Sl. No	Description of Item`s	Unit Types	Qty	Rate	Amount
1	KG - Drawing and Painting Book: Font & Back (Cover): portrait page setup with a multi-color 300 gsm art card paper (hardcover); Matt lamination; Page size: 9.5 ×7 inch. Total 605 Both side. Inner: 11495 sheets, 38 pages, multi-color press printing, 80 gsm offset paper, Page size 9.5 ×7 inch. Binding: High quality book binding.	Pcs	1575		
2	KG - Basic Mathematics Book: Font & Back (Cover): portrait page setup with a multi-color 300 gsm art card paper (hardcover); Matt lamination; Page size: 9.5 ×7 inch Total 605 both side Inner: 32670 sheets, multi-color press printing, 80 gsm offset paper, Page size 9.5 ×7 inch. Binding: High quality book binding.	Pcs	1575		
3	KG -Burmese Writing practice book Font & Back (Cover): portrait page setup with a multi-color 300 gsm art card paper (hardcover); Matt lamination; Page size: 9.5 ×7 inch Total 1575 book Inner: 94500 sheets, both side multi-color press printing, 80 gsm offset paper, Page size 9.5 ×7 inch. Binding: High-quality book binding.	PCs	1575		
4	Text Book Grade 1- Myanmar: Font & Back (Cover): portrait page setup with a multi-color 300 gsm art card paper (hardcover); Matt lamination; Page size: 9.5 ×7 inch Total 6 book Inner: 762 sheets, both side multi-color press printing, 80 gsm offset paper, Page size 9.5 ×7 inch. Binding: High-quality book binding.	Pcs	70		
5	Text Book Grade 1- English: Font & Back (Cover): portrait page setup with a multi-color 300 gsm art card paper (hardcover); Matt lamination; Page size: 9.5 ×7 inch Total 6 book Inner: 450 sheets, both side multi-color press printing, 80 gsm offset paper, Page size 9.5 ×7 inch. Binding: High-quality book binding.	Pcs	70		
6	Text Book Grade 1- Math: Font & Back (Cover): portrait page setup with a multi-color 300 gsm art card paper (hardcover); Matt lamination; Page size: 9.5 ×7 inch Total 6 book	Pcs	70		

	Inner: 750 sheets, both side multi-color press printing, 80 gsm offset paper, Page size 9.5 ×7 inch. Binding: High-quality book binding.				
7	Text Book Grade-2 Myanmar: Font & Back (Cover): portrait page setup with a multi-color 300 gsm art card paper (hardcover); Matt lamination; Page size: 9.5 ×7 inch. Total 165 both side Inner: 9570 sheets, multi-color press printing, 80 gsm offset paper, Page size 9.5 ×7 inch. Binding: High quality book binding.	Pcs	165		
8	Text Book Grade-2 English: Font & Back (Cover): portrait page setup with a multi-color 300 gsm art card paper (hardcover); Matt lamination; Page size: 9.5 ×7 inch. Total 165 both side Inner: 9900 sheets, multi-color press printing, 80 gsm offset paper, Page size 9.5 ×7 inch. Binding: High quality book binding.	Pcs	165		
9	Text Book Grade-2 Mathematics: Font & Back (Cover): portrait page setup with a multi-color 300 gsm art card paper (hardcover); Matt lamination; Page size: 9.5 ×7 inch. Total 165 both side Inner: 12540 sheets, multi-color press printing, 80 gsm offset paper, Page size 9.5 ×7 inch. Binding: High quality book binding.	Pcs	165		
10	Textbook Grade-3 Myanmar: Font & Back (Cover): portrait page setup with a multi-color 300 gsm art card paper (hardcover); Matt lamination; Page size: 9.5 ×7 inch. Total 215 both side. Inner: 9460 sheets, multi-color press printing, 80 gsm offset paper, Page size 9.5 ×7 inch. Binding: High quality book binding.	Pcs	215		
11	Text Book Grade-3 English: Font & Back (Cover): portrait page setup with a multi-color 300 gsm art card paper (hardcover); Matt lamination; Page size: 9.5 ×7 inch. Total 215 both side Inner: 9460 sheets, multi-color press printing, 80 gsm offset paper, Page size 9.5 ×7 inch. Binding: High quality book binding.	Pcs	215		
12	Text Book Grade-3 Mathematics: Font & Back (Cover): portrait page setup with a multi-color 300 gsm art card paper (hardcover); Matt lamination; Page size: 9.5 ×7 inch. Inner: 15050 sheets, multi-color press printing, 80 gsm offset paper, Page size 9.5 ×7 inch. Binding: High quality book binding.	Pcs	215		
13	Text Book Grade-4 Myanmar: Font & Back (Cover): portrait page setup with a multi-color 300 gsm art card paper (hardcover); Matt lamination; Page size: 9.5 ×7 inch. Total 655 both side Inner: 34715 sheets, multi-color press printing, 80 gsm offset paper, Page size 9.5 ×7 inch. Binding: High quality book binding.	Pcs	505		
14	Text Book Grade-4 English: Font & Back (Cover): portrait page setup with a multi-color 300 gsm art card paper (hardcover); Matt lamination; Page size: 9.5 ×7 inch. Total 655 both side	Pcs	625		

