



Eco-Social Development Organization (ESDO)

Collegepara (Gobindanagar), Thakurgaon-5100

Open Tendering Method (OTM)

(Tender Document/Schedule)

Description of Works: Re-Excavation 2 (Two) nos. of Ponds Works Procurement (1) Mondol Para Pond, Chunia Para Village, Sreemantapur Union (2) Taltoli Pond, Laxmipur Village, Chandannagar Union, Niamatpur, Naogaon District for GO4IMPact Project under Eco-Social Development Organization (ESDO).

DATE: 27.04.2026

REFERENCE: ESDO/Purchase/126(1)/217/2025-2026

Address: Collegepara (Gobindanagar), Thakurgaon-5100

To

Bidder Name:

Address:

Dear Respected Bidder,

The Eco-Social Development Organization (ESDO) is hereby requesting you submit your bid proposal for the re-excavation of Re-Excavation of One Ponds Works for the ESDO- GO4IMPact project as per **Annex III** of this Tender Document.

Tender must be submitted on or before **06.05.2026; 03:00 PM** via **courier/post office or directly** to the address below:

**Convener, Central Purchase Committee
Eco-Social Development Organization (ESDO)
Collegepara (Gobindanagar), Thakurgaon-5100**

Tender should be submitted in sealed envelopes in the above-mentioned **“Quotation for Re-Excavation of 02 (Two) Ponds Works”**.

It shall remain your responsibility to ensure that your tender will reach the address above or before the deadline. Tenders that are received by Eco-Social Development Organization (ESDO) after the deadline indicated above, for whatever reason, shall not be considered for evaluation.

Please take note of the following requirements and conditions pertaining to the supply of the above-mentioned goods:

Exact Address of Working Locations	As per Annex-I
Latest Expected Working Date and Time	100% should complete the work by 10 June 2026
Packing Requirements	Secured and safe packing as necessary to avoid any damage or defect.
Preferred Currency of Tender	<input checked="" type="checkbox"/> Local Currency: BDT (Taka)
Value Added Tax on Tender Price	<input checked="" type="checkbox"/> Must be inclusive of Tax and other applicable indirect taxes
After-sales services	<input checked="" type="checkbox"/> Replace the sub-standard items within a short time. Any defect in manufacture will not be accepted.
Deadline for the Submission of Tender	06.05.2026 (Those who submit the tender are invited to present at the time of tender opening). Opening Time: 3:30 PM
Price Tender, Bill/Invoice from Supplier side, shall be in this language	<input checked="" type="checkbox"/> English (Technical Specification and other correspondence from/to Suppliers may be in Bangla).



Documents to be submitted for Eligibility Criteria	<p>Bidders must have legal capacity to enter the Contract. Bidder, in support of its qualification, must submit the following documents</p> <ol style="list-style-type: none"> i) Valid Trade License, ii) Tax Identification Number (TIN), & Update PSR copy iii) 13 Digit BIN Number, iv) Bank solvency certificate, iv) Work Experience of Re-Excavation of Pond Works. <p>N.B: All Prospective bidders must submit the above documentation to substantiate the above eligibility criteria. Failure to do so shall result in disqualification.</p>
Period of Validity of Quotes starting the Submission Date	<p><input checked="" type="checkbox"/> 90 days</p> <p>In exceptional circumstances, Eco-Social Development Organization (ESDO) may request the Vendor to extend the validity of the Tender beyond what has been initially indicated in this Tender Document. The Proposal shall then confirm the extension in writing, without any modification whatsoever on the Tender document.</p>
Partial Bid	<input checked="" type="checkbox"/> Not Permitted.
Payment Terms	<input checked="" type="checkbox"/> Payment will be made after satisfactory delivery as per the Terms and Conditions under Annex-IV .
Performance Security	<input checked="" type="checkbox"/> Selected vendor should deposit 2% of the total awarded amount in the form of Pay Order. The Performance Security will be returned to the supplier after successful completion of awarding the PO, after one month (28/twenty-eight days).
Liquidated Damages	0.5% per week on the total value of the delayed delivery. In case the delay is more than 1 (One) week without having any approval, the Work Order/PO might be cancelled.
Evaluation Criteria	<p><input checked="" type="checkbox"/> Full compliance to eligibility requirements, technical responsiveness, lowest price and goodwill.</p> <p><input checked="" type="checkbox"/> Full acceptance of the Purchase Order (PO)/ Terms and Conditions of the Contract.</p> <p><input checked="" type="checkbox"/> Others: Bid Validity.</p>
Procuring Entity will award to:	<input checked="" type="checkbox"/> One Supplier.
Type of Contract to be Signed	<p><input checked="" type="checkbox"/> Purchase Order (PO)</p> <p><input checked="" type="checkbox"/> Another Type/s of Contract (as per Annex-VI)</p>
Special conditions of Contract	<input checked="" type="checkbox"/> Poor quality/unacceptable delivery and failure to do necessary corrections/replacements as requested by the procuring entity will result in cancellation of the PO.
Conditions for Release of Payment	<input checked="" type="checkbox"/> Written acceptance of goods based on full compliance with PO/ Contract requirements after agreed delivery and successful installation at the delivery point.
Annexes to this Tender Document	<p><input checked="" type="checkbox"/> Annex I: Address of Working Locations</p> <p><input checked="" type="checkbox"/> Annex II: Price Schedule for Re-Excavation of 2 Pond Works.</p> <p><input checked="" type="checkbox"/> Annex-III: Description/ Specifications rate sheet of works and Design-Drawing</p> <p><input checked="" type="checkbox"/> Annex-IV: Terms and Conditions for Re-Excavation of 2 Pond Works and Payment</p> <p><input checked="" type="checkbox"/> Annex-V: Tender Submission Letter</p> <p><input checked="" type="checkbox"/> Annex-VI: Contract Agreement</p>
Contact Person for Inquiries (Written inquiries only)	<p>Syed Mahabubul Alam Member Secretary, Central Procurement Committee, Collegepara (Gobindanagar), Thakurgaon-5100 Email: procurement.ho@esdo.net.bd Cell No: 01719-249968</p>



Instructions to Tenderers:

1. Tender Schedule shall be completed properly, duly signed and dated on each page by the authorised signatory and submitted by the date to the office as stated above.
2. "Corrupt practice" means offering, giving or promising to give, receiving, or soliciting either directly or indirectly, to any officer or employee of a Procuring Entity or other public or private authority or individual, a gratuity in any form; employment or any other thing or service of value as an inducement with respect to an act or decision or method followed by a Procuring Entity in connection with a Procurement proceeding or Contract execution;
3. Offers shall be reviewed based on completeness and compliance of the Bid with the minimum specifications described above and any other annexes providing details of Eco- Social Development Organization (ESDO)'s requirements.
4. From the Start Date until the Defects Correction Certificate has been issued, the risks of personal injury, death, and loss of or damage to property, including, without limitation, the Works, Plant, Materials, and Equipment, which are not the Procuring Entity's risks, are Contractor's risks.
5. The Tender Validity period shall be 90 days.
6. The tender that complies with all of the specifications and requirements and offers the lowest price, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.
7. The Contractor shall not, except for the purposes of performing the obligations under the Contract, without the written permission of the Procuring Entity, disclose or make use of any specification, plan, design, drawing, pattern, sample or information furnished by or on behalf of the Procuring Entity.
8. The Contractor shall provide, in the joint names of the Employer and the Contractor, insurance cover from the Start Date to the end of the Defects Liability Period, in the amounts and deductibles specified in the PCC for the following events which are due to the Contractor's risks:
 - (a) loss of or damage to the Works, Materials;
 - (b) loss of or damage to Equipment.
 - (d) Personal injury or death.
9. Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by ESDO. The unit price shall prevail, and the total price shall be corrected. If the contractor does not accept the final price based on ESDO's re-computation and correction of errors, its Tender will be rejected.
10. ESDO management has every right to accept or cancel the Tender bidding without mentioning any reason.

