



## CALL FOR CONSULTANCY

Solicitation Title:	Emergency Outbreak Consultant
Solicitation Number:	RFP-STRIDES-26-05
Submit Questions to:	N/A
Date of Issue:	June 16, 2026
Date Questions from Supplier Due:	N/A
Date Answers due from FHI 360:	N/A
Submit Proposal to:	<a href="mailto:Procurement.STRIDES.bd@fhi360.org">Procurement.STRIDES.bd@fhi360.org</a> with the subject line <b>“Emergency Outbreak Consultant.”</b>
Date Proposal Due:	June 23, 2026
Approximate Timeframe Consultant Agreement Issued to Successful Candidate(s):	From July 01, 2026 to March 31, 2027
<b>Method of Submittal:</b> Respond via e-mail with attached document in MS Word / pdf format. Pricing should be provided in Excel format unless otherwise specified.	
<b>Quote Validity:</b> The Consultant agrees to hold the prices in its offer firm for <b>58 days</b> from the date specified for the receipt of offers unless another time is specified in the addendum of the RFP.	

### Background

FHI 360 is a global nonprofit organization working in more than 70 countries to improve health, education, and economic outcomes. In Bangladesh, FHI 360 has over 45 years of experience supporting national systems and institutions.

Under the U.S. Government’s Global Health Security (GHS) agenda, the STRENGTHENING Infectious Disease DETECTION Systems (STRIDES) Activity supports Bangladesh to strengthen surveillance, laboratory systems, and emergency response. STRIDES Activity advances cross-sectoral efforts to successfully identify, manage, and respond to infectious disease threats; detect and prevent further outbreaks; and instill confidence and trust in a country’s disease detection and surveillance structures and services. STRIDES aims to increase a country’s Joint External Evaluation (JEE) scores by supporting national governments to strengthen core capacities — including laboratory and surveillance systems strengthening and emergency response operations — thereby improving compliance with International Health Regulations (IHR) and overall global health security.



The objective of this consultancy is to support the design, standardization, and operationalization of multisectoral outbreak response mechanisms, strengthen coordination across human and animal health sectors, and develop practical standard operating procedures (SOPs) and tools that improve outbreak response readiness and implementation.

**Scope of Work:** The detailed Scope of Work is included in **Annex A**

**Location of Work: Remote and STRIDES Office as required**

**Timetable and Address for Submission**

Application to this call should be submitted by email to [Procurement.STRIDES.bd@fhi360.org](mailto:Procurement.STRIDES.bd@fhi360.org) no later than 4 pm, June 23, 2026 with the subject line “Emergency (Outbreak) Consultant”.

**Evaluation Criteria:** Applications will be evaluated based on the applicants’ experience and qualifications as detailed in the Annex A (Scope of Work).

**Required Documentation:** Proposals must include the following components:

- Applicant’s CV highlighting relevant qualifications and professional experience
- A copy of valid NID
- A copy of valid TIN
- At least 2–3 professional references from recent or relevant assignments, including organization name and contact details
- Letter of interest summarizing relevant qualifications, experience, and suitability for the assignment
- Proposed daily rate in BDT, inclusive of all applicable costs. VAT should be identified separately as a separate line item. Tax and VAT will be paid in accordance with the Bangladesh Government's rules and regulations.

**Contract Mechanism:**

- FHI 360 intends to award a Firm-fixed-price level-of-effort term consultant agreement depending on the selected applicant (best price, technically acceptable offer).

**Payment terms:**

- Payment will be made based on the milestones/ deliverable and FHI 360’s acceptance.

**FHI 360 Disclaimers**

- FHI 360 may perform a background check on any selected Consultant candidates.
- FHI 360 may cancel the solicitation and not award
- FHI 360 may reject any or all responses received
- Issuance of the solicitation does not constitute an award commitment by FHI 360
- FHI 360 reserves the right to disqualify any offer based on failure of the offeror to follow solicitation instructions
- FHI 360 will not compensate any offeror for responding to solicitation
- FHI 360 reserves the right to issue award based on initial evaluation of offers without further discussion
- FHI 360 may choose to award only part of the activities in the solicitation, or issue multiple



awards based on the solicitation activities

- FHI 360 reserves the right to waive minor proposal deficiencies that can be corrected prior to award determination to promote competition
- FHI 360's supplier terms and conditions can be found [here](#) while our consultant terms and conditions can be found [here](#)

## **Annex A: Scope of Work (SOW) – Emergency Outbreak Consultant**

### **1. Background**

FHI 360 is a nonprofit human development organization dedicated to improving lives in lasting ways by advancing integrated, locally driven solutions. Our staff includes experts in health, public health threats, education, nutrition, environment, economic development, civil society, gender, youth, research, technology, communication, and social marketing – creating a unique mix of capabilities to address today’s interrelated development challenges. FHI 360 serves more than 70 countries and all U.S. states and territories.