	Inner: 34715 sheets, multi-color press printing, 80 gsm offset paper, Page size 9.5 ×7 inch. Binding: High quality book binding.				
15	Text Book Grade-4 Mathematics: Font & Back (Cover): portrait page setup with a multi-color 300 gsm art card paper (hardcover); Matt lamination; Page size: 9.5 ×7 inch. Total 655 both side Inner: 60260 sheets, multi-color press printing, 80 gsm offset paper, Page size 9.5 ×7 inch. Binding: High quality book binding.	Pcs	625		
16	Text Book Grade-4 Science: Font & Back (Cover): portrait page setup with a multi-color 300 gsm art card paper (hardcover); Matt lamination; Page size: 9.5 ×7 inch. Total 655 both side Inner: 41265 sheets, multi-color press printing, 80 gsm offset paper, Page size 9.5 ×7 inch. Binding: High-quality book binding.	Pcs	625		
17	Textbook Grade-4 Life Skills: Font & Back (Cover): portrait page setup with a multi-color 300 gsm art card paper (hardcover); Matt lamination; Page size: 9.5 ×7 inch. Total 131 Both sides Inner: 4716 sheets, multi-color press printing, 80 gsm offset paper, Page size 9.5 ×7 inch. Binding: High-quality book binding.	Pcs	101		
18	Text Book Grade-5 Myanmar: Font & Back (Cover): portrait page setup with a multi-color 300 gsm art card paper (hardcover); Matt lamination; Page size: 9.5 ×7 inch. Total 405 on both side Inner: 21870 sheets, multi-color press printing, 80 gsm offset paper, Page size 9.5 ×7 inch. Binding: High quality book binding.	Pcs	405		
19	Text Book Grade-5 Mathematics: Font & Back (Cover): portrait page setup with a multi-color 300 gsm art card paper (hardcover); Matt lamination; Page size: 9.5 ×7 inch. Total 405 both side Inner: 36045 sheets, multi-color press printing, 80 gsm offset paper, Page size 9.5 ×7 inch. Binding: High-quality book binding.	Pcs	405		
20	Text Book Grade-5 English: Font & Back (Cover): portrait page setup with a multi-color 300 gsm art card paper (hardcover); Matt lamination; Page size: 9.5 ×7 inch. Total 405 both side Inner: 21060 sheets, multi-color press printing, 80 gsm offset paper, Page size 9.5 ×7 inch. Binding: High quality book binding.	Pcs	405		
21	Text Book Grade-5 Science: Font & Back (Cover): portrait page setup with a multi-color 300 gsm art card paper (hardcover); Matt lamination; Page size: 9.5 ×7 inch. Total 405 both side Inner: 24705 sheets, multi-color press printing, 80 gsm offset paper, Page size 9.5 ×7 inch. Binding: High quality book binding.	Pcs	405		
22	Text Book Grade-5 Life Skills: Font & Back (Cover): portrait page setup with a multi-color 300 gsm art card paper (hardcover); Matt lamination; Page size: 9.5 ×7 inch. Total 81 Both side Inner: 2592 sheets, multi-color press printing, 80 gsm offset paper, Page size 9.5 ×7 inch. Binding: High quality book binding.	Pcs	81		
23	Teachers Guide KG Mathematic : Font & Back (Cover): portrait page setup with a multi-color 300 gsm art card paper (hardcover); Matt lamination; Page size: 9.5 ×7 inch Total 40 book	Pcs	40		