Thank you, and we look forward to receiving your Tender.

Sincerely yours,

Convener,
Central Purchase Committee,
Collegepara (Gobindanagar), Thakurgaon-5100



Annex I:

Address of Working Location and Quantity

The Pond Re-Excavation Work shall be delivered according to the below areas:

SL	Items Name	Quantity	Address
1.	Re-Excavation of Ponds Works	Two Nos	(1) Mondol para-Pond, Chuniapara Village, Sremantapur Union, Niamatpur, Naogaon District. (2) Taltoli Pond, Laxmipur Village, Chandannagar Union, Niamatpur, Naogaon District.

Construction Work Complete Time Schedule

Step	% of work	Date
1 st	40%	Within 20.05. 2026
2 nd	40%	Within 30.05. 2026
3 rd	20%	Within 10.06. 2026 (100% Complete the work)

Annex II:

Price Schedule for Works and Related Services

Sl.	Items to be Supplied	Total Price (BDT)
1	2	3
1.	Mondol Para Pond, Chuniapara Village, Sreemantapur Union, Niamatpur, Naogaon District.	
2.	Taltoli Pond, Laxmipur Village, Chandannagar Union, Niamatpur, Naogaon District.	
Total Price including VAT, TAX & Transportation cost		

(In word: only)

Note 1: Price shall include all duties, VAT and other taxes as applicable if the Contract is awarded and shall be the delivered price in destination or at point of delivery.

Note 2: The Tender will complete these columns (Col # 5 and 6) as appropriate.

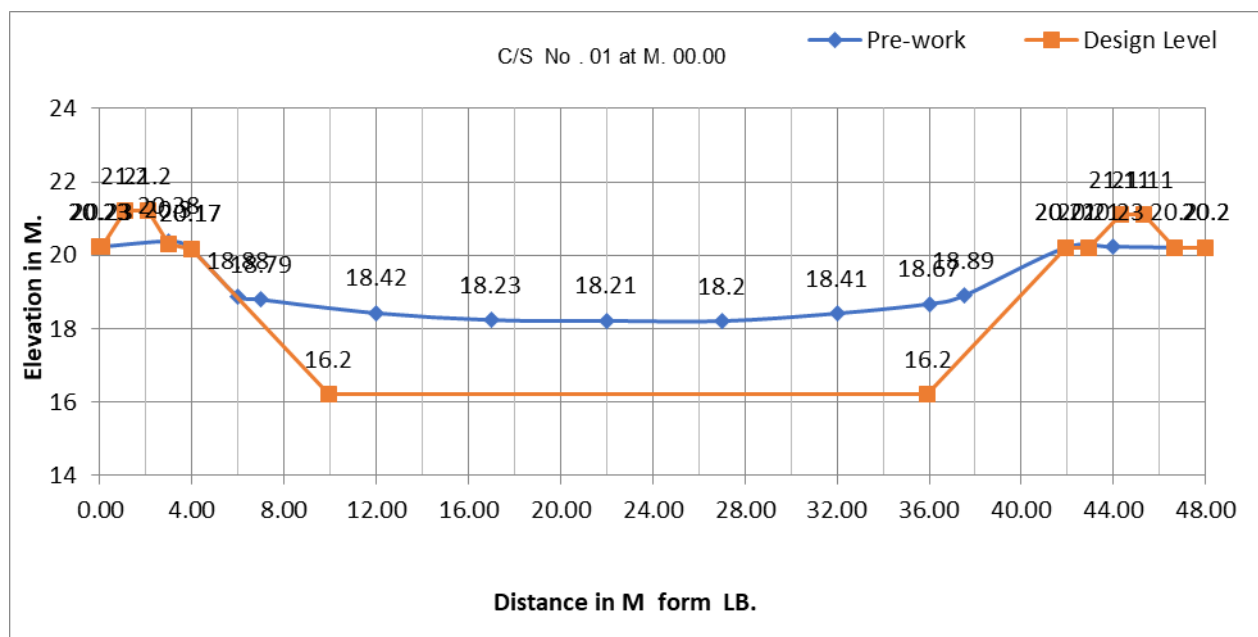


1. Description/Specifications/BoQ and Rate Sheet of Re-Excavation of Ponds Works at Mondol Para Pond, Chuniapara Village, Sreemantapur Union, Niamatpur, Naogaon District.

