

Minutes of Meeting

Project: **250-Bed General Hospital Project, Birulia, Savar**

Date: May 3, 2026

Time: 11:00 AM

Venue: Dushtha Shasthya Kendra (DSK) Head Quarter

DSK conducted a pre-bid meeting at its headquarters on 3 May 2026 at 11:00 AM. The meeting was chaired by the Director of Health. Representatives from participating bidders attended the session.

During the meeting, DSK presented a detailed briefing on the overall project scope, objectives, and key technical requirements to ensure a clear understanding among all prospective bidders. The discussion also allowed bidders to seek clarifications and share their observations regarding the tender requirements.

Following the deliberations and exchange of views with the bidders, the following decisions were formally agreed upon and recorded for further action and compliance.

- 1. Extension of Tender Submission:** It was informed that the tender submission deadline has been extended. The new submission date is 17 May 2026 at 2:00 PM. All participants are advised to comply strictly with the revised schedule.
- 2. Design Responsibility:** The consultant will be responsible for providing all required designs for approval from the relevant government authorities. All design deliverables must comply with applicable codes and regulations.
- 3. Pricing Structure:** It was agreed that the pricing shall be submitted as a consolidated complete package, covering all scope items without fragmentation.
- 4. Soil Investigation:** The cost and responsibility for soil testing shall be borne by the consultant and included within the overall proposal.
- 5. Digital Survey:** DSK will upload the digital survey of the land on its website, and bidders may download it as required.
- 6. Basement Requirement:** DSK has indicated a requirement for two basements in the hospital building design, which must be incorporated into the proposal accordingly.
- 7. ETP and STP Design:** DSK prefers that the Effluent Treatment Plant (ETP) and Sewage Treatment Plant (STP) be designed as separate systems. The consultant should reflect this separation in the design proposal.
- 8. Evaluation Criteria:** It was clarified that consultants with relevant similar project experience are eligible to participate in the bidding process. However, consultants with higher and more extensive experience will be awarded additional points during technical evaluation.

Meeting Conclusion:

The meeting concluded with agreement on the above points. Participants were advised to prepare and submit their proposals in accordance with the updated requirements and deadlines.