	Inner: 600 sheets , both side multi-color press printing, 80 gsm offset paper, Page size 9.5 ×7 inch.Binding: High-quality book binding.				
24	Teachers Guide Garde-1 Mathematic :Font & Back (Cover): portrait page setup with a multi-color 300 gsm art card paper (hardcover); Matt lamination; Page size: 9.5 ×7 inch Total 6 book Inner: 750 sheets , both side multi-color press printing, 80 gsm offset paper, Page size 9.5 ×7 inch.Binding: High-quality book binding	Pcs	4		
25	Teachers Guide Garde-1 Burmese :Font & Back (Cover): portrait page setup with a multi-color 300 gsm art card paper (hardcover); Matt lamination; Page size: 9.5 ×7 inch Total 6 book Inner: 762 sheets , both side multi-color press printing, 80 gsm offset paper, Page size 9.5 ×7 inch.Binding: High-quality book binding.	Pcs	4		
26	Teachers Guide Garde-1 English :Font & Back (Cover): portrait page setup with a multi-color 300 gsm art card paper (hardcover); Matt lamination; Page size: 9.5 ×7 inch Total 6 book Inner: 450 sheets , both side multi-color press printing, 80 gsm offset paper, Page size 9.5 ×7 inch.Binding: High-quality book binding.	Pcs	4		
27	Teachers Guide Grade-2 Myanmar: Font & Back (Cover): portrait page setup with a multi-color 300 gsm art card paper (hardcover); Matt lamination; Page size: 9.5 ×7 inch. Total 5 both side Inner: 380 sheets, multi-color press printing, 80 gsm offset paper, Page size 9.5 ×7 inch. Binding: High quality book binding.	Pcs	3		
28	Teachers Guide Grade-2 English: Font & Back (Cover): portrait page setup with a multi-color 300 gsm art card paper (hardcover); Matt lamination; Page size: 9.5 ×7 inch. Total 4 both side Inner: 312 sheets, multi-color press printing, 80 gsm offset paper, Page size 9.5 ×7 inch. Binding: High quality book binding.	Pcs	3		
29	Teachers Guide Grade-2 Math: Font & Back (Cover): portrait page setup with a multi-color 300 gsm art card paper (hardcover); Matt lamination; Page size: 9.5 ×7 inch. Total 4 both side Inner: 336 sheets, multi-color press printing, 80 gsm offset paper, Page size 9.5 ×7 inch. Binding: High quality book binding.	Pcs	3		
27	Teachers Guide Grade-3 Myanmar: Font & Back (Cover): portrait page setup with a multi-color 300 gsm art card paper (hardcover); Matt lamination; Page size: 9.5 ×7 inch. Total 6 Both side Inner: 552 sheets, multi-color press printing, 80 gsm offset paper, Page size 9.5 ×7 inch. Binding: High quality book binding.	Pcs	6		