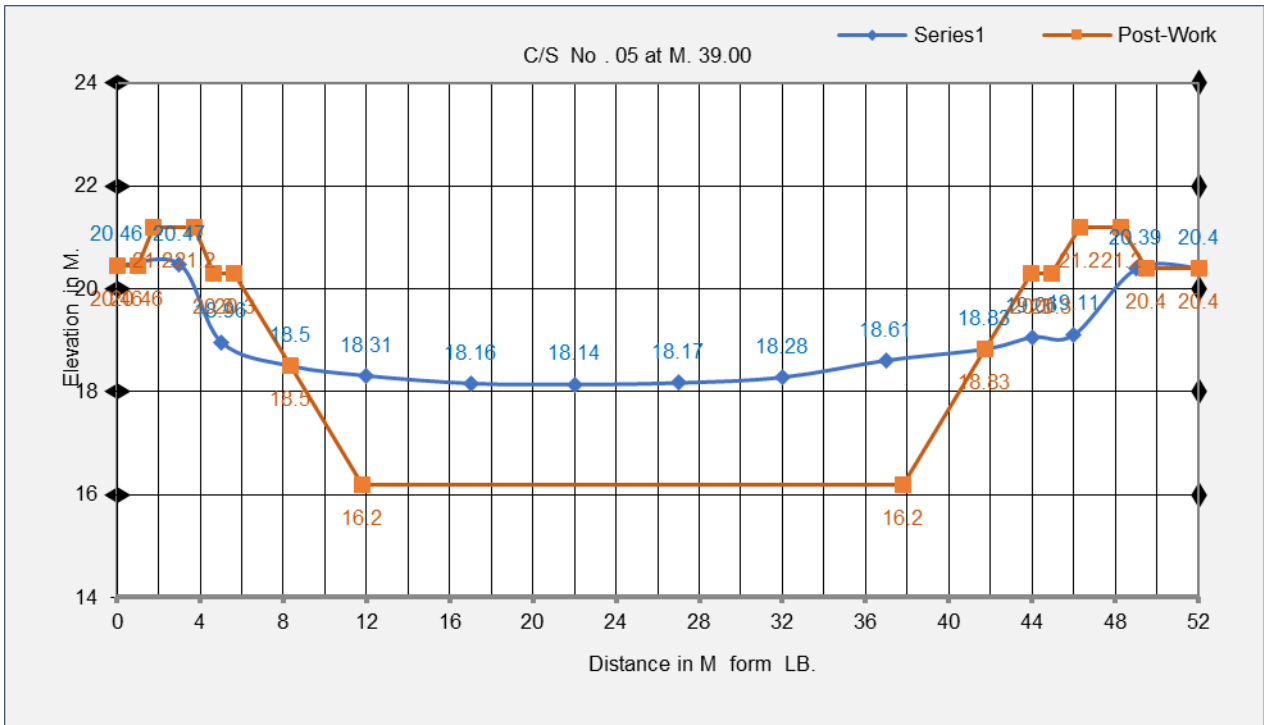
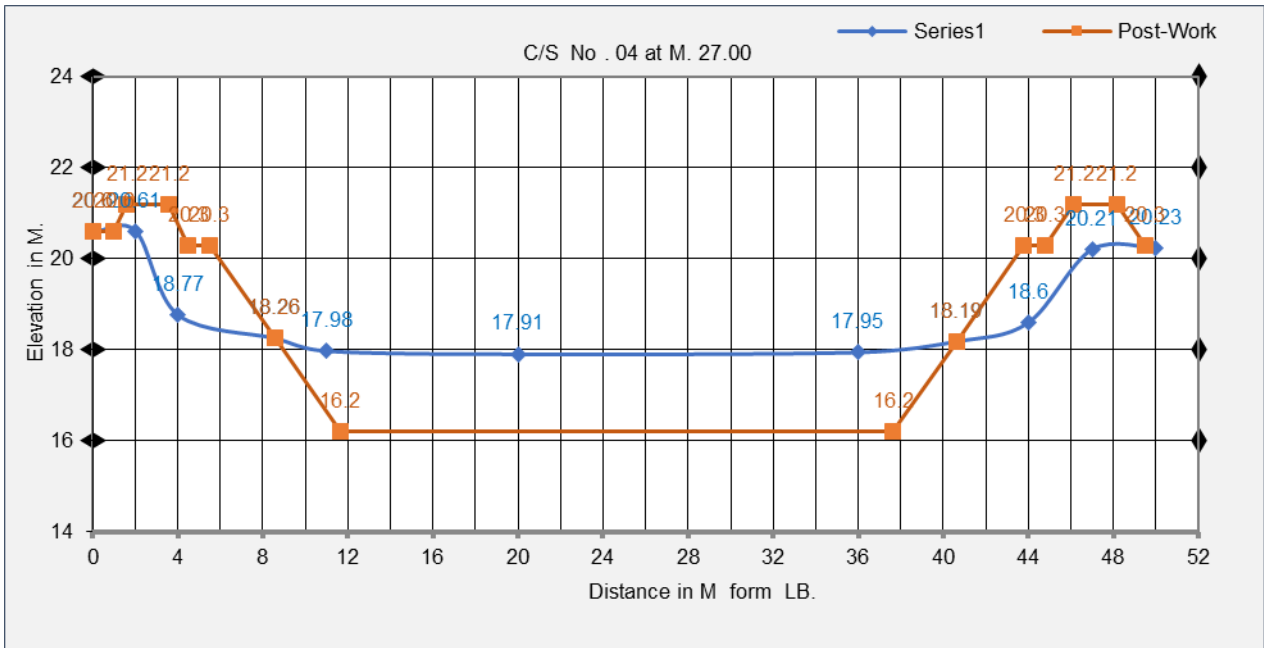
Please input the Pond items' names in detail.

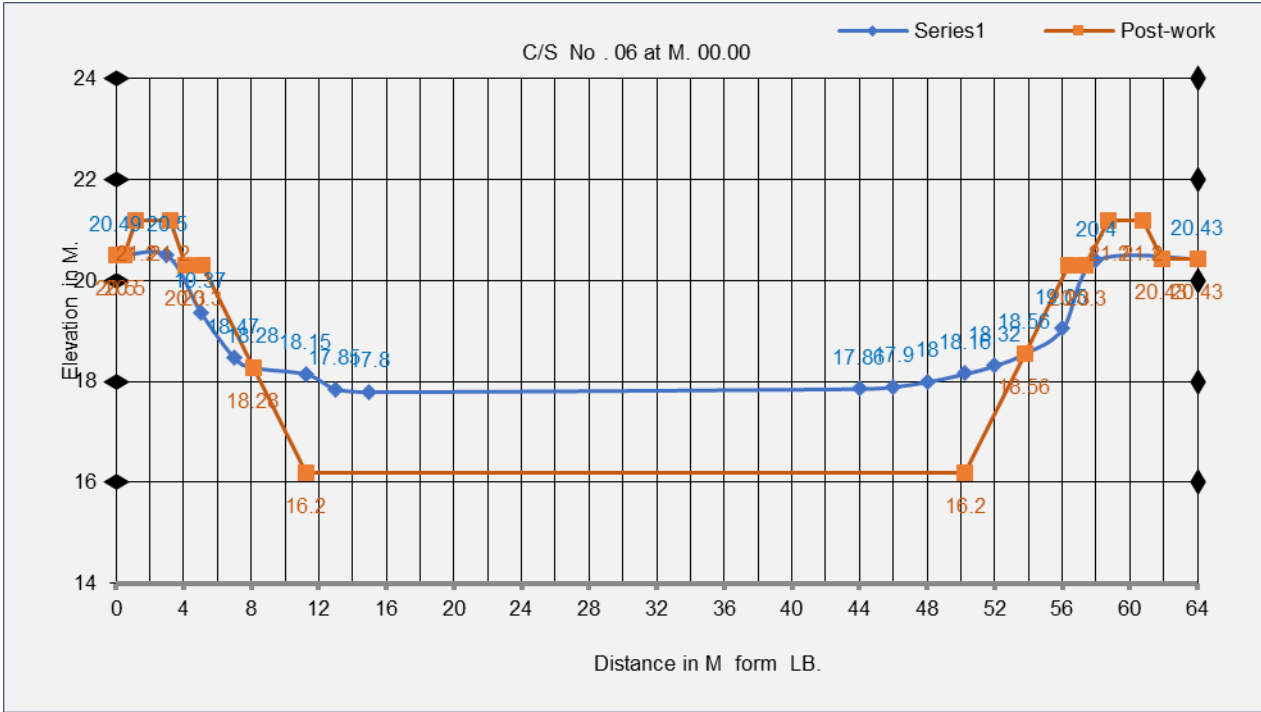
SL. No	Item Description	Quantity	Unit	Rate in Tk.	Amount in Tk.
1	2	3	4	5	6
1	Earth works by Mechanical Excavator (Long Boom) in all kinds of soil in excavation/re-excavation of channel/canal/khal, etc. Including disposal of spoil-soil up to 30m away from the point of excavation with rough dressing and levelling, etc. (Asper local market). Complete as per the direction of the Engineer-in-Charge.	2376.650	Cum		

Cross Section For Re-Excavation of Mondol para pond from m 0.00 to m 51.30 = 51.30 m (width = 38.0m) (Acre = 0.481) of Niamatpur, Naogaon district ESDO-GO4IMPact Project under ESDO, Niamatpur, Naogaon.