### **2. Objective of the Assignment**

The Strengthening Infectious Disease Detection Systems (STRIDES) Activity, a global project led by FHI 360, is a critical addition to the U.S. government’s (USG) Global Health Security (GHS) response with its focus on improving disease detection, surveillance, data collection, analysis, and reporting systems worldwide. Too many inadequate surveillance and diagnostic systems in countries hinder their ability to rapidly and effectively prevent, detect, report, and respond to the ever-increasing threat from epidemics, pandemics, and novel infectious diseases that pose a risk to GHS. Through STRIDES, by strengthening surveillance, detection, and reporting systems and driving them to meet international quality and safety standards, the U.S. will help achieve the goal of halting outbreaks before they spread by supporting human and animal health systems to provide quality, sustainable services.

STRIDES supports the Government of Bangladesh to strengthen its infectious disease detection and response systems. A key gap identified is the lack of standardized, field-based, multisectoral outbreak response mechanisms. To address this gap, STRIDES will engage a Emergency (Outbreak) Consultant to provide focused technical support under STRIDES Objective 4 (Provide targeted technical surveillance and detection assistance during an outbreak), with limited response-linked inputs under Objective 1 (Strengthen detection capacity and systems at the national, and subnational level for both human and animal laboratory networks and increase access to quality laboratory services for diseases of public health importance), aligned with a One Health approach.

The objective of this consultancy is to support the design, standardization, and operationalization of multisectoral outbreak response mechanisms, strengthen coordination across human and animal health sectors, and develop practical standard operating procedures (SOPs) and tools that improve outbreak response readiness and implementation.

### **3. Scope of Work**

The Emergency (Outbreak) Consultant will:

- Provide technical leadership for multisectoral outbreak response system strengthening.
- Support development and harmonization of SOPs for outbreak investigation, coordination, escalation, and response.
- Support establishment and operationalization of field-based multisectoral outbreak response mechanisms.
- Coordinate with DGHS, IEDCR, and DLS to ensure government ownership and non-paralleled implementation.
- Coordinate with World Bank and Pandemic Fund-supported initiatives to ensure alignment and avoid duplication.
- Provide limited response-linked technical input related to laboratory testing and diagnostics under STRIDES Objective 1.
- Document lessons learned and best practices for future planning and scaling.

### **4. Deliverables/Milestones and Due Dates**

<b>Key Activities</b>	<b>Description</b>	<b>Deliverable</b>	<b>Due Date</b>
Review relevant documents, consult stakeholders, and develop a detailed workplan and coordination framework.	Detailed workplan and coordination approach	Inception Note	30 July 2026 20 working days
Assess existing response systems and develop a multisectoral field response mechanism.	Multisectoral field-based response mechanism	Outbreak Response Framework	31 August 2026 30 working days
Draft standardized SOPs for outbreak detection, reporting, investigation, and response.	Standardized multisectoral outbreak response SOPs	Draft SOP Package	31 October 2026 40 working days
Facilitate stakeholder consultations and revise/finalize SOPs based on feedback.	Validated and finalized SOPs	Final SOP Package	31 December 2026 20 working days
Review applicable requirements and prepare an alignment note with recommendations.	WB and Pandemic Fund alignment note	Alignment Note	31 January 2027 15 working days
Develop implementation guidance, tools, and recommendations for field deployment.	Guidance for field rollout	Operationalization Note	28 February 2027 15 working days
Prepare a final report summarizing activities, key findings, lessons learned, and recommendations.	Summary of work and lessons learned	Final Technical Report	31 March 2027 10 working days
		Total LOE	150 working days (1200 hours)

Total Level of Effort: 150 working days (Total 1200 hours).

Modality: Intermittent, based on agreed deliverables (Fixed price contract).

Payment Basis: Deliverable-based (not time-based).

## 5. Period of Performance



The consultancy will be conducted over a period of nine (9) months (estimated timeframe: July 1 – March 31, 2027) with a total level of effort (LOE) of 150 working days (1200 hours). Engagement will be intermittent based on agreed priorities and deliverables.

## **6. Qualifications and Experience**

- Advanced degree in Public Health, Epidemiology, Medicine, or related field.  
Minimum 12-15 years of experience in outbreak response or emergency public health.  
Demonstrated experience in multisectoral or One Health coordination.  
Experience working with DGHS, IEDCR, DLS, or similar government institutions.
- Demonstrated ability to facilitate stakeholder consultations and build consensus among government, development partner, and technical stakeholders is preferable.
- Excellent analytical, report writing, and communication skills in English.

## **7. Travel**

Up to 40% local and regional travel will be required for this consultancy. Travel expenses will be reimbursed in accordance with FHI 360's travel policy. The consultant will be based at the STRIDES Dhaka office in Bangladesh.

## **8. Reporting**

The Emergency (Outbreak) Consultant will report to and submit deliverables to the Technical Director, STRIDES Bangladesh. All deliverables will be reviewed and approved by STRIDES prior to payment.