28	Teachers Guide Grade-3 English: Font & Back (Cover): portrait page setup with a multi-color 300 gsm art card paper (hardcover); Matt lamination; Page size: 9.5 ×7 inch. Total 6 both side Inner: 558 sheets, multi-color press printing, 80 gsm offset paper, Page size 9.5 ×7 inch. Binding: High quality book binding.	Pcs	6		
29	Teachers Guide Grade-3 Math: Font & Back (Cover): portrait page setup with a multi-color 300 gsm art card paper (hardcover); Matt lamination; Page size: 9.5 ×7 inch. Total 6 both side Inner: 486 sheets, multi-color press printing, 80 gsm offset paper, Page size 9.5 ×7 inch. Binding: High quality book binding.	Pcs	6		
30	Teachers Guide Grade-4 Myanmar: Font & Back (Cover): portrait page setup with a multi-color 300 gsm art card paper (hardcover); Matt lamination; Page size: 9.5 ×7 inch. Total 15 Both side Inner: 1545 sheets, multi-color press printing, 80 gsm offset paper, Page size 9.5 ×7 inch. Binding: High quality book binding.	Pcs	14		
31	Teachers Guide Grade-4 English: Font & Back (Cover): portrait page setup with a multi-color 300 gsm art card paper (hardcover); Matt lamination; Page size: 9.5 ×7 inch. Total 15 Both side Inner: 1425 sheets, multi-color press printing, 80 gsm offset paper, Page size 9.5 ×7 inch. Binding: High quality book binding.	Pcs	14		
32	Teachers Guide Grade-4 Science: Font & Back (Cover): portrait page setup with a multi-color 300 gsm art card paper (hardcover); Matt lamination; Page size: 9.5 ×7 inch. Total 15 Both side Inner: 1080 sheets, multi-color press printing, 80 gsm offset paper, Page size 9.5 ×7 inch. Binding: High quality book binding.	Pcs	14		
33	Teachers Guide Grade-4 Life Skill: Font & Back (Cover): portrait page setup with a multi-color 300 gsm art card paper (hardcover); Matt lamination; Page size: 9.5 ×7 inch. Total 15 Both side Inner: 750 sheets, multi-color press printing, 80 gsm offset paper, Page size 9.5 ×7 inch. Binding: High quality book binding.	Pcs	14		
34	Teachers Guide Grade-5 Myanmar: Font & Back (Cover): portrait page setup with a multi-color 300 gsm art card paper (hardcover); Matt lamination; Page size: 9.5 ×7 inch. Total 10 both side Inner: 1020 sheets, multi-color press printing, 80 gsm offset paper, Page size 9.5 ×7 inch. Binding: High quality book binding.	Pcs	09		
35	Teachers Guide Grade-5 English: Font & Back (Cover): portrait page setup with a multi-color 300 gsm art card paper (hardcover); Matt lamination; Page size: 9.5 ×7 inch. Total 10 both side Inner: 1110 sheets, multi-color press printing, 80 gsm offset paper, Page size 9.5 ×7 inch. Binding: High quality book binding.	Pcs	09		
36	Teachers Guide Grade-5 Math: Font & Back (Cover): portrait page setup with a multi-color 300 gsm art card paper (hardcover); Matt lamination; Page size: 9.5 ×7 inch. Total 10 both side	Pcs	09		

	Inner: 830 sheets, multi-color press printing, 80 gsm offset paper, Page size 9.5 ×7 inch. Binding: High quality book binding.				
37	Teachers Guide Grade5- Science: Font & Back (Cover): portrait page setup with a multi-color 300 gsm art card paper (hardcover); Matt lamination; Page size: 9.5 ×7 inch. Total 10 both side Inner: 720 sheets, multi-color press printing, 80 gsm offset paper, Page size 9.5 ×7 inch. Binding: High quality book binding.	Pcs	09		
38	Teachers Guide Grade-5 Life skill: Font & Back (Cover): portrait page setup with a multi-color 300 gsm art card paper (hardcover); Matt lamination; Page size: 9.5 ×7 inch. Total 10 both side Inner: 510 sheets, multi-color press printing, 80 gsm offset paper, Page size 9.5 ×7 inch. Binding: High quality book binding.	Pcs	09		

In word (BDT):

Describe the Capacity/ Strength of your company that makes you capable of carrying out the assignment (Consider the terms and conditions mentioned in this schedule) (Use additional paper if required)

Describe How you are going to execute the assignment if awarded (Consider the terms and conditions mentioned in this schedule) (Use additional paper if required):