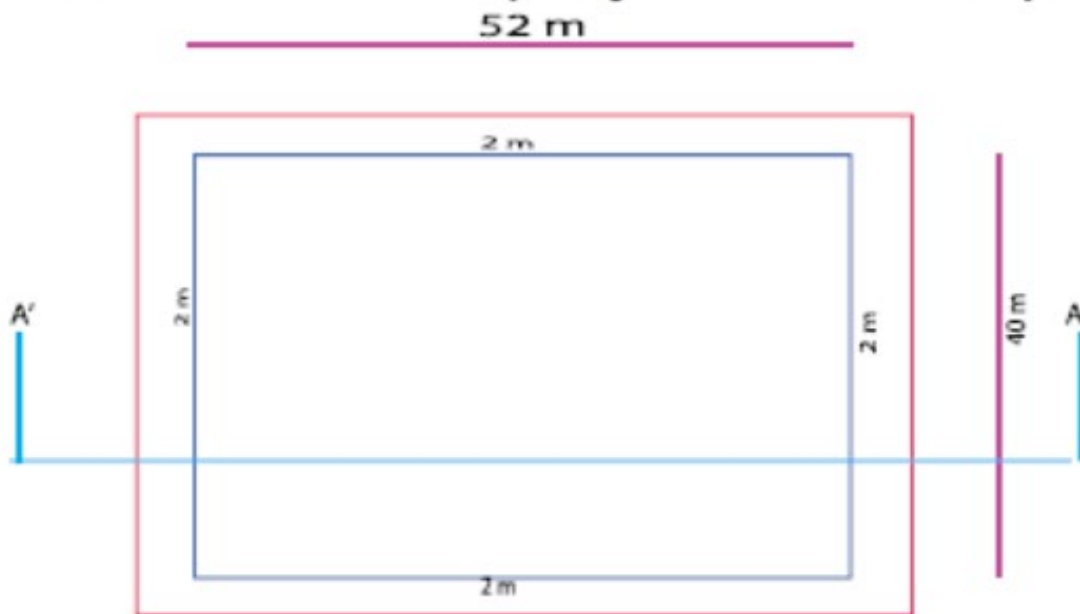






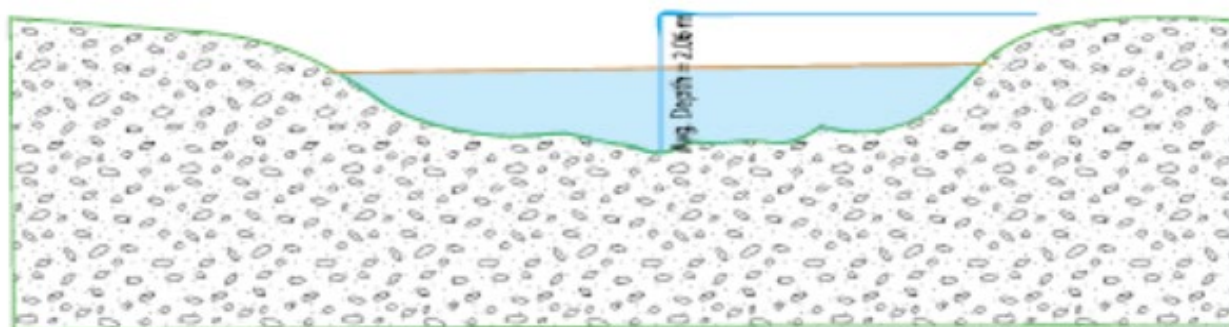
Pre Section:

Name of Work : Re-Excavation of Mondal para pond chunia para from m 0.00 to m 51.30 = 51.30 m (width = 38.0m)(Acre = 0.481) of Niamatpur, Naogaon district ESDO - GO4IMPact Project.



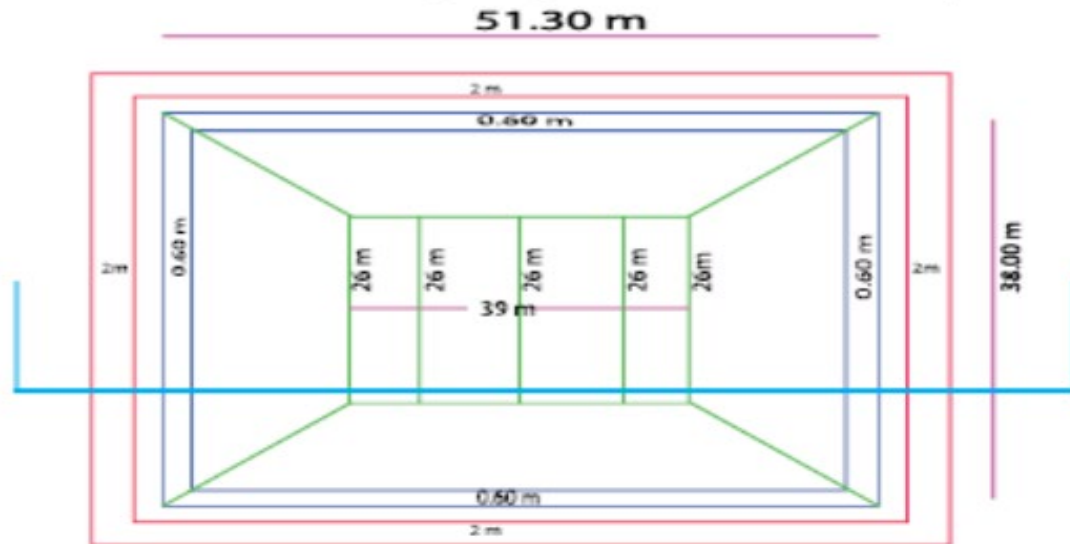
Section : A-A'

Pre-work

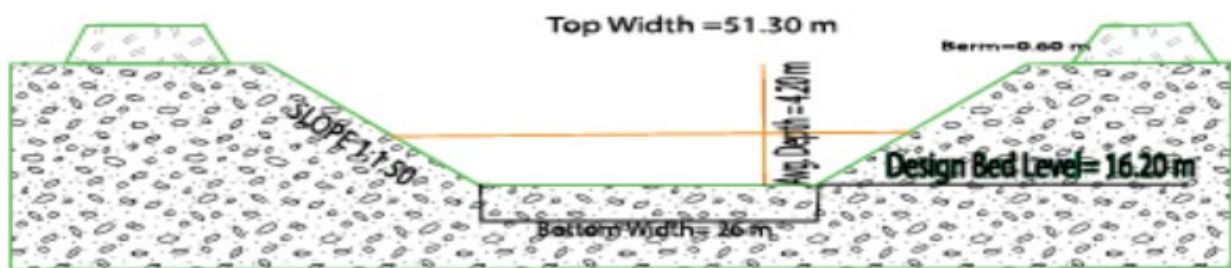


Post Section:

Name of Work : Re-Excavation of Mondal para pond chunia para from m 0.00 to m 51.30 = 51.30 m (width = 38.0m)(Acre = 0.481) of Niamatpur, Naogaon district ESDO - GO4IMPact Project.



Post work



Section : A-A'

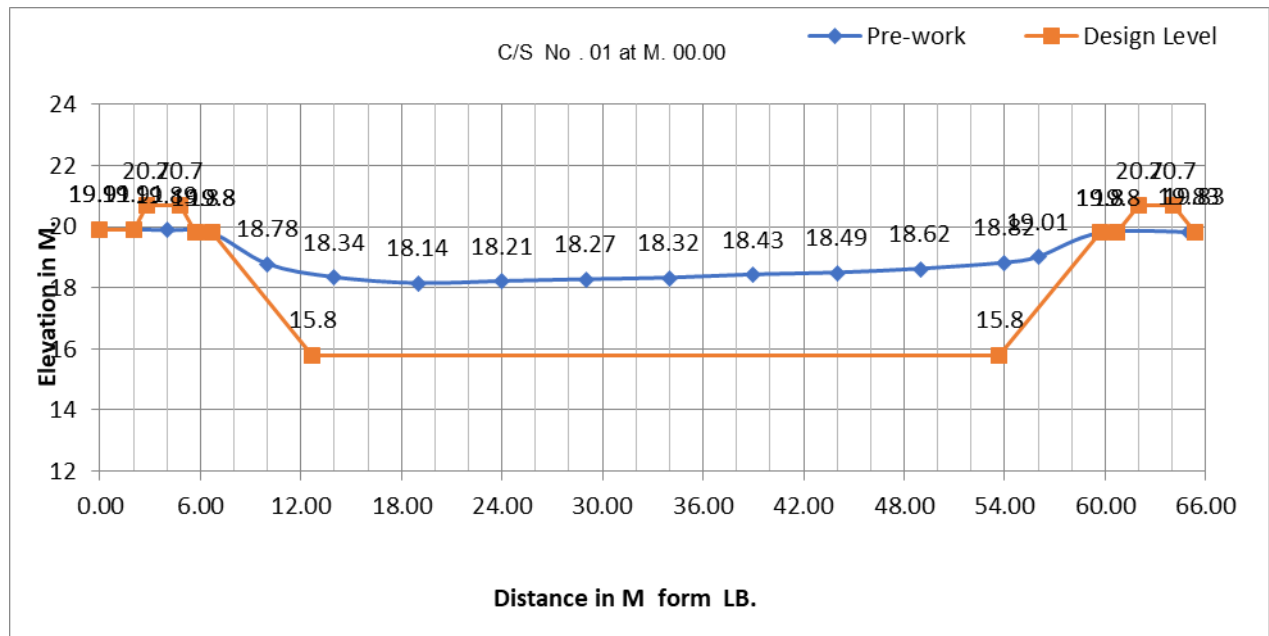


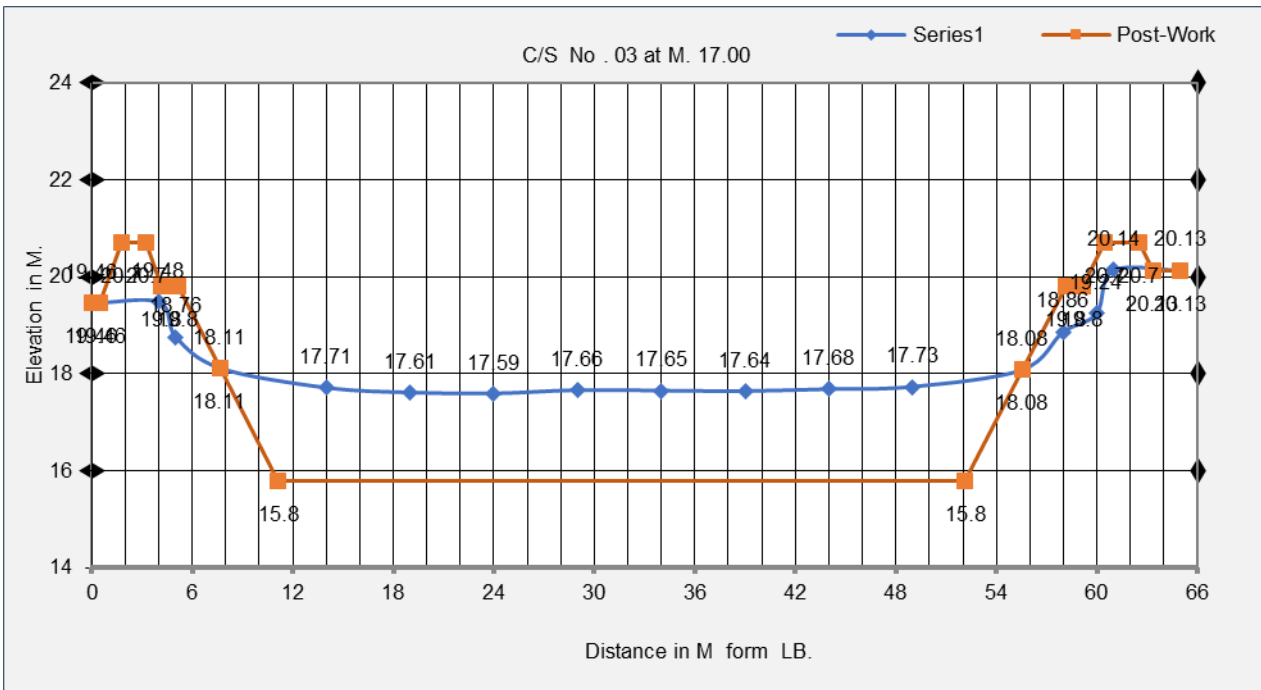
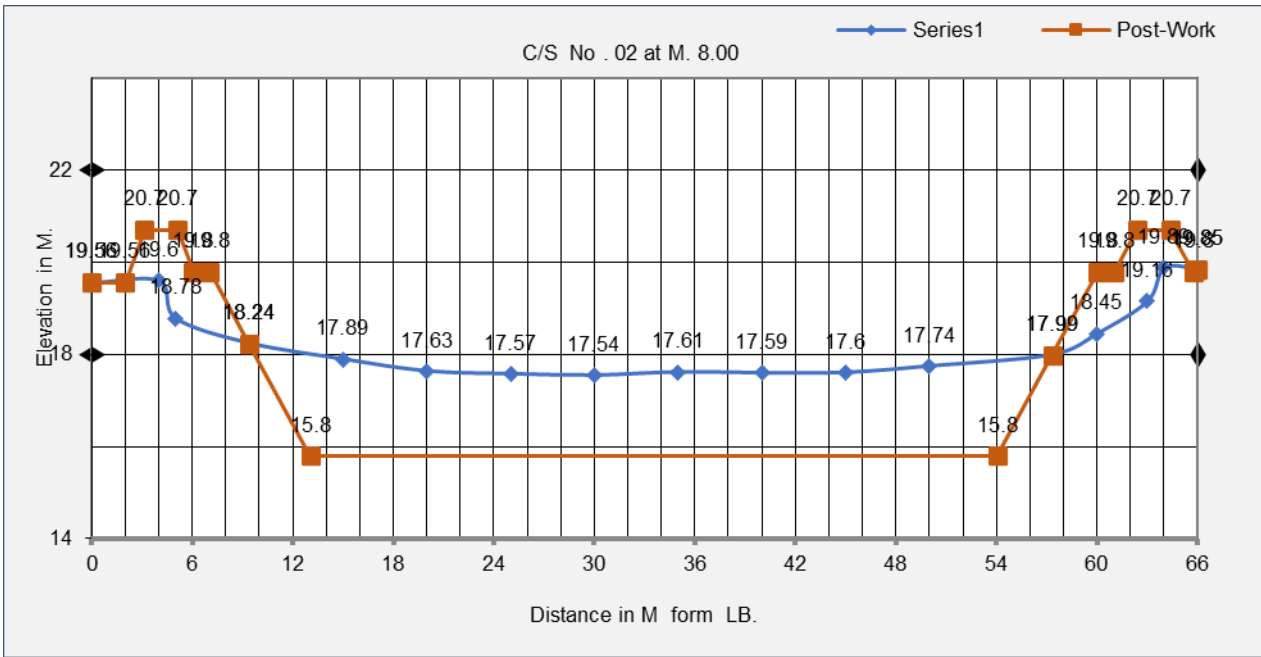
2. Description/Specifications/BoQ and Rate Sheet of Re-Excavation of Ponds Works at Taltoli Pond, Laxmipur Village, Chandannagar Union, Niamatpur, Naogaon District.