Terms & Conditions

1. **Printing Material** should be delivered at **FIVDB-IRC Education Project (EO UR Appeal Project area Camp 2E, 11, 15 & 22** as per the distribution sheet, Cox's Bazar, as mentioned above.
2. Bidders are requested to submit one (01) sample of any previously printed book meets the specification mentioned above.
3. All the legal documents of the suppliers, such as trade license, TIN certificate, Tax assessment submission acknowledgment, Bank solvency certificate, VAT registration certificate, experience certificate, and the national ID of the proprietor/owner, must be submitted with the tender.
4. Experienced suppliers who have a previous record of providing services in the Rohingya Camps and host communities will get priority in the tender screening process.
5. All the submitted papers must be signed by the proprietors.
6. The name of the Item and Project must be mentioned on the top of the envelope.

7. An amount of retention/earnest money (refundable) on the total of the quoted price calculating 2.5% must be submitted with the tender schedule in favor of "Friends In Village Development Bangladesh (FIVDB)" through DD/pay-order. Account payee cheque or cash is not allowed regarding the retention/earnest money stated earlier.
8. Earnest money of all vendors (except the bid winner) shall be refunded after 7 days from the completion of the bidding process.
9. The supplier will bear all carrying, loading, and unloading costs.
10. The bid winner vendor's earnest money shall be refunded 30 days from the completion of the work as certified by the Project Coordinator of the FIVDB-EO UR Appeal Fund Project.
11. Vendors must agree to comply with the child safeguarding policy and protection from sexual exploitation and abuse (PSEA) policy of FIVDB.
12. Any fraud, bribery, corruption, money laundering, or terrorist financing/activities by the vendor are strictly prohibited and will constitute automatic disqualification.
13. The vendor and its employees, staff, and/or subcontractors shall not be involved in any sexual exploitation or abuse. The vendor shall take all appropriate measures to (1) prevent sexual exploitation or abuse of anyone by its employees or any other persons engaged and controlled by the Contractor to perform any services under the Contract, and (2) take corrective action when a SEA incident occurs. The vendor hereby commits to report to the FIVDB any incident of SEA. Any breach of the provision by the Contractor shall entitle the vendor to terminate the contract with immediate effect. For the purposes hereof, the following definitions shall be used:
Sexual exploitation means any actual or attempted abuse of a position of vulnerability, differential power, or trust, for sexual purposes, including, but not limited to, profiting monetarily, socially or politically from the sexual exploitation of another. **Sexual abuse** means the actual or threatened physical intrusion of a sexual nature, whether by force or under unequal or coercive conditions. FIVDB reserves the right to cancel the procurement process without any notice.
14. FIVDB preserves all rights to cancel the procurement process without any notice.
15. The supplier will supply the materials within the timeline given in the work order.
16. The rate for quotation has to be submitted in the given format.
17. The vendor has to quote the price for all the items as a package. Bidding for partial supply would not be considered
18. As per program requirements, the number of items may increase or decrease by 20%.
19. FIVDB will deduct VAT and taxes at source from the price when payments are made against bills submitted by the vendor and deposited to the government treasury as per GoB and NBR Policy.
20. Method of payment:
 - a) Bills have to be submitted with a top sheet along with a valid seal, signature, and work completion report certified by the Project Coordinator of the FIVDB -EO UR Appeal Project.
 - b) FIVDB will pay the full payment within 20 days after the completion of the supply.



- c) Payment should be made by A/C payee cheque after verification by the Accounts Section of FIVDB.
21. FIVDB is not bound to issue a work order to the lowest quoted bidder.
22. The authority reserves the right to reject any bid or cancel the whole bidding process without explaining any reason.
23. Any questions regarding the bidding process can be asked by e-mail: procurement.hrp@fivdb.org & alam.shadekey@fivdb.org before submitting the Schedule.

Signature of Bidder:

Name of Bidder:

Date :

Seal :

Attachments:

- 1.
- 2.
- 3.

Thanking you,



Mohammad Nurul Alam Shadekey
Project Coordinator
FIVDB-IRC EO UR Appeal Project
Ukhiya, Cox's Bazar

-