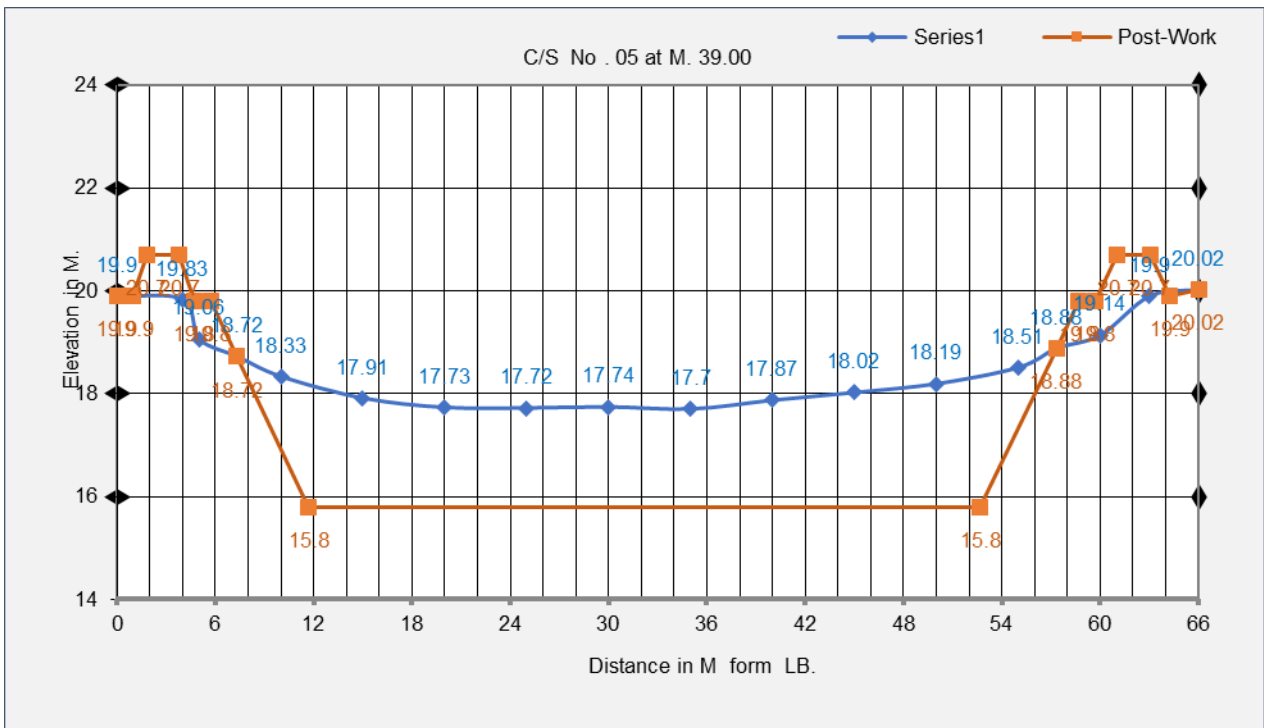
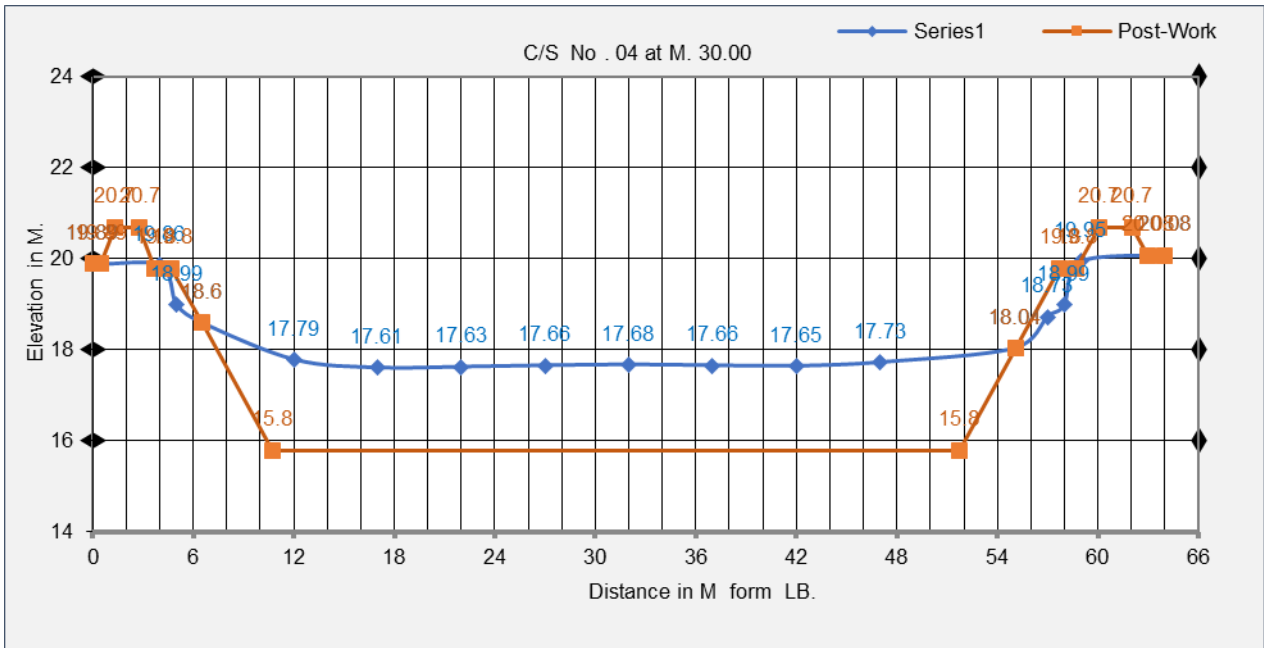
Please input Pond items' names in detail.

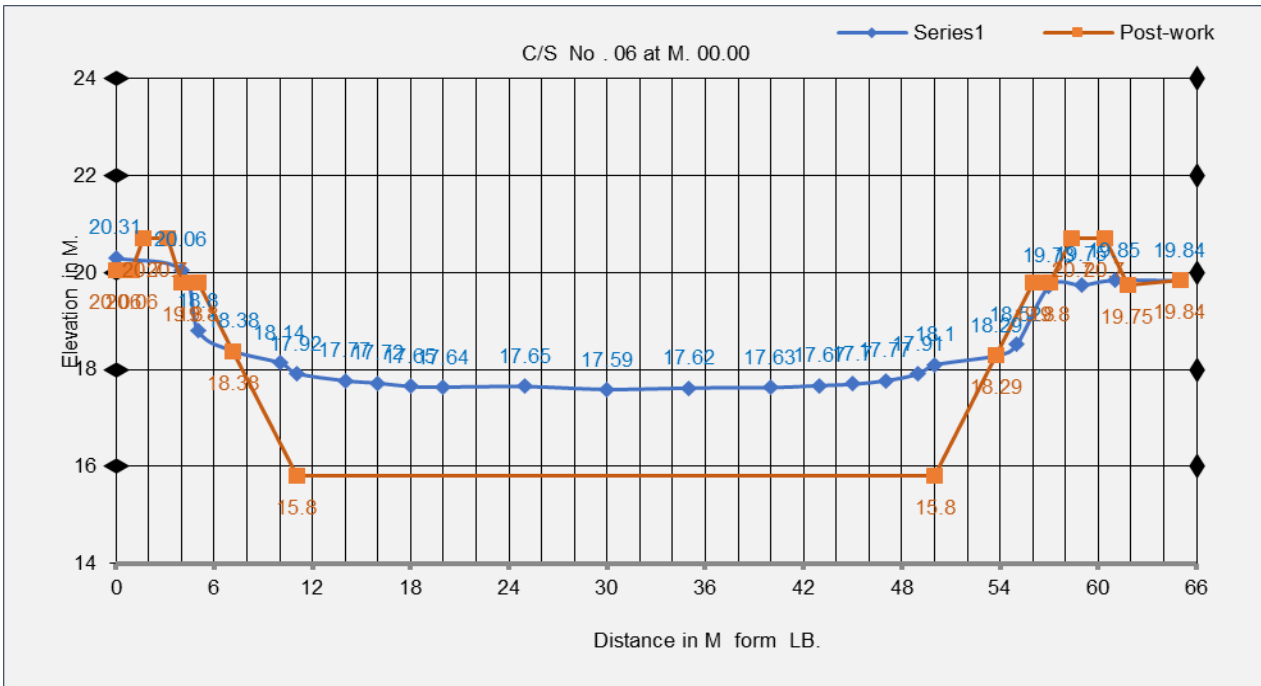
SL. No	Item Description	Quantity	Unit	Rate in Tk.	Amount in Tk.
1	2	3	4	5	6
1	Earth works by Mechanical Excavator (Long Boom) in all kinds of soil in excavation/re-excavation of channel/canal/khal, etc. Including disposal of spoil-soil up to 30m away from the point of excavation with rough dressing and levelling, etc. (Asper local market). Complete as per the direction of the Engineer-in-Charge.	3948.450	Cum		

Cross Section For Re-Excavation of Taltolii pond from m 0.00 to m 53 = 53 m (width = 51m) (Acre = 0.667) of Niamatpur, Naogaon district ESDO-GO4IMPact Project under ESDO, Niamatpur, Naogaon.



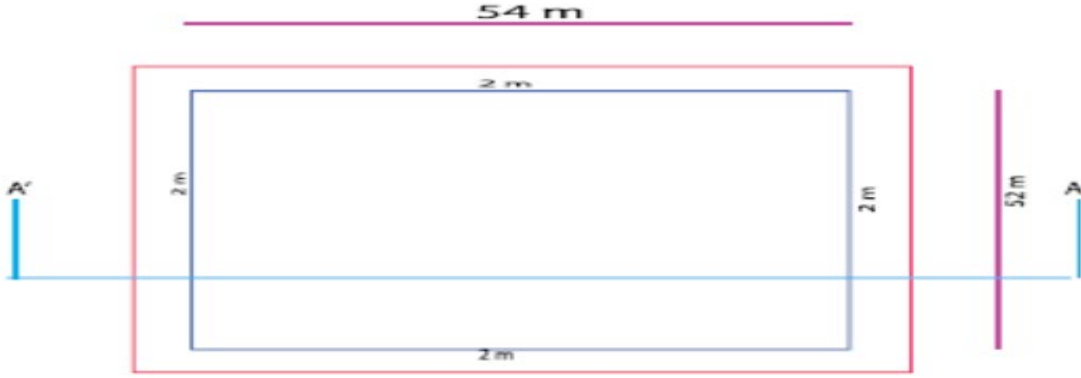






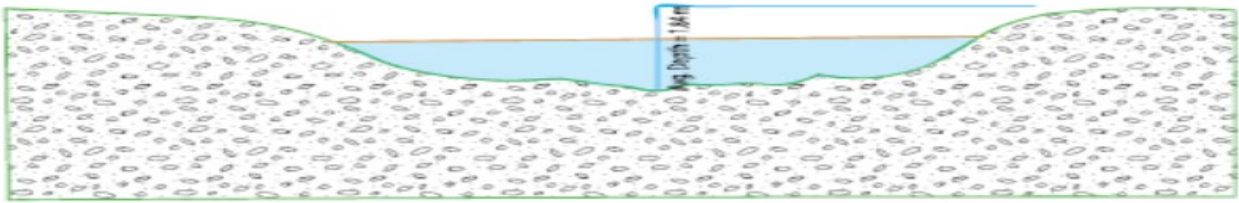
Pre Section:

Name of Work : Re-Excavation of Taitoli pond Laskmipur from m 0.00 to m 53 = 53 m (width = 51m)(Acre = 0.667) of Niamatpur, Naogaon district ESDO - GO4IMPact Project.



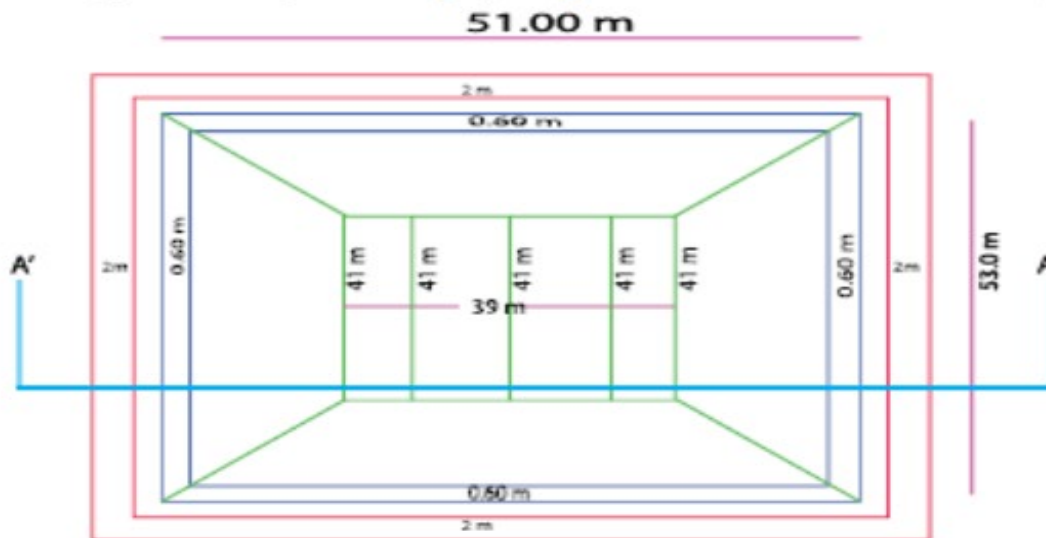
Section : A-A'

Pre-work

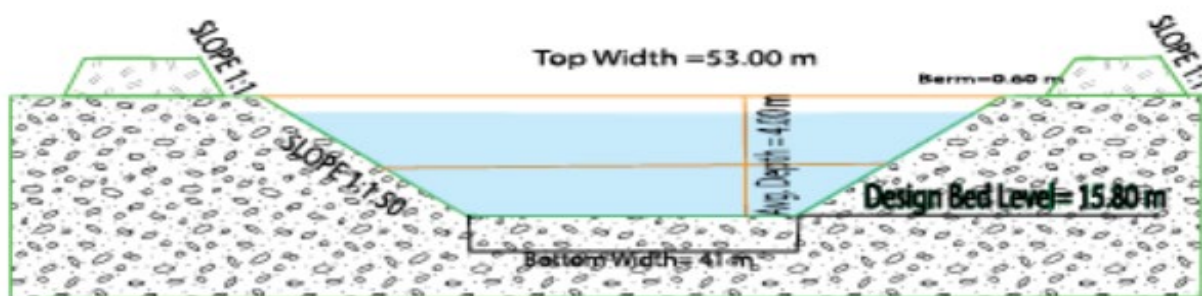


Post Section:

Name of Work : Re-Excavation of Taltoli pond Laskmipur from m 0.00 to m 53 = 53 m (width = 51m)(Acre = 0.667) of Niamatpur, Naogaon district ESDO - GO4IMPact Project.



Post-work



Section : A-A'

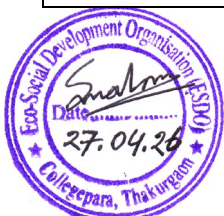


Annex-IV

Terms and Conditions for Completion of Works and Payment

1. The Purchase Order will constitute the Contract and Terms and Conditions contained herein as well as in this schedule, shall be binding upon both Procuring Entities and the Supplier for the administration and management of this Contract.
2. Implementation and interpretation of these Terms and Conditions shall, in general, be under the purview of the Eco-Social Development Organization (ESDO)'s Procurement Rules and procedures.
3. The Supplier/contractor shall have to complete the works in all respects within 10 **June 2026**, in accordance with the Terms and Conditions.
4. All work under the contract shall always be open to examination, inspection, measurements, testing, commissioning, and supervision of the Procuring Entity or his/her authorized representative.
5. The procuring entity shall check and verify the delivery made by the Supplier in conformity with the technical specifications and notify the supplier of any defects found.
6. If the goods are found to be defective or otherwise not in accordance with the specifications, the Procuring Entity may reject the supplies by giving due notice to the Supplier, with reasons.
7. **Mode of payment:** Payment will be made through Account Payee cheque/Pay order/RTGS/BEFTN or DD in favour of the supplying vendor.
8. **Payment: Bill based on 100% work completed** will be paid after measuring the actual work.
9. As per the government. Rules and regulations, VAT & tax will be deducted at the time of payment.
10. Payment will be made after submission and acceptance of the Delivery challan along with the invoice.
11. The Performance Security shall be returned to the supplier within twenty-eight (28) days after successfully delivering the materials.
12. The Supplier shall keep the procurement entity harmless and indemnify them from any claim, loss of property or life to himself/herself, his/her workmen or staff, any staff of the Procurement Entity or any third party while delivering the goods and related services.
13. Any claim arising out of the delivery of Goods and related services shall be settled by the supplier at his/her own cost and responsibility.
14. No modification to the Scope of Supply shall be permissible under any circumstances, but the variations (increase or decrease) to the quantities ordered may be made.
15. The procuring entity may, by written notice sent to the supplier, terminate the contract in whole or in part at any time, if the supplier:
 - a. Fails to deliver works and related services as per the completed schedule and specifications of the BoQ.
 - b. In the judgment of the procuring entity, has engaged in any corrupt, fraudulent, collusive or coercive practices in competing for or in the delivery of goods and related services.
 - c. Fails to perform any other obligation (s) under the Contract.
15. The Procuring Entity and the Supplier shall use their best efforts to settle amicably all possible disputes arising out of or in connection with this Contract or its interpretation.

<p>For the Purchaser:</p> <p>Signature of the Procuring Entity with name and Designation</p>	<p>For the Supplier:</p> <p>Signature of the Supplier with name Designation</p>
<p>Date:</p>	<p>Date:</p>



Tender Submission Letter

*[This letter shall be completed and signed by the Authorised Signatory
Preferably on the Letter-Head pad of the Tenderer.*

To: Convener Central Purchase Committee Eco Social Development Organization (ESDO) Collegepara (Gobindanagar), Thakurgaon-5100	Date:
Invitation for Tender No: -----	

The following prices apply to our Tender:

The Tender Price is:	<i>Taka [state amount in figures] -----</i> <i>and Taka [in words] -----</i> --
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In signing this letter, and in submitting our Tender, we also confirm that:

- a) our Tender shall be valid for the period stated in the Tender Document and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- b) We, declare that we are eligible to participate in this Tender and meet the eligibility criteria specified in the Tender Document;
- c) Furthermore, we are aware of the Terms and Conditions of Tender Document and accepting all the conditions in executing the Contract;
- d) We understand that your written Notification of Award shall become a binding Contract between us, until a formal Contract is prepared and executed.

Signature of authorized representative of the Tenderer:	
Full Name:	
In the capacity of <i>(designation of signatory):</i>	
Duly authorised to sign the Tender for and on behalf of the Tenderer	

Note: Written confirmation authorising the above signatory (ies) to commit the Tenderer (if applicable) is required to be attached by the bidder.



Contract Agreement

THIS AGREEMENT made the **day/month/year** between *Eco Social Development Organization (ESDO)* of the one part and **[name and address of Supplier]** (hereinafter called “the Supplier”) of the other part:

WHEREAS the Procuring Entity invited Tenders for certain goods and related services and has accepted a Tender by the supplier for the supply of those goods and related services in the sum of Taka [**Contract Price in figures and in words**] (hereinafter called “the contract price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Terms and Conditions of Contract hereafter referred to.
2. The following documents forming the Contract shall be in the following order of precedence, namely:
 - (a) The signed Form of Contract Agreement.
 - (b) The Purchase Order.
 - (c) The Tender and the annexes to the Tender.
 - (d) Terms and Conditions of Contract.
 - (e) Technical Specifications.
 - (f) Price Schedules and Description / Specifications of Goods and,
 - (g) Other relevant documents, as applicable.
3. In consideration of the payments to be made by the Procuring Entity to the Supplier as herein after mentioned, the Supplier hereby covenants with the Procuring Entity to provide the goods and related services and to remedy any defects therein in conformity in all respects with the provisions of the Contract.
4. The Procuring Entity hereby covenants to pay the Supplier in consideration of the provision of the goods and related services and the remedying of defects therein; the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS where of the parties hereto have caused this Agreement to be executed in accordance with the laws of Bangladesh on the day, month and year first written above.

Particulars	For the Procuring Entity:	For the Supplier:
Signature with date and stamp		
Name		
Title/Designation		
In the presence of /Witness	Name: Signature:	Name: Signature:
Address		



DECLARATION

I, the undersigned, hereby declare that:

1. Neither my company nor I is bankrupt, insolvent, under suspension, or involved in any similar legal proceedings.
2. Neither my company nor I have been convicted of offences related to professional conduct, fraud, corruption, or other illegal activities.
3. We have no record of grave professional misconduct, serious breach of contract, or failure to meet tax or social security obligations.
4. We shall comply with environmental laws of Bangladesh and core labour standards of the ILO (no forced labour, child labour, or discrimination).
5. We guarantee access to financial and registration documents for audit or due diligence checks.

Safeguarding & PSEA Commitment:

We strictly adhere to ESDO's "Zero Tolerance" policy on Sexual Exploitation, Abuse (SEA), and Safeguarding. our employees, staff, or subcontractors shall engage in sexual, physical, or mental harassment. Any incident will be reported immediately to:

☎ Hotline: 01713149304,

✉ Email: esdo.safeguarding2021@gmail.com

Failure to comply shall constitute grounds for immediate termination of the Agreement.

Signature:

Name: _____

Designation: _____

Company/Agency/Contractor Name: _____

Mobile: _